

CAMANCHE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Wednesday, November 12, 2025, at 4:00PM

ROLL CALL: Bill Goble, Bambi Blaess, Dave Bowman – City Liason, Boni Huganin, Amanda Hoerschelmann, Shannon McManus via Video Conference, Gail Grim and four members of the public.

APPROVAL OF AGENDA: Motion to Approve the Agenda as written given by Trustee Huganin and seconded by Trustee Blaess. Passed with all ayes.

CONSENT AGENDA: Motion to approve Consent Agent as listed given by Trustee Huganin and seconded by Trustee Hoerschelmann. Approved with all ayes.

- 1) Approve Minutes from Board meeting held on 10/1/2025.
- 2) Approve New Bills and Book Orders.
- 3) Approve Financials as submitted.

DIRECTORS REPORT

Financial - defer to new business for this item.

Personnel/Operational –

- Employee Update – Markee to return for a couple shifts over Thanksgiving and possibly over her winter break as well.
- All medical leaves are done; health has been restored! Big Thanks to everyone on staff for the flexibility in scheduling and extra hours worked.

Programming –

- Programming Update – David Evers, Duck Decoys in display cases, coming soon. Then presentation by Dave Dec.10, 5:30pm
- Adult painting parties are growing, Yoga on the dock is done for now.

Collection Development –

- Inventory Update – 16,191 of 27,963 complete – J-Term, in January 4 CHS students to work at the library, hoping to teach this, and have them help get us a bit further.

Facilities –

- Nightly Tracking of Patrons – 898
- Monthly Update Library physical materials checked out – 940 Electronic Resources checked out- 406.
- New Patrons 18

- Children's Programming – Outreach to the elementary school for preschool – 4 visits by (Cat) to the school then 2 visits by them to us, Toddler Time is now by itself alternating Tuesdays, while 3-5 year olds have the choice of Wednesday mornings or Friday afternoons, also alternating weeks-opposite Toddler time.

Misc-

OLD BUSINESS –

NEW BUSINESS –

- Review FY 2027 Budget Worksheet
- Discuss next steps for building maintenance and ADA compliance – Safety first... Radon testing, parking lot.
- Discuss computer needs and next steps – Platinum Quote for new computer. Motion made by Trustee Goble to have Director Grim get a new computer with servicing for \$1061. Seconded by Trustee Hugunin. Passed with all ayes.
- Holiday closings -Thanksgiving, closed the Friday after Thanksgiving closed. Saturday, open 9:00am – 1:00pm (regular hours). Closed Christmas Eve and Christmas Day. Closing at 4:00pm on New Year's Eve and closed on New Year's Day.
- Director Grim Vacation Dec. 1 – 5, 2025. Motion made to approve the directors time off given by Trustee Hoerschelmann and seconded by Trustee Blaess. Motion passed unanimously.
- Free Video conference calls for B.O.T. meetings – freeconferencecalls.com the same site the city uses for their council meetings.

ADD TO AGENDA

- Library Maintenance Committee formed. Members include President McManus, Trustee Blaess, City Liaison Bowman, and Library Director Grim. Motion was made by Trustee Hugunin to approve Director Grim to have Radon Tested and Unit Upgraded up to \$1000. Motion seconded by Trustee Blaess and passed with all ayes.

LIASONS REPORT

PUBLIC COMMENT: Mary Griswold wanted to take a minute to say Thank you from the Friends of the Library for the work they did toward the proposed Library Expansion and discuss what next steps would be. Steve Shaff was also interested in becoming more involved in the library.

NEXT MEETING

- The Next Board of Trustee's Meeting will be held December 10, 2025, at 4:00PM

ADJOURNMENT: Trustee Hugunin adjourned the meeting at 5:25pm

Interested Citizens are invited to attend.

Public library board meetings are subject to the Open Meeting Law, Iowa Code, Chapter 21.