

**SUMMERSET CITY COMMISSION
PUBLIC HEARING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY MARCH 5, 2020 6:00 P.M.**

Mayor Lutz called the Public Hearing to order at 6:00 p.m. Commissioners Hirsch, McCoy and Butler were present. Commission Kitzmiller. Also present was the City Finance Officer, The City Attorney and City Administrator.

Mayor Lutz led the Pledge of Allegiance.

Motion by Hirsch, second by McCoy to approve the agenda for March 5, 2020. Motion carried

Motion by McCoy, second by Butler to approve the February 20, 2020 Minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by Hirsch, second by McCoy to approve the claims and hand checks in the amount of \$82,178.33, from February 21, 2020 through March 5, 2020 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	144.14
ALLEN, DON	Cell Phone Allowance	50.00
AMBROSE, JONATHAN	Cell Phone Allowance	50.00
ANDERSON, DAN	Cell Phone Allowance	50.00
AUTO OWNERS INSURANCE	Pub Official Bond	100.00
BH CONCIL OF LOCAL GOVT	Professional Services	470.00
BUTLER, DAVID	Cell Phone Allowance	50.00
CANDACE RIVERA	WWTP Deposit Refund	100.00
CBH CO-OP	Auto Expense	1,153.67
DELTA DENTAL	Insurance Expense	498.60
DEMERSSEMAN JENSEN	Professional Services	455.00
FIRST INTERSTATE BANK	Building Expense	4,911.76
FIRST INTERSTATE BANK	LE Auto Expense	855.74
FORD MOTOR CREDIT CO.	LE Auto Expense	1,479.21
GINA HAKIM	WWTP Deposit Refund	50.00
GOLDEN WEST TECHNOLOGIES	Professional Services	1,957.50
GREAT WESTERN TIRE CO	LE Auto Expense	749.51
GREENAPSIS	Govt Repairs	280.00
HARMON, LONNIE	Cell Phone Allowance	50.00
HDR ENGINEERING, INC	Professional Services	1,647.68
HERMANSON EGGE ENGINEERING	Professional Services	1,425.00
HEALTH POOL OF SD	Insurance Expense	8,531.74
HIRSCH, CLYDE	Cell Phone Allowance	50.00
JUSO, COLTON	Cell Phone Allowance	50.00
KITZMILLER, MICHAEL	Cell Phone Allowance	50.00
LUTZ, BRYCE	Cell Phone Allowance	50.00
LIGHTING MAINTENANCE CO	Street Light Repair	276.99
MASTERCARD	WWTP Repairs	12,057.42
MBFS USA LLC	Street Auto Expense	3,068.32
MEADE COUNTY AUDITOR	LE Dispatch Expense	2,520.27
MID-STATES ORG CRIME INFO CENT	LE Professional Services	100.00
PALMER, BRANDY	Cell Phone Allowance	50.00
RAPID CITY JOURNAL	Publishing Expense	223.91
REKK PROPERTIES	Street Building Expense	500.00
SDRS-SUPPLEMENTAL	Retirement Expense	420.00
SERVALL UNIFROM & LINEN	Govt Repairs	130.51
STEPHANIE MCCOY	Cell Phone Allowance	50.00
TANNER FENENGA	Cell Phone Allowance	50.00
TAYLOR, JUSTIN	Cell Phone Allowance	50.00
USPS	WWTP Postage	1,000.00
WELLS FARGO FINANCIAL	Street Auto Expense	1,079.30
WESTERN COMMUNICATIONS	LE Auto Expense	700.00

Payroll:	
LE	\$14,453.26
FINANCE OFFICE	\$8,958.55
WWTP	\$4,122.49
COMMISSION	\$2,797.75
STREETS	\$3,577.53

PUBLIC HEARING

Motion by McCoy, second by Butler to enter into public hearing. Motion carried.

Public input was heard regarding an application for new Retail (on-sale) Liquor- from Stagebarn Lodging, 12340 Jenter Rd., Summerset, SD 57718, at Lot B of LW-124 3-6 Stagestop Subdivision, City of Summerset, Meade County, South Dakota.

Motion by Butler, second by Hirsch to close the public hearing. Motion carried.

Motion by Butler, second by Hirsch to approve the application for new Retail (on-sale) Liquor- from Stagebarn Lodging, 12340 Jenter Rd., Summerset, SD 57718, at Lot B of LW-124 3-6 Stagestop Subdivision, City of Summerset, Meade County, South Dakota. Roll call vote. All ayes.

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by McCoy to approve utility billing adjustments of \$408.74 for the period of February 1, 2020- February 29, 2020. Motion carried.

PAYROLL CHANGE

Motion by Butler, second by Hirsch to approve payroll change for part time Wastewater Operator, Dan Anderson, within budget, at \$13.00/hour. Motion carried.

Motion by Hirsch, second by Butler to approve payroll change for full time Police Officer, Colton Juso, within budget, at \$20.00/hour. Motion carried.

RESOLUTION 2020-02

**RESOLUTION 2020-02
BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, Title 23, Section 151, *United States Code*, and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, the City of Summerset is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City requests SDDOT to hire HDR Inc. (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered and bill the City of 20% of the cost. The City will be responsible for the required 20% matching funds.

Dated this 5th day of March 2020, at Summerset, South Dakota.

APPROVED:

Mayor, City of Summerset

(Seal)

Attest: _____
City Finance Officer

Motion by Butler, second by McCoy to approve Resolution 2020-02. Resolution approving Bridge Reinspection Program. Roll call vote. All ayes.

ELECTION UPDATE

Announcement of commission election candidates Michael Kitzmiller, Stephanie McCoy and Kathlene Thurman. Election to be held on April 14, 2020. Lots for ballot placement will be held on March 16, 2020 at 3:30pm.

EQUALIZATION MEETING

Motion by Hirsch, second by McCoy to schedule the equalization meeting for Monday March 16, 2020 at 6:00 pm.

DISCUSSION ON MASS TEXTING COMMUNICATION SYSTEM

Discussion was done on mass texting communication systems and whether it would benefit the city to have another way of communicating with the residents. No action was taken.

UPCOMING EVENTS

Election-April 14, 2020

Voters Registration Open till March 30, 2020

CITIZENS INPUT

None

Motion by Hirsch, second by McCoy to enter executive session at 6.18 pm. Motion carried.

Motion by McCoy, second by Hirsch to reconvene the regular meeting at 6:28 pm. Motion carried.

ADJOURNMENT

Motion for adjournment at 6:28 pm by Butler, second McCoy. Motion carried.

(SEAL)
ATTEST:

Debbie Muzio
Finance Officer

Bryce Lutz
Mayor