

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S REGULAR MEETING

May 11, 2022

Chairman William Spellman called the May 11, 2022, regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Chairman William Spellman - present, Vice Chairman Fredrick Houston - present, Trustee Robert Toman - present. Also present were Fiscal Officer James DeCenso, Road and Maintenance Supervisor Tom Hoffman, and Zoning Inspector Wayne Sarna. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the last regular meeting which was held April 13, 2022. No one in attendance requested that the minutes be read. **Motion 2022-42:** Trustee Houston made a motion to accept the meeting minutes. Trustee Toman seconded the motion. The roll call vote was all in favor.

Chairman Spellman read a Proclamation from the Board of Trustees for life-long resident Sally Young, who is celebrating her 96th birthday. Sally was recognized for her numerous contributions and volunteer hours given to the Ellsworth community. This Proclamation was read as a permanent record of gratitude for her lifetime of community service. A short recess was held to allow the many in attendance to thank Sally for her work and to wish her a Happy Birthday.

FISCAL REPORT: Fiscal Officer James DeCenso reported that April's receipts were \$44,019 and expenditures were \$41,842. Receipts included \$27,000 in 2022 property tax collection advances. The total gross fund balances as of April 30, 2022, was \$762,315. He reported that the unencumbered General Fund amount is currently \$2,467. The Fiscal Officer then presented invoices in detail for approval of \$16,685.00, including the annual OTARMA Property and Liability insurance invoice of \$15,635.00, \$300.00 to the VFW for Memorial Day activities and \$750.00 to Youngstown Memorials of \$750.00 for a Niche bronze plate. **Motion 2022-43:** Trustee Toman made a motion to approve the \$16,685.00 in expenditures presented. Trustee Houston seconded the motion. The roll call vote was all in favor. Mr. DeCenso then explained that he found a temporary agency, People Ready, that would hire Maxine Borchers and supply her to the Township as a temporary employee. The fee to the Township would be \$22.50, same as Callos (Nesco) for Earl Moracco. Mr. DeCenso explained that there has not been any payroll paid to Ms. Borchers so far in 2022. **Motion 2022-44:** Trustee Houston made a motion to rescind hiring Ellen Borchers as a Township employee (Motion 2022-38; April 13, 2022) and to contract with People Ready Temp Agency for her at a rate of \$22.50 per hour. Trustee Toman seconded the motion. The roll call vote was all in favor. The Fiscal Officer then explained a potential grant opportunity through the Ohio Emergency Management Agency. The grant appears to include funding for Fire/EMS first responders for up to two years for recruitment and/or retainment of personnel. He requested a motion to approve an application for the grant. **Motion 2022-45:** Trustee Houston made a motion to approve that a grant application be prepared by the Fiscal Officer to the State of Ohio Emergency Management Agency for the Ohio First Responder Grant Program. Trustee Toman seconded the motion. The roll call vote was all in favor. He finished his report by reviewing the final 2021 EMS and Fire Fund results. The EMS fund finished the year over budget with a \$37,492 deficit. The Fire fund ended the year under budget with a \$25,652 surplus. The combination of those two related funds created a \$11,840 deficit. However, the deficit was balanced with the 2020/2021 Covid CARES Act funding. The Board then discussed the 2022 results through April. There is a net \$1,427 combined deficit from both funds through the first four months of 2022. This compares to a surplus of \$10,226 through the first four months of 2021. He finished by reporting that the 2021-2022 State audit is in process.

ROAD and MAINTENANCE: Mr. Tom Hoffman reported that there was one burial in Berlin Township where he assisted. He reported on activities performed during the month including cleaning of the Fire Hall carpet and that the Fire Bay exhaust system was repaired. He notified the Board that Grace Exterminating sprayed the entire Fire Station and the ball fields. He replaced the flags at the Town Hall as the old ones had deteriorated. While repairing a street sign on Rolling Hills, he noticed some erosion in the soil covering a culvert. The culvert will begin to rust, so he will work on getting some fill and stone to recover it. He will be scheduling the roof sealing for the Road and Fire Station buildings.

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Regular Trustee Meeting May 11, 2022, Continued

ZONING REPORT: Mr. Sarna reported that there were no permits issued since the last meeting, but he did issue two agricultural exemptions; one for a pole storage building on Diehl Rd and another storage building on Duck Creek Rd. He reported that he has still not received requested documentation from the Lewis' for their site plan application. He discussed with the Board the demolition of the McCourt property. The Board asked if the property owner is aware that the cost to demolish the property becomes a tax assessment on her property. Chairman Spellman signed the quote from Altier's Home and Garden to begin the demolition process. Mr. Sarna gave updates on the properties that have had violations issued and letters sent. He advised the Board of two violations that have recently been discovered on S. Bailey Rd. He will be following up with letters to notify the property owners.

FIRE DEPARTMENT: Chairman Spellman reported that the Ellsworth Fire Dept had a drill scheduled for this evening and that Chief Smith is not available, so Mr. Spellman will read the monthly report. He reported that there were 25 calls in April including 5 that were cancelled and 13 EMS calls with 11 transports of which the Township transported 3. The other 5 transports were provided by mutual aid departments. He reported on the process to have a building on the grounds of St Paul's Monastery burned down. Dee Tripp reported that she has also arranged to obtain an alternative quote to have the building demolished instead of burned. The asbestos issue may be mitigated by having the demolition remains removed. Chief Smith's report then listed requests for the annual air compressor test (1,063.76), the SCBA tests (\$1,334.25) and to rent the fit test machine (\$500.00) to perform the annual mask fitting in-house again this year. His report also identified that Engine 400's four batteries are seven years old and should be replaced at cost of \$120 each (\$480.00). The report then identified that the new radios should be available soon and will then need to be set to Bearcom for programming before being installed in the trucks. Chief Smith's reported that the donated equipment from Planet Fitness arrived and has been set up in the fire bay with the help of Tom Hoffman. He ended his report by advising the Board that the monthly Mahoning County Fire Chief's meeting will be held June 2nd in Ellsworth. He is requesting funds to provide food and refreshments. The last time, the Township spent \$232.50. **Motion 2022-46:** Trustee Houston made a motion to approve the \$3,378.01 in expenditures presented and to add up to \$400 for the food and refreshments for the Fire Chief's meeting. Trustee Toman seconded the motion. The roll call vote was all in favor.

COMMITTEE REPORTS:

Trustees Toman and Houston discussed the need to replace the chairs in the fire hall and had brought two samples to review. They requested that the audience review the chairs and give their opinions.

Chairman Spellman reported that the Mahoning County Township Association has been asked to submit a member to a new County Health Dept Drug Board that will be responsible for distributing or overseeing the use of the Ohio Opioid Settlement. Ellsworth Township's position will be to support any qualified member that does not have any conflict of interest and will represent all townships within the county.

Chairman Spellman recognized Fred Shrock who advised that the VFW's Memorial Day activities will begin at 11:00 am with a flag raising at the VFW hall. They will not be any in-house speaker. The parade will then process to the cemetery for a short ceremony. Trustee Spellman was asked to speak at the cemetery.

OLD BUSINESS:

There was no old business to discuss.

NEW BUSINESS:

The next meeting will be held June 8, 2022, at 7:00 pm.

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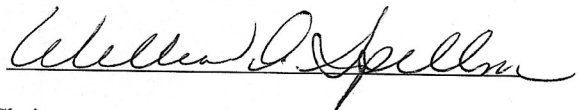
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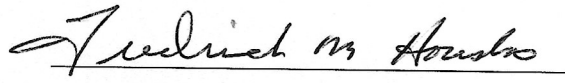
Held
Regular Trustee Meeting May 11, 2022, Continued

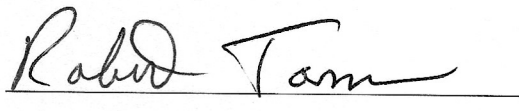
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With no further business, at 9:20 pm, Trustee Houston made a motion to adjourn. Trustee Toman seconded the motion. The roll call was all in favor.


Fiscal Officer


Chairman


Trustee


Trustee