

SPECIAL BOARD MEETING
Elkhart Housing Authority
July 22, 2020

The Board of Commissioners for the Housing Authority, City of Elkhart met in regular attendance at 4:30p.m.; on Thursday, July 27, 2020, via Conference call.

Commissioners present: JeNeva Adams, Margaret Owens, Tamara Holmes, Kristen Smole, Dan Boecher

Staff members present: Mary Ann McNamara, Angelia Washington, Mitch Craven, Becky Worth and Teri Ivory.

Audience members present: Taresa Walker

Roll Call Commissioner JeNeva Adams called the meeting to order. Teri Ivory called roll to verify.

❖ **Audience Concerns:** None

❖ **Approval of Minutes**

Exhibit A — Approval of Meeting Minutes — June 18, 2020 Regular Meeting

Commissioner Dan Boecher motioned to approve the minutes from the June 18, 2020 regular meeting. Commissioner Kristen Smole seconded the motion. All Commissioners present unanimously voted to approve the June 18, 2020 regular meeting minutes.

❖ **Approval of Vouchers**

Exhibit B — Approval of Vouchers — June 18, 2020

Commissioner Margaret Owens motioned to approve the vouchers for June 18, 2020. Commissioner Kristen Smole seconded the motion. All Commissioners present unanimously voted to approve the June 18, 2020.

❖ **New Business**

1. **Resolution 20:12 – A Resolution to Adopt Updated Housing Choice Voucher Program Administrative Plan.**

Commissioner Tamara Holmes motioned to approve Resolution 20:12 Commissioner Kristen Smole seconded the motion. All commissioners present unanimously voted to approve Resolution 20:12.

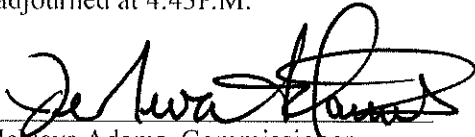
*Commissioner Tamara Holmes asked if there was a broken down version of the Administrative Plan. Angelia Washington informed the Commissioners that the full contents of the HCV Administrative Plan is available but wasn't included in the board packet because the full HCV Administrative Plan contained over 300 pages of documentation. Angelia Washington went on to state that Teri Ivory could send the full version of the HCV Administrative Plan if Commissioner Holmes and other Commissioners wanted to review it. Commissioner Holmes, along with the rest of the Commissioners were okay with the condensed version and stated they do not need the broken down version.

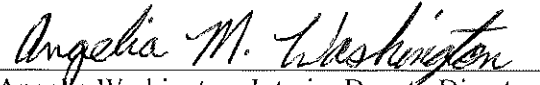
2. **Resolution 20:13 – A Resolution to Add New Finance Director as Signee/Administrator to Chase Bank**

Commissioner Margaret Owens motioned to approved Resolution 20:13. Commissioner Dan Boecher seconded the motion. All commissioners present unanimously voted to approve Resolution 20:13.

❖ **Adjournment**

Commissioner JeNeva Adams without any objections, declared the July 22, 2020 Board of Commissioners' meeting adjourned at 4:43P.M.


JeNeva Adams, Commissioner
August 20, 2020


Angelia Washington, Interim Deputy Director