

# OFFICIAL IBSD MINUTES

AUGUST 24, 2016  
IONA-BONNEVILLE SEWER DISTRICT (IBSD)  
MONTHLY BOARD MEETING

Meeting called to order by Chairman Jason Blundell at: 7:00 p.m.

**Board Members Present:** Jason Blundell (Chairman); Robert Esplin; Matt Porter; Stephanie Bird; Brady Belliston (absent)

**IBSD Staff:** Cindy Wellman, Manager; Donna Bridges, Field Coordinator

**Attorney:** Tony Sasser, Sasser Law Office

**Public:** Rod Ellsworth, Ellsworth & Associates; Jeff Freiberg, Jeff Freiberg Engineering; Kevin Harris, Forsgren & Associates

**Agenda Items:**

1. School District #93 High School, update
2. Mackay Acres Subdivision Approval
3. Panorama Hills sewer lines, update
4. Approval of minutes: 07/27/2016
5. Payment of bills

**Meeting minutes:** For additional information, please reference the meeting recording.

00:00:00      **SCHOOL DISTRICT #93 HIGH SCHOOL, UPDATE**

Mr. Jeff Freiberg addressed the Board regarding the construction progress for the new high school. The sewer line has been installed and connected to the manhole on Ladino Dr. The school had requested and been provided an invoice for the connection fee. Mr. Freiberg will pass that along to the school. Bonneville County has requested that the sewer permit be issued prior to any additional building permits from the County.

The next step for Mr. Freiberg will be to coordinate the design for lift station upgrades with Forsgren & Associates. Most of the offsite improvements will be done next year. There will not be any discharge from the school until Fall 2018. Mr. Esplin inquired if the pumps needed to be upgraded prior to this time but it was decided that nothing needed to be done immediately. The City of Idaho Falls has indicated this lift station requires the most amount of time in regards to maintenance.

Mr. Sasser would like to present the Development Agreement to the school for review and signatures. The Board would like to review and upon there not being additional comments agree that he can proceed.

00:10:50

# OFFICIAL IBSD MINUTES

00:10:50           **MACKAY ACRES SUBDIVISION APPROVAL**

Rod Ellsworth is the engineer working on the Mackay Acres development. His plan is to connect to the manhole on the corner of Ammon and Telford Roads and extend line down Telford Road to the project site. This manhole is very deep so he would like to install an 8-inch line with a drop inlet. He believes since the proposed development southeast of this intersection will be serviced from the south or Ammon Rd. the line does not need to be any larger than an 8-inch.

Mr. Harris believes an 8-inch line will be fine for the property but it may be smart to put a larger line in for future developments. The line may also need to be deeper if it is ever extended under the canal on Telford Rd. Mr. Blundell would like Mr. Harris to review this area and make a recommendation to the Board on the size of the line at the next meeting.

**MOTION:** Mr. Esplin made a motion to service the property. This is a preliminary authorization based upon final approval of engineers recommendations. **MOTION SECONDED:** Mr. Porter seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Blundell, Mr. Esplin, Mr. Porter, and Ms. Bird)

00:25:40

Mr. Ellsworth stated that the developer is under a lot of pressure from the County to get services to the property. This will be on the agenda next month.

Ms. Wellman stated she would like to look into the legalities of the District paying to upsize the line.

00:39:30

00:39:30           **PANORAMA HILLS SEWER LINES, UPDATE**

Mr. Esplin stated that he, along with Ms. Wellman, Ms. Bridges and Mr. Sasser, met with DEQ and Public Health representatives regarding Panorama Hills. In his opinion, he believes that sewer lines need to be installed to service approximately thirty (30) homes. There are sewer lines installed in the Beta subdivision but they have not been completed or accepted by the District. There is also a section that has not been installed.

There are homes being constructed at this time that are putting septic in since there are not services available or the lines installed by developers have not been completed or accepted. The Board discussed whether it was the District's responsibility to make sure services were provided or if they let the area develop as is without completed sewer services. They decided they should look at the cost and what would be required to provide services in the undeveloped areas especially since these areas are part of the District.

**MOTION:** Mr. Porter made a motion to have Forsgren & Associates perform a cost analysis for providing sewer service to the area between Alpha and Beta Divisions in Panorama Hills. **MOTION SECONDED:** Ms. Bird seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Blundell, Mr. Esplin, Mr. Porter, and Ms. Bird)

01:01:00

# OFFICIAL IBSD MINUTES

The cost of the project will depend on how the Board proceeds in this area. The Board discussed creating a self funded improvement District. Ms. Wellman suggested that the owners could also request to be excluded from the District so they are not subject to possible future bonds.

01:10:00

01:10:00           **APPROVAL OF MINUTES: 07/27/2016**

**MOTION:** Mr. Esplin made a motion to approve the minutes for July 27, 2016. **MOTION SECONDED:** Mr. Porter seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Blundell, Mr. Esplin, Mr. Porter, and Ms. Bird)

01:10:25

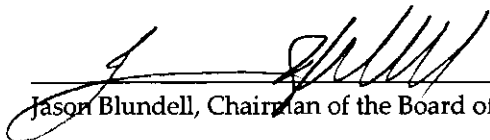
01:10:25           **PAYMENT OF BILLS**

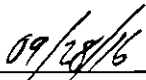
**MOTION:** Mr. Porter made a motion to approve payment of the bills. **MOTION SECONDED:** Ms. Bird seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Blundell, Mr. Esplin, Mr. Porter, and Ms. Bird)

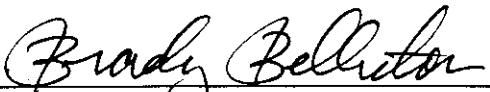
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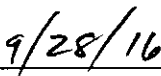
01:10:40           **ADJOURNMENT**

The meeting adjourned at 8:15 p.m.

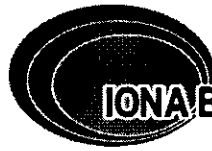
  
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Jason Blundell, Chairman of the Board of Directors

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Matt Porter, Secretary/Treasurer  
Brady Belliston

  
\_\_\_\_\_  
Date

# OFFICIAL IBSD MINUTES



## IONA BONNEVILLE SEWER DISTRICT

### Monthly Expenses - August 24, 2016

Advantage Emp. Solutions	Payroll, Employee, Board	\$	9,801.66
AFLAC	Insurance	\$	232.70
Amazon	Office Supplies	\$	101.29
Bank of Commerce	Replenish Office Account	\$	923.77
BK Professional Services	Lawn Maintenance	\$	238.00
Blue Skies	Water	\$	10.00
Buff N Shine Building Maint.	Office Cleaning	\$	245.00
Cable One	Internet/Phone	\$	352.56
Caselle	Software Support, Conference	\$	1,448.67
Chase Paymentech	Merchant Processing Fees	\$	873.99
City of Ammon	Sewer Treatment	\$	3,744.00
City of Idaho Falls	Sewage Treatment	\$	66,442.80
Falls Water	Office Water	\$	151.42
Falls Water	Water for line maintenance	\$	82.00
Forsgren Associates	Engineering	\$	870.00
Healthsmart Benefit	NCPERS - PERSI Ins	\$	32.00
ICRMP	1/2 Insurance Premium 2016-2017	\$	1,781.00
Intermountain Gas	Office Utility - Gas	\$	2.00
Landon Excavating	Manhole Repairs	\$	10,650.00
PC Plus	Computer support	\$	131.25
Post Register	Subscription 13 mo	\$	180.00
Public Retirement System	PERSI	\$	2,408.67
Rocky Mountain Power	Utility - Lifts, Meters, Office,	\$	707.99
Sasser Law Office	Legal	\$	1,159.50
State Insurance Fund	Workers Compensation	\$	169.00
United Mailing Direct	Monthly Statements and Delinquent	\$	2,204.32
Utility Billing - Refunds	Refunds to patrons	\$	116.18
Xpress Bill Pay	Online payments	\$	1,281.49

Total \$ 106,341.26