

MINUTES OF REGULAR SESSION OF COUNCIL
December 22, 2023

Regular session of Borough Council convened at 6:00 pm. Present were Councilors Mike Matlos, Tim Sloss, Janice Matyasovsky, Chris Ponchak, Elizabeth Lape and Michael Zrenchak, David Sowa, Mayor Sikorski, Solicitor Mr. Reese, and Engineer Lou Corrales.

PUBLIC COMMENT:

BRIAN DECESSO 2820 D STREET: Mr. Decesso requested permission to erect a shed at the pavilion between the small and big fields at Manor Ballfield Sports Complex. He expressed how much of a benefit this shed would be to the LBAA Organization. He explained that it would provide additional storage space for a new fiber glass pitcher mound and equipment needed to maintain the big field. The shed will be 8/10 with 6-foot-tall sidewalls. LBAA is asking to place the structure under the pavilion to protect it from the elements and to utilize the existing concrete slab for support. Mr. Decesso assured the Council that the structure would not prevent spectators from sitting under the pavilion or continuing to use it has been in the past. He also stated that LBAA will comply with all building and zoning regulations to ensure the safety of the complex. Once the shed is constructed, they plan on painting it to match the color scheme of all the other buildings at Manor Sports Complex. Mr. Decesso stated that he had a site drawing, the proposed location of the shed, and shed specifications including the dimensions, materials, and design details. LBAA is willing to make any adjustments as needed and to address any concerns that the Council may have. Mr. Decesso provided the Council with all the documents.

Mrs. Matyasovsky asked Mr. Decesso if they could place the shed over by the bathrooms. Mr. Decesso replied that they did not want to do that because it is too far away. He said they need it located by the big field, because that is the purpose of the new shed. He explained that they are trying to avoid having the Coached drag the heavy mounds and the pitching mounds. Mrs. Rausch explained further how heavy the mounds are. She went on further to say that they are trying to store everything for the big field closer so that they don't have to carry it as far from the bathroom storage. They are buying duplicate equipment for both fields and would prefer that each field have its own storage closer to that field. Mrs. Matyasovsky asks about the tables under the pavilion and Mr. Decesso assured her that the tables will still be able to stay under the pavilion. Mr. Ponchak as what size the slab was, and Mr. Decesso said he was not actually sure, but the figures were 24x12 if he had to guess. Mr. Zrenchak said to give Council an opportunity to go over and measure it and look at it and Council will give them an answer later.

PROPERTY: Chris Ponchak

Mr. Ponchak had nothing to report.

Mr. Zrenchak stated that he wanted to let everyone know that we did not receive any monies from the Act 152 Demolition Funds. He said the only local community was Elizabeth Township and that Allegheny County is extremely late is getting this information out. He stated the only way that he found out was that it was on Channel 12. It still has not been posted on the County website.

POLICE, FIRE and EMS: Michael Zrenchak

Mr. Ponchak read the Fire Department Report for December 2023:

Fires	2
Hazardous Condition (No Fire)	3
Service Call	1
Good Intent Call	1
False Alarm & False Call	3
Total	10

Mr. Zrenchak expressed Council thanks for the Liberty Borough Fire Department going around Liberty as Santa and handing out candy to the resident children. He said it is always a nice event.

Mr. Ponchak did not receive an EMS Report:

LEGISLATION: David Sowa

Mr. Sowa had nothing to report.

PARKS & RECREATION: Janice Matyasovsky

Mrs. Matyasovsky stated that there were so many homes decorated in Liberty Borough this year. She said if anybody did not go out, they should go out and see the neighborhood. She announced the winners for the 2023 Christmas Light Decoration Contest. She said they were all winners, there was not first, second or third place. They are as follows: 305 Latrobe Street, 3211 Monaca Drive, and 2709 F Street.

Mrs. Matyasovsky announces the dates for the upcoming 2024 year: tentatively as follows: Senior Dinner—March 15, 2024 However, she said she has to check with Corey to see if they have anything going on at the social hall; Easter – March 23, 2024, it will also depend on the weather; Fun to be a Kid Day – August 11, 2024; Movie Night -- July 19, 2024; Halloween – October 31, 2024 and Light Up Night – December 6, 2024. Mrs. Matyasovsky said that Light Up Night for 2023 was wonderful. She asked if we needed to go to the firehall. Mrs. Rausch said it depends on whether we are going to do what Mr. Zrenchak talked about. Mr. Zrenchak said that he feels we should shut down Liberty Way in front of the building because Light Up Night is more of a Community Event than just for kids. He said if we shut down the road, it should be perfect. Mrs. Rausch said that we started a good thing this year and people really liked it and to expand on it would be a great idea. Mrs. Matyasovsky said that we had some time to

discuss it but would like to keep it going because it was such a nice event and people really enjoyed themselves.

Motion to approve the donation to LBAA for uniforms in the amount of \$500.00.

Motion: Mr. Matos

Second: Mrs. Lape

All in favor. Motion carries.

HEALTH & ORDINANCE: Chris Ponchak

Mr. Ponchak stated that he will revisit the topic of storage units next month.

Motion to adopt Ordinance 2023-04 creating a handicap parking place at 601 Roberts Street (on the F Street side).

Motion: Mr. Sloss

Second: Mr. Matlos

All in favor. Motion carries.

LIGHTS: Michael Matlos

Mr. Matlos reported that there are 2 lights out and Duquesne Light has been notified.

FINANCE: Elizabeth Lape

Mr. Lape stated that the 2024 Budget has been advertised.

Motion to adopt the 2024 Budget.

Motion: Mr. Matlos

Second: Mr. Ponchak

All in favor. Motion carries.

Motion to ratify the renewal of the Worker's Compensation Policy in the amount of \$42,202.00.

Motion: Mr. Matlos

Second: Mr. Sloss

All in favor. Motion carries.

Motion to Pay: Bills for Ratification of \$110,526.16 and List of Bills to Pay \$141,368.78

Motion: Mr. Matlos

Second: Mr. Ponchak

All in favor. Motion carries.

Bills for Ratification:

Payroll

11/24/2023	EFT	ADP [INVOICE]	-97.16
11/30/2023	EFT	ADP [CHECKS]	-12,299.37
11/30/2023	EFT	ADP	-4,612.56
12/14/2023	EFT	ADP [CHECKS]	-13,328.15
12/14/2023	EFT	ADP	-4,792.84

Highway Fund

12/13/2023	4590	DUQUESNE LIGHT CO	-3,450.46
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Sewer Fund

12/13/2023	12508	DUQUESNE LIGHT CO	-156.00
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12/13/2023	12509	GLENN ENGINEERING & ASSOC	-395.00
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12/13/2023	12510	PA MUNICIPAL SERVICE CO	-1,015.62
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12/13/2023	12511	PA ONE-CALL SYSTEM INC	-4.76
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General Fund

11/23/2023	23655	MCI	-32.43
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11/23/2023	23656	Nuttal Public Safety Equipment, LLC	-159.50
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11/23/2023	23657	O'REILLY AUTO PARTS	-32.97
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11/23/2023	23658	PA AMERICAN WATER	-96.38
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11/23/2023	23659	PA STATE ASSOC OF BOROUGHES	-40.00
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11/23/2023	23660	RICOH USA	-149.42
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11/23/2023	23661	S & D CALIBRATION SERVICES	-448.00
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11/23/2023	23662	VERIZON GARAGE	-60.65
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11/23/2023	23663	WESTCOM WIRELESS INC	-55.00
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11/23/2023	23664	Big's Trucking, Inc.	-650.00
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11/23/2023	23665	AQUA FILTER FRESH INC	-24.55
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12/01/2023	23666	KEYSTONE COLLECTIONS GROUP (GARNISH)	-170.19
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11/29/2023	23667	Auralyn Kimokeo-Mitomi	0.00
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11/29/2023	23668	Billy Heh	-355.00
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11/29/2023	23669	JO-LYNN PIZZARIA	-243.36
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12/01/2023	23670	Auralyn Kimokeo-Mitomi	-225.00
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12/06/2023	23671	AFLAC	-223.36
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12/07/2023	23672	Swede Construction Corp	-2,135.00
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12/14/2023	23673	PA MUNICIPAL RETIREMENT SYSTEM	-310.16
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12/14/2023	23674	TEAMSTERS LOCAL UNION #205	-122.00
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12/13/2023	23675	AMERICAN LEGAL SERVICES	-65.16
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12/13/2023	23676	BARRIER PROTECTION SYSTEMS INC	-199.95
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12/13/2023	23677	C. HARPER CHEVROLET-BUICK-CADILLAC	-793.01
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12/13/2023	23678	CHER-BAN TIRE SERVICE	-1,678.54
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12/13/2023	23679	COMCAST	-458.71
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12/13/2023	23680	COMM OF PA - USTIF	-41.25
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12/13/2023	23681	CSX TRANSPORTATION	-728.00
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12/13/2023	23682	DELUCA ROOFING	-5,440.00
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12/13/2023	23683	DERKAS AUTO SERVICE	-47.45
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12/13/2023	23684	DUQUESNE LIGHT CO	-463.24
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12/13/2023	23685	FIRST COMMONWEALTH BANK (CREDIT CARD)	-541.90
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12/13/2023	23686	FLYNN'S TIRE	-640.00
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12/13/2023	23687	GLENN ENGINEERING & ASSOC	-4,640.00
12/13/2023	23688	LIBERTY BORO AUTO SALES	-214.95
12/13/2023	23689	MON VALLEY INDEPENDENT	-949.00
12/13/2023	23690	NOGA Services	-321.24
12/13/2023	23691	ONE DIGITAL	-100.00
12/13/2023	23692	ORKIN EXTERMINATING	-207.92
12/13/2023	23693	PA AMERICAN WATER	-1,197.70
12/13/2023	23694	PEOPLES NATURAL GAS	-284.46
12/13/2023	23695	Pest b Gone	-300.00
12/13/2023	23696	RC WALTER & SONS INC	-79.82
12/13/2023	23697	RUSSELL STANDARD CORP	-266.25
12/13/2023	23698	S & D CALIBRATION SERVICES	-32.00
12/13/2023	23699	Safsecur LLC	-808.04
12/13/2023	23700	SHERWIN WILLIAMS CO	-51.06
12/13/2023	23701	SPECIALTY CLEANING SYSTEMS, LLC	-180.00
12/13/2023	23702	T-MOBILE	-175.83
12/13/2023	23703	VOLUNTEER FIREMEN'S ASSOC OF LIBERTY	-36,250.00
12/13/2023	23704	KEYSTONE COLLECTIONS GROUP	-2,580.00
12/14/2023	23705	AMTRUST NORTH AMERICA	-4,915.00
12/19/2023	23706	MICHAEL LYNCH	-190.79
			<u>-110,526.16</u>

List of Bills to Pay:

ALLEGHENY LEAGUE OF MUNICIPALITIES

12/18/2023	2024-96	420.00
12/20/2023	Meal Plans	<u>500.00</u>

Total ALLEGHENY LEAGUE OF MUNICIPALITIES

920.00

DERKAS AUTO SERVICE

12/18/2023	25274	25.25
12/19/2023	25277	<u>258.88</u>

Total DERKAS AUTO SERVICE

284.13

FASTENAL CO

12/14/2023	PAPIT142248	<u>55.32</u>
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Total FASTENAL CO

55.32

ORKIN EXTERMINATING

12/15/2023	249041054	<u>207.92</u>
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Total ORKIN EXTERMINATING

207.92

PA AMERICAN WATER

12/15/2023	1024-210033713752	30.99
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	12/15/2023	1024- 210030156299	18.50
	12/15/2023	1024- 210034877260	48.56
	12/18/2023	1024- 220022821568	<u>133,618.67</u>
Total PA AMERICAN WATER			133,716.72
PA MUNICIPAL RETIREMENT SYSTEM			
	12/18/2023	Admin Fee 02-189- 3P	20.00
	12/18/2023	Admin Fee 02-189- 3N	<u>100.00</u>
Total PA MUNICIPAL RETIREMENT SYSTEM			120.00
PA STATE MAYORS' ASSOC			
	12/18/2023	Boro of Liberty	<u>70.00</u>
Total PA STATE MAYORS' ASSOC			70.00
RACUNAS LAW GROUP LLC			
	11/01/2023	1794	<u>2,085.00</u>
Total RACUNAS LAW GROUP LLC			2,085.00
RC WALTER & SONS INC			
	12/20/2023	761369	<u>17.09</u>
Total RC WALTER & SONS INC			17.09
UPMC HEALTH PLAN			
	12/14/2023	020207 300	<u>3,777.75</u>
Total UPMC HEALTH PLAN			3,777.75
VERIZON GARAGE			
	12/09/2023	450-731-927-0001- 53	<u>59.85</u>
Total VERIZON GARAGE			59.85
WESTCOM WIRELESS INC			
	12/14/2023	1190	<u>55.00</u>
Total WESTCOM WIRELESS INC			<u>55.00</u>
TOTAL			<u><u>141,368.78</u></u>

Mr. Zrenchak made note that the 2024 Budget passed with no tax increase this year.

PERSONNEL: Tim Sloss

Motion to accept Leah Yarborough's verbal resignation effective November 9, 2023, for the custodian for the Liberty Borough Municipal Building.

Motion: Mr. Matlos

Second: Mrs. Lape

All in favor. Motion carries.

Motion to ratify awarding the Borough Building's cleaning contract to Specialty Cleaning at a cost of \$60.00 per week/\$3,120.00 per year.

Motion: Mr. Matlos

Second: Mrs. Lape

All in favor. Motion carries.

Solicitor Reese had no action items for this month.

ENGINEER'S REPORT: Lou Corrales

Mr. Corrales explained that he met with Mike over on Ave B (going to call it Walnut St) and there are some storm sewer issues over there with some sink holes. Glenn Engineering will be doing some scope of work on that and putting some numbers to paper this week coming up. Mr. Corrales also talked about rebidding the E Street project. He said the project is going to be broken up into two projects and they are working on that now.

Motion to ratify awarding the Pump Station Contract to Konzel in the amount of \$132,000.00.

Motion: Mr. Ponchak **Second: Mrs. Matyasovsky**
All in favor. Motion carries.

Motion to award the Liberty Borough Slide Contract to Paliotta in the amount of \$252,000.00.

Motion: Mr. Matlos **Second: Mr. Sloss**
All in favor. Motion carries.

OLD BUSINESS:

Mr. Zrenchak stated that Council is asking for Letters of Interest for the Zoning Board (1 Seats) and Planning Commission (2 seats). Mr. Zrenchak said to check and make sure that no one is expiring at the end of the year.

NEW BUSINESS:

Motion to award the copier lease to Precision Copy Products in the amount of \$169.00 per month.

Motion: Mr. Matlos **Second: Mrs. Lape**
All in favor. Motion carries.

CORRESPONDENCE:

Motion to accept the typed minutes from the November 22, 2023, meeting.

Motion: Mr. Matlos **Second: Mr. Ponchak**
All in favor. Motion carries.

Next meeting dates/times: Reorganization Meeting – Tuesday, January 2, 2024, at 6:00 pm; Work Session Meeting – Wednesday, January 10, 2024, and the Regular Session Meeting -- Wednesday, January 24, 2023, at 6:00 pm.

Mr. Zrenchak wished everyone a Merry Christmas and a Happy New Year.

Motion to adjourn at 6:22.

Motion: Mr. Matlos

Second: Mrs. Lape

All in favor. Motion carries.

Meeting adjourned at 6:23pm

Respectfully submitted by:

Jamie Leber

Office Assistant