

Minutes of the Interlaken Village Board of Trustees meeting held on Thursday March, 2021 at the Village Hall and via Go-to-Meetings

MEMBERS PRESENT: Mayor Richardson; Trustees: Pepper and Barr Present via Go-to-Meetings Trustees Kempf and Del Plato

MEMBERS EXCUSED:

OTHERS PRESENT: Clerk Treasurer Swartwood, and via Go-to-meetings Interim Police Chief Dinardo, DPW Super. Ahouse, Jim Borden, Fire Chief

PUBLIC PRESENT: via Go-to-Meetings: Tim Steed and Maysoon Shariff, Hunt Engineers; P. Stannard, L. Anderson

Mayor Richardson called the meeting to order at 6:30 pm with the Pledge of Allegiance.

APPROVAL OF MINUTES: Motion made by Pepper to approve March 11, 2021 minutes 2<sup>nd</sup> Barr, carried. Motion made by T Del Plato to approve April 1, 2021 Organizational Meeting, second K Barr, carried.

Public to be Heard: Tim Steed and Maysoon Shariff discussed the water and sewer projects. The possibility of using Municipal Solutions to meet the WMBE status for the Sewer project. Cayuga Lake maybe establishing a limit on the phosphorus being put into the lake. Update on new funding opportunities: NYSDEC water quality grants up to 4 mil. Presidential and NYS infrastructure could be forthcoming as well. There is some COVID relief available for recovery of loss – must be able to demonstrate COVID related.

Mayor Richardson inquired on sewer design phase I&I CDBG funding – T Steed: yes, however, CDBG money is more for collection. Storage capacity is main reason for grant funding. M. Shariff creating mock-ups for the Flagg's to review. Sumner property not ideal due to the creek and Majoros property is on a hill – would cause difficulty with suction.

### **Library:**

We pulled out the bushes along the drive way as requested to break ground for new parking lot

### **Fire:**

13 calls for March

Received two quotes for the roof repair: Carvalho Construction \$3,321.56 and Wilkins Contracting

\$5,000.00. Motion by Richardson to accept Carvalho bid, second Barr, carried. Need Hold Harmless and VOI as additionally insured.

Motion by Richardson to purchase 2 new air bottles, second Barr, carried.

Participated in a walk-through of both schools with School SRO, Chief Dinardo, Lodi Fire Chief Snyder and Ovid Assistant Chief Demming

Took in two new members Shawn VanHorn – reinstated and Henry Esh.

Fire Department Elections: Chief Jim Borden, 1<sup>st</sup> Assistant Chief Chris Nelson, 2<sup>nd</sup> Assistant Chief Ralph Bailey, Captain John Hillman, Lt. Chris Bulmahn.

President Matt Barkee, VP Jim Wyckoff, Secretary Chris Vogt, Treasurer Nichole Nelson

Trustees: James Finch, Keith Jay and Chris Percy

BBQ sold out 250 halves in 40 minutes. Car show on August 8, 2021 still a go. New light poles should be installed at firemen's grounds soon.

### **Water:**

PFAS/PFOS 2<sup>nd</sup> quarter samples taken and sent to Microbac Lab. Monthly samples taken on West Ave. Village of Ovid assisted Tom and Mike Welsh in repairing water main break on Clinton St. Water meters were read and 5 meters repaired or replaced. Ordered lex air valve

and asco solenoid valves for ross valve on pump 2. Both parts on backorder from original manufacturer. Had to amend the 2020 Annual Quality Report, updated version now on the website and available at the Village Hall.

### **Sewer:**

Normal operation by Yaws and normal pumping by Brewers. Brewers came to jet a sewer plug at the old water tower site. Annual flow meter calibrated at sewer plant. Submitted to DEC new SPDES/discharge permit. DEC made a site visit to the sewer plant. DEC believes that our new sewer plant will require a 3A Operators License. DEC also recommends the Village update its sewer code, user agreement and fees and fines.

### **Streets:**

New flags on order. Cleaned all crosswalks and put out signs on Railroad Ave and Mechanic St. Plow removed and broom installed on the John Deere 4300. Swept Knight, Mechanic and Seneca Streets.

F250 right rear door repaired and repainted. F250 check engine light on – Josh Jacot scanned it; code was for a fault in thermostat system. He reset the computer and recommended to drive it and see if light comes back on. Prospect Street LED light update-shield cost \$300-400.00 estimated date of install is 3-4 months out.

## **Police:**

IPD handled 3 calls for service including (2) criminal investigations that are still currently being investigated.

Court Security detail was conducted without issue.

Officer Seth Worrell is still currently on light duty. Police Reform Plan was completed and submitted to the Mayor for acceptance. Emergency contingency plan was completed and submitted to Clerk to be put on file as required by New York State. Walk through of the both South Seneca School's was done with SCSO, IFD and School administration.

Acting Chief DiNardo will continue with updating and developing any SOP's that need to be done. Will be working with the Mayor to be able to have the SOP electronically on the website similar to IFD and be able to confirm Officers have read each SOP.

Request the Board to approve hiring Bryan Morse for the position of Part-time Police Officer at the board meeting. IPD will be looking to purchase a Byrna less lethal device to be used by Patrol. (waiting for return call from Rep with pricing).

Will be purchasing a Ballistic Vest for Officer Deal.

If purchased Acting Chief DiNardo will be administering the training and writing the SOP for usage.

Seneca County Human Resources organizing the Police Chief exam.

WHEREAS, the Village of Interlaken has a full-time Police Officer position; and

WHEREAS, the full-time position is unfilled; and

WHEREAS, funding for the full-time Police Officer position is no longer needed at this time; now therefore be it

RESOLVED, the Village of Interlaken Board of Trustees does hereby adopt four (4) permanent part-time Police Officers

Motion was made by R Richardson, second by K Barr, carried unanimously.

WHEREAS, funds are available in the 2020-2021 budget for four (4) permanent part-time Police Officer positions, and

WHEREAS, there is a position vacant to fill, now therefore be it

RESOLVED, that Bryan Morse be hired to fulfil the vacant part-time Police Officer position.

Motion was made by R Richardson, second K Barr, carried unanimously

**Codes:**

**Treasurer:**

Balances of accounts were read

March 31, 2021

17 properties unpaid water/sewer. Relevy 7,658.53 onto  
2021-2022 Village Taxes

April 10<sup>th</sup> water sewer billing for 1/1-3/31/2021

Water \$39,286.72

Sewer \$20,711.98

Accounts receivable as of 3/31/2021

Water 8,260.31

Sewer 4,885.54

Taxes Relevy 12/1/2020

Abstracts – April 2021

General Fund 7,260.32

Water Fund 4,177.72

Sewer Fund 4,431.00

Safe Routes 0.00

Water Tank 30,227.40

Sewer Proj. 9,244.80

Budget Modification March 31, 2021

General Fund – in a holding pattern:

Hunt Engr Inv Mechanic St

NYS DOL unemployment

On Hold Until MAY 2021

Water Fund

Dr F1990.4 179.00

Cr F8320.1 [179.00]

Overspent source supply wages

Motion J Pepper, second C Kempf

Sewer Fund

Dr G1990.4 6155.00

Cr G8197.4 [6155.00]

G&G Municipal Svs for survey

NOT covered by EFC.

Contingency bal 7344.16 will be 1,189.16

On Hold Until MAY 2021

**Approval of Bills:** Motion by K Barr, 2<sup>nd</sup> J Pepper, carried.

**Old Business:**

Record Storage Container decision to be made at May meeting  
Need price from Hubbard's for mini split.

Code Enforcement Procedure/Policy – adoption to be made at May meeting



Village Zoning – Seneca County is involved, public hearing to be announced in future

Police Reform – Motion by K Barr to accept IPD’s Police Reform Policy, second R Richardson, carried

Clarification on the Spay/Neuter of feral cats. Ameriland in Ovid not interested in participating. Beverly Animal Shelter too busy. Continue to use whomever village resident makes appointment with. Vouchers must be obtained from Village Clerk prior to appointment.

Tree planting at old water tower site – application to be sent to Cornell’s “Design Connect” program for design of future Interlaken Park

**New Business:**

Trash Bid – received only one bid from Casella total #39,312.00 annually. Bid rejected, putting out to bid again for opening May 13, 2021

TAX WARRANT – VILLAGE OF INTERLAKEN

April 8, 2021

TO: Nancy Swartwood, Village Clerk/Treasurer and Tax Collector

YOU ARE HEREBY COMMANDED to receive and collect Village Property Taxes and other sums stated in the last column hereof opposite their respective names, being a total of \$297,086.00 for the following purposes:

	For the Current Budget	
\$297,086.00		
	For Releved Water Rents & Charges	
\$ 4,645.75		
	For Releved Sewer Rents & Charges	
\$ 3,012.78		
	TOTAL	\$304,744.53

YOU ARE HEREBY COMMANDED to receive and collect such sums without any additional charges between the first day of June and the first day of July 2020, both inclusive; and thereafter to collect with additional charge of five per centum for the first month and an additional one per centum will be added each month thereafter.

YOU ARE HEREBY COMMANDED to file with Seneca County Real Property on or before December 1, 2020, and to deliver to the Board of Trustees at the same time an account of the taxes remaining due and unpaid; describing each person or persons to whom the parcel is assessed and showing as to each parcel

the amount of tax unpaid to be levied to the Town and County Taxes.

Richard Richardson  
Mayor

April 8, 2021

### TAX WARRANT

Trustee K Barr offered the following resolution and moved to adoption, second by Trustee J Pepper  
WHEREAS, real property taxes for general fund purposes in the amount of \$297,086.00 and  
WHEREAS, any unpaid water charges of \$4,645.75, and unpaid sewer charges of \$3,012.78 for a total of \$3,820.44 be levied on the 2021 assessment roll in accordance with section 1420 of the real property tax law now therefore be it

RESOLEVED Mayor Richardson and Tax Collector Nancy Swartwood execute the warrant for the collection of such Village taxes on June 1, 2021 in accordance with section 1426 of the real property tax law.

Diesel fuel – staying with Griffith Energy  
Motion by K Barr to purchase 3 drawer lateral cabinet from Seneca Office, second C Kempf, carried (\$529).  
Motion by C Kempf to purchase park bench concrete molds, second K Barr, carried (\$592).  
Old IBM typewriter (non-working) sent to electronic recycling. Old IPD CPU/hard drives Mayor Richardson drilling them out and recycling.

**Additional Comments:**

Budget workshop April 13, 2021 at 6:30 pm

**Adjournment:** Motion by R Richardson to adjourn at 8:17 pm, 2<sup>nd</sup> K Barr, carried.

Respectfully,  
Nancy Swartwood  
Clerk/Treasurer  
April 8, 2021

Back burner items  
*Sewer Project – surveys are complete and Village qualifies for CDBG grant*  
*Phase 2 Water Project – not bidding until approximately May 2021.*

*FEMA – Well Head – \$800,000 – Culvert \$15,000  
Dollar General Sidewalk – Mayor Richardson discuss at  
the 2021-2022 budget process*