

Massac County Housing Authority
P O Box 528 ~ Metropolis IL 62960
Telephone: (618) 524-8411 ~ Fax: (618) 524-4478

November 22, 2017

To: Massac County Housing Board of Commissioners
Subject: Regular meeting

The Monday, **November 27, 2017 MCHA Board of Commissioners meeting will be at 6:00 p.m.** in the board room at Spence Apartments office in Metropolis. The agenda is:

1. Call meeting to order
2. Approval of October meeting minutes
3. Approval of Bills
4. Financials (enclosed)
5. TAR (enclosed)
6. Vacancies
7. Resolution to accept bid for annual inspections
8. Motion to void check #44594
9. Director's Report (enclosed)
10. Public Comments
11. Board Chair Comments (Staff Performance Awards)
12. Discussion and possible Resolution to reduce current executive director's weekly hours and develop part-time new position of Deputy Director with job description
13. Discussion and possible Resolution to add an additional full-time maintenance position
14. Adjourn

Please call the office at 524-8411 if you are unable to attend Monday's meeting or if you have any questions. As always, I greatly appreciate your service to the Massac County Housing Authority and to our community.

Sincerely,

Paul McKnight
Executive Director

Enclosures