



Greenstone Construction Inc.

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Fargo, ND 58102

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www.greenstoneconstructioninc.com

Job Superintendent

Position Description: Coordinate, plan, and supervise project field activities with subcontractors, vendors, and other team members concerned with the construction of buildings and other construction projects by performing the duties personally or through other workers.

Responsibilities:

- Partner with management team to budget, manage, and forecast the necessary materials, equipment, and workforce for the project
- Study project drawings and specifications to plan project workflow in regards to start and finish times as well as staffing requirements for each phase of construction
- Validate that all personnel are familiar with and follow safety regulations
- Provide proactive leadership to fulfill the requirements of the construction project
- Maintain communication with vendors, subcontractors, and other team members to ensure required materials, equipment, and workflow supports the project schedule
- Prepare and review reports on progress, materials used, and adjust work schedule as needed to maintain project schedule and specifications
- Look forward to the next process for the project and plan accordingly
- Inspect work in progress to ensure completed and in progress work conforms to project specifications and project schedule
- Execute project reviews and maintain records of project progress
- Analyze and solve work problems, determine alternatives
- Develop relationships with clients, subcontractors, and other team members
- Mentor and manage team members
- Promote a respectful project environment

Requirements:

- Knowledge and experience in various carpentry skills, such as but not limited to: Wood Framing, Metal Stud Framing, Installing Hollow Metal Frames, Doors, and Hardware, Installing Bathroom Partitions, Installing Wood Trim, Installing Wood Doors, Installing Cabinets, and other equipment installations
- Understanding of shop drawings, blueprints, and specifications
- Strong leadership, initiative, problem solving ability, communication, and teamwork skills
- Willing to expand knowledge, skills, and abilities
- Valid driver's license
- High School Diploma
- OSHA 10 card preferred

Bring your talent, expertise, and drive and we will reward you with a creative, fair, and supportive work environment, the flexibility to balance life and work, the opportunity to grow and earn promotions within our company, as well as comprehensive compensation and benefits.

Please apply in person or via email

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Greenstone Construction Inc. is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment and will not be discriminated against on the basis of disability or, if applicable, veteran status.