

**TOWNSHIP OF WINFIELD
MINUTES OF THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE - JANUARY 19, 2016**

PUBLIC NOTICE: In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. seq.; Mayor Genz read the public notice and indicated the fire exits.

PRAYER & PLEDGE OF ALLEGIANCE: Mayor McManus led the assemblage in the Township prayer and the pledge of allegiance.

CALL TO ORDER: Mayor McManus called the meeting to order at 7:03pm.

ROLL CALL: Present: Mayor McManus, Comm. Genz, Comm. Wright, Clerk Planas, Atty. Catherine, WPD Lt. Mazzarella, WFD Captain Paschal

APPROVAL OF MINUTES: RMTTC 12/15 & REORG 1/4/16

COMMUNICATIONS: Comm. Genz moved the approval of communications as presented; Comm. Wright seconded the motion. Roll call vote, unanimous, affirmative.

DEPARTMENT REPORTS: Comm. Genz moved the approval of department report for the Finance 12/15 & WPD 12/15; Comm. Wright seconded the motion. Roll call vote, unanimous, affirmative.

REQUISITIONS: Comm. Genz moved approval of the listed requisitions, as follows:

<u>LISTED REQUISITIONS FOR THE REGULAR MEETING OF THE TOWNSHIP COMMITTEE, JANUARY 19, 2016</u>			
REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
5698	A&E	CLASSES	644.00
5711	WPD	DUES	60.00
5712	WPD	DUES	400.00
			TOTAL: \$1,104.00

REVISED 1/13/16

Comm. Wright seconded the motion. Roll call vote: Mayor McManus, aye; Comm. Genz, aye; Comm. Wright, aye;

UNLISTED REQUISITIONS: None Presented

BILLS: Comm. Genz moved the listed bills; Comm. Wright seconded the motion as follows:

**List of Bills - (100001) CASH - CHECKING
Current Fund**

Check#	Vendor	Description	Payment	Check Total
4862	1024 - A & A CURBING, INC	PO 12130 SIDEWALK AND RAILING INFRASTRUCTOR	7,990.12	7,990.12
4863	712 - ANNA LOWREY	PO 12136 SENIOR ARTS AND CRAFTS SUPPLIES	200.93	200.93
4864	1003 - ASSOCIATED HUMANE SOCIETIES	PO 11888 2015 ANIMAL CONTROL SERVICES	312.50	312.50
4865	596 - CITY OF LINDEN	PO 11994 WFD ANNUAL PM E1	840.71	840.71
4866	596 - CITY OF LINDEN	PO 11995 WFD ANNUAL PM E2	494.80	494.80
4867	596 - CITY OF LINDEN	PO 12132 SENIOR BUS REPAIRS	587.76	587.76
4868	596 - CITY OF LINDEN	PO 12138 MAINTANIANCE ON 604	107.87	107.87
4869	98 - COUNTY OF UNION - MOTOR VEHICLES	PO 12133 FUEL FOR DECEMBER 2015	529.41	529.41
4870	817 - COUNTY OF UNION TRAFFIC BUREAU	PO 12104 HANDICAP SIGNS W/ PENALTY PLATES	30.00	30.00
4871	921 - CRANFORD PUBLIC LIBRARY	PO 12116 LIBRARY SERVICES	120.00	120.00
4872	48 - DELTA DENTAL PLAN OF NJ	PO 12131 2016 DELTA DENTAL JANUARY	1,982.88	1,982.88
4873	932 - DEPARTMENT OF HEALTH & SENIOR SERVI	PO 11939 2015 BOARD OF HEALTH SERVICES	4,487.50	4,487.50
4874	557 - FORD MOTOR CREDIT - MUNICIPAL	PO 12129 2016 INTERCEPTOR LEASE PAYMENTS	2,314.49	2,314.49
4875	999 - GARY GENZ	PO 12110 Shelf Brackets	62.40	62.40
4876	999 - GARY GENZ	PO 12117 CHRISTMAS EVE LUNCHEON	79.98	79.98
4877	871 - KENILWORTH CAR WASH & QUICK LUBE	PO 12049 OCTOBER CAR WASH	8.00	8.00
4878	946 - LOWES	PO 12111 FIRE EQUIPMENT	80.56	80.56
4879	43 - MARGE HAFFER	PO 11917 2015 JANITORAL SERVICES	150.00	150.00
4880	985 - MICHAEL URBANSKI	PO 12108 CPR TRAINING/ REFRESHER CARDS	100.00	100.00
4881	604 - PORTER LEE CORPORAION	PO 12113 2016 ANNUAL SOFTWARE SUPPORT	627.00	627.00
4882	983 - PRINCETON HOSTED SOLUTIONS	PO 12121 2016 PHONE AND LEASE SERVICE	596.28	596.28
4883	72 - PSEGG	PO 11911 2015 ELECTRIC AND STREET LIGHTS/SIG	2,101.94	2,101.94
4884	584 - PUBLIC ALLIANCE INS COVERAGE	PO 12127 2016 LIABILITY INSURANCE	36,312.00	36,312.00
4885	247 - REGISTRARS' ASSN. OF NJ	PO 12122 NJ REGISTRAR'S ASSOCIATION	50.00	50.00
4886	902 - SAMZIE'S UNIFORMS	PO 12106 POLICE PATCHS FOR UNIFORMS	700.00	700.00
4887	268 - SUE WRIGHT	PO 12119 REORG FOOD & SUPPLIES	77.09	77.09
4888	915 - Standby You, LLC	PO 12128 2016 GENERATOR MAINTENANCE AGREEMEN	900.00	900.00
4889	166 - THE HOME NEWS & TRIBUNE	PO 12123 2016 JANUARY NEWSPAPER SUBSCRIPTION	25.00	25.00
4890	166 - THE HOME NEWS & TRIBUNE	PO 12124 NOTICE OF AMENDING AN ORDINANCE	138.60	138.60
4891	166 - THE HOME NEWS & TRIBUNE	PO 12125 2016 ADVERTISEMENT REORG	7.92	7.92
4892	166 - THE HOME NEWS & TRIBUNE	PO 12139 2016 Advertise Mtg dates	42.24	42.24
4893	170 - TREASURER - STATE OF NJ	PO 12140 4TH QTR 2015 DCA FEES FOR CONSTRUCT	31.00	31.00
4894	312 - TWP. OF WINFIELD PAYROLL ACCT.	PO 12120 2016 HEALTH AND PERSCRIPTIONS BENEFIT	11,419.65	11,419.65
4895	841 - UNUM LIFE INS. CO OF AMERICA	PO 12137 JANUARY LONG TERM DISABILITY INS.	334.74	334.74
4896	32 - VERIZON	PO 11912 2015 FIOS SERVICES	124.99	124.99
4897	452 - VERIZON WIRELESS	PO 11900 2015 AIR CARDS AND WPD CELL PHONE	132.39	132.39
4898	877 - VITAL COMMUNICATIONS, INC.	PO 12034 TAX ASSESSOR BINDERS	191.00	191.00
4899	85 - W.W. GRAINGER, INC.	PO 12115 OEM EMERGENCY PREPAREDNESS	157.60	157.60
4900	384 - WALTER L. BERG	PO 12135 SUPPLIES FILE ROOM AND SIGNS	38.03	38.03
4901	994 - WB MASON CO INC.	PO 12094 PLASTIC FLOOR MAT	91.99	91.99
4902	994 - WB MASON CO INC.	PO 12134 SIGNATURE STAMP FOR LEONARD HO	23.20	23.20
4903	57 - WINFIELD BD. OF EDUCATION	SCHOOL TAXES PAYABLE FOR JAN 2016	8,176.00	8,176.00
TOTAL				82,778.57

Total to be paid from Fund 10 Current Fund

82,778.57

82,778.57

Roll call vote: Mayor McManus, aye; Comm. Genz, aye; Comm. Wright, aye;

UNLISTED BILLS: None presented.

COMMITTEE REPORTS: None Present.

UNFINISHED BUSINESS: None presented.

NEW BUSINESS:

Resolutions #16-08 through 16-12 – Comm. Genz moved the approval of resolution #16-08 through 16-12; Comm. Wright seconded the motion as follows:

**TOWNSHIP OF WINFIELD RESOLUTION 16-08
COUNTY OF UNION, STATE OF NEW JERSEY
GENERATOR MAINTENANCE AGREEMENT – STANDBY YOU, LLC**

WHEREAS, a contract offer has been received for the service and maintenance for the municipal emergency generator in the amount of \$900.00; and

WHEREAS, this contract covers scheduled maintenance, twice yearly service, annual oil and filter change, and all factory recommended diagnostics; and

WHEREAS, this contract is for the term 01/01/16 through 12/31/16

NOW THEREFORE BE IT RESOLVED, that the Mayor and/or Clerk be authorized to enter into agreement with:

StandBy You, LLC

Dated: January 19, 2016

	MOVED	D	AYES SECONDE	NAYS	ABSENT	ABSTAIN	CERTIFICATION: I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on __Jan. 19, 2016. _____ June Planas, Deputy Clerk
MAYOR MARGARET McMANUS			✓				
COMM. GARY J. GENZ	✓		✓				
COMM. SUE E. WRIGHT		✓	✓				

**TOWNSHIP OF WINFIELD RESOLUTION 16-09
 COUNTY OF UNION, STATE OF NEW JERSEY
 MAINTENANCE AGREEMENT - LAWN DOCTOR**

WHEREAS, a contract offer has been received for lawn maintenance agreement for 2016 in the amount of \$261.25, or \$256.50 if pay by 2/15/16

WHEREAS, this contract covers lawn maintenance

NOW THEREFORE BE IT RESOLVED, that the Mayor and/or Clerk be authorized to enter into agreement with:

**Lawn Doctor of Edison - Metuchen
 PO Box 13 Somerset, NJ 08875
 732-246-1101**

Dated: January 19, 2016

	MOVED	D	AYES SECONDE	NAYS	ABSENT	ABSTAIN	CERTIFICATION: I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on __Jan. 19, 2016. _____ June Planas, Acting Clerk
MAYOR MARGARET M. McMANUS			✓				
COMM. GARY J. GENZ	✓		✓				
COMM. SUE E. WRIGHT		✓	✓				

**TOWNSHIP OF WINFIELD RESOLUTION 16-10
 COUNTY OF UNION, STATE OF NEW JERSEY
 RECORDING MAINTENANCE AGREEMENT - GRAMCO**

WHEREAS, a contract offer has been received for the Municipal Court and Municipal Committee meeting recording system in the amount of \$975.00; and

WHEREAS, this contract covers maintenance, hardware & software support from 1/31/16 through 1/30/17 on the Liberty Digital Recording System.

NOW THEREFORE BE IT RESOLVED, that the Mayor and/or Clerk be authorized to enter into agreement with:

**GRAMCO BUSINESS COMMUNICATIONS
 1149 Bloomfield Ave., Clifton, NJ 07012-2314
 973-773-8500 fax 973-773-8555**

Dated: January 19, 2016

	MOVED	AYES SECONDE	NAYS	ABSENT	ABSTAIN	CERTIFICATION: I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on __Jan. 19, 2016. <hr/> June Planas, ActingClerk
MAYOR MARGARET M. McMANUS						
COMM. GARY J. GENZ						
COMM. SUE E. WRIGHT						

**TOWNSHIP OF WINFIELD RESOLUTION 16-11
COUNTY OF UNION, STATE OF NEW JERSEY
IT MAINTENANCE AGREEMENT - MSI**

WHEREAS, a contract offer has been received for the service and maintenance for the server, router and system software/hardware in the amount of \$5,101.20 or if paid in full by March 31, 2016 the amount would be \$4,858.30; and

WHEREAS, this contract covers maintenance and hardware & software support the year 2016; and

WHEREAS, this contract also includes the Fund Accounting System and the Animal License Support.

NOW THEREFORE BE IT RESOLVED, that the Mayor and/or Clerk be authorized to enter into agreement with:

**MSI - MUNICIPAL SOFTWARE, INC.
PO Box 1128, Marshalls Creek, PA 18335
800-225-6699**

Dated: January 19, 2016

	MOVED	AYES SECONDE	NAYS	ABSENT	ABSTAIN	CERTIFICATION: I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on __Jan. 19, 2016. <hr/> June Planas, Acting Clerk
MAYOR MARGARET McMANUS			✓			
COMM. GARY J. GENZ	✓		✓			
COMM. SUE E. WRIGHT		✓	✓			

**TOWNSHIP OF WINFIELD RESOLUTION 16-12
COUNTY OF UNION, STATE OF NEW JERSEY
ELIZABETH DEPARTMENT OF HEALTH AND HUMAN SERVICES AGREEMENT FOR STD SERVICES**

WHEREAS, the Township of Winfield is desirous in obtaining services from the City of Elizabeth, Department of Health and Human Services; and

WHEREAS, the City of Elizabeth Department of Health and Human Services is willing and able to furnish said services under the conditions set forth; and

WHEREAS, the Township of Winfield agrees to the City of Elizabeth Department of Health and Human Services the sum of \$150.00 per patient for service rendered at the Sexually Transmitted Disease Clinic. The City of Elizabeth Department of Health and Human Services shall provide STD services Tues. from 8:30 am to 11:30 am and Wed., from 10:30 am to 1:00 pm and Fri. 8:30 am to 11:00 am at the Peterstown Community Center located at 418 Palmer St., Elizabeth, NJ.

WHEREAS, The City of Elizabeth, Department of Health and Human Services shall provide counseling, disease prevention, sex partner referral, need for follow-up testing and appropriate action to take when symptoms appear.

NOW THEREFORE BE IT RESOLVED, that the Mayor and/or Clerk be authorized to enter into agreement with:

CITY OF ELIZABETH HEALTH AND HUMAN SERVICES

418 Palmer St

Elizabeth, NJ

Dated: January 19, 2016

	MOVED	D	SECONDE	AYES	NAYS	ABSENT	ABSTAIN
MAYOR MARGARET M. McMANUS				✓			
COMM. GARY J. GENZ	✓			✓			
COMM. SUE E. WRIGHT			✓	✓			

CERTIFICATION: I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on Jan. 19, 2016.

June Planas, Acting Clerk

Roll call vote: Mayor McManus, aye; Comm. Genz, aye; Comm. Wright, aye;

CITIZENS' FORUM:

Mayor McManus opened the floor to the Citizens' Forum:

Bill Heyder, 70B Wavecrest Ave – Wanted to know if anything was done concerning lack of lighting.

Comm. Wright responded stating wattage on bulbs are different than older bulbs.

Captain Paschal advised the committee the WFD wanted to send out a post card for volunteer members.

There being no further discussion to come before the Township Committee, Mayor McManus closed the floor to Citizens' Forum.

EXECUTIVE SESSION:

None Presented:

ADJOURNMENT:

There being nothing further to come before the Township Committee, Comm. Genz moved to adjourn, Comm. Wright seconded the motion.

Roll call vote, unanimous, affirmative.

TIME 7:34PM

Respectfully submitted,

June Planas, Clerk