

GRAND COUNTY WATER CONSERVANCY DISTRICT  
GRAND COUNTY SPECIAL SERVICE WATER DISTRICT

Regular Meeting ----- July 17, 1997

The meeting was called to order by the Chairman, Gary N. Wilson at 7:00 A.M. at the District office. Other Board members present were Bobbie Domenick, Ned Dalton and Bill McDougald.

ATTENDANCE

Special Service District members present were George White, Dan Holyoak, Gary Wilson and Bill McDougald.

Others present were Dale Pierson, Jolyne Hoffmann, Marsha Modine, Doug Rassmussen and Greg Marsing.

After calling for additions or corrections to the minutes of the meeting of July 3, 1997, and hearing none, the Chair declared the minutes approved as circulated to the Board. Motion: Dan Seconded: Bill MOTION CARRIED

MINUTES  
APPROVAL

**IMPACT FEE RESOLUTION NO. 03-97 PUBLIC HEARING:** Dale again explained the need to change the language in the resolution from 'building permit' to 'building permit and/or Spanish Valley Water and Sewer service permit' to ensure impact fee collections. Ned disagreed with collecting impact fees from existing homes that have paid taxes over the years and Dan agreed. Ned's understanding was that impact fees would not be collected on existing homes when he voted to approve the fees. Dale will review the Resolution to determine if existing homes are exempt. Ned motioned to table the discussion until the next meeting and Dan seconded. MOTION CARRIED

IMPACT FEE  
RESOLUTION  
NO. 03-97  
PUBLIC  
HEARING

**ANNUAL AUDIT REPORT - DOUG RASSMUSSEN:** Mr. Rassmussen presented the Board with the 1996 Audit Reports for Grand County Water Conservancy District and Grand County Special Service Water District. Comparative audits to last year were not included since another firm performed the audits. These could be included in future audits if requested by the Board. Separate management letters were also presented to the Board addressing comments and recommendations resulting from the audits. Comments and recommendations for GCWCD included tighter controls on the cash collections and receipting process; adding an individual's name to petty cash reimbursement checks; establishing a policy for asset purchases that recommends a dollar amount to be used for capitalization of fixed assets; and reviewing all contracted services contracts and ensuring a workers compensation policy is in affect. Gary asked that an item be added to the agenda for the next Board meeting to review wages and policies on contract employees. Mr. Rassmussen offered to send the District a list of questions to answer on each employee to determine their status as a contract employee. Bobbie moved to accept the GCWCD 1996 Audit Report and Bill seconded. MOTION CARRIED

ANNUAL AUD  
DOUG  
RASSMUSSEN

The one recommendation in the GCSSWD management letter reinforced the need for the Board to continue to monitor the financial information on a monthly basis. Bill motioned to accept the GCSSWD 1996 Audit Report and Dan seconded. MOTION CARRIED

**CHECK APPROVAL:** Motion: Dan Seconded: Bill MOTION CARRIED

CHECK  
APPROVAL

JULY 17, 1997

**TRUCK BID:** Gary opened the one bid received for the District truck. The bid from Hyrum Christensen was for \$3,951.23, exceeding the required minimum bid of \$3,950.00. Bobbie moved and Dan seconded to accept Mr. Christensen's bid. MOTION CARRIED


TRUCK  
BID


**FINANCIAL STATEMENT:** The Board was presented with a June financial statement for review.

FINANCIAL  
STATEMENT

Meeting adjourned at 8:08.

ATTEST:

  
Dale F. Pierson, Secretary/Treasurer

  
Gary N. Wilson, Chairman