

**THE BALTIMOREAN APARTMENTS
2905 NORTH CHARLES STREET
BALTIMORE, MARYLAND 21218
(410) 889-4157 FAX (410) 889-4158**

RESERVATION REQUEST FOR GUEST ROOM OR SHORT TERM RENTAL

NAME: _____

PERMANENT ADDRESS: _____

TELEPHONE NUMBER: _____

E-MAIL ADDRESS: _____

CURRENT EMPLOYER/SCHOOL _____

SOCIAL SECURITY or VISA #: _____

DATE OF BIRTH: _____

DATES REQUESTED: _____

ROOM PREFERENCE: _____

HOW DID YOU HEAR ABOUT OUR BUILDING? _____

REQUIREMENTS FOR RESERVATION:

We will reserve a room for you by request for up to 7 days without a deposit. To confirm your reservation, a \$200 deposit is required (\$60 if you are staying 2 weeks or less). This deposit will be used as a security deposit while you are staying here and will be refunded to you after you have moved out and after an inspection of your apartment. If this reservation is cancelled more than 24 hours before your requested arrival date or the requested dates and/or room size is not available, the deposit will be fully refunded to you. If the cancellation is within 24 hours of your arrival date, the deposit will not be refunded and will be used as a cancellation fee. You must arrive during our normal business hours (9 am - 4:30 pm) to sign the rental agreement, pay the rent and pick up the keys. We do allow after hour's arrivals Monday-Friday from 4:30 pm to 10 pm and Saturday-Sunday from 7 am to 10 pm for an extra fee of \$75. For holidays or holiday weekends, this fee increases to \$150. On arrival, the first month's rent and after hour's fee (if applicable) will be due by cash, check, money order, traveler's checks, credit card (+2.5-3.5% fee) or wire transfer (\$15 fee). By your signature below, you certify that the information given above is true and understand that your rental agreement may be terminated if you have made any false statements on this reservation form. You authorize The Baltimorean Apartments to verify any information provided on this form and to obtain a copy of your credit report in order to process this reservation request. You also understand that completion of this form does not guarantee apartment availability. **Please sign below if you are in agreement with these terms.**

SIGNATURE

DATE