

**AMERICAN LEGION AUXILIARY
DEPARTMENT OF ARIZONA HEADQUARTERS**

SPECIAL MEMORANDUM

SERIES: 2025-2026

SUBJECT: DUES, MANDATES, FEES, DONATIONS, ETC.

The following are program funds that need to go through the Department Books. **Checks are to be made payable and sent to American Legion Auxiliary, 4701 N. 19th Ave. Suite 100, Phoenix AZ 85015-3727.** Please write separate checks for MEMBERSHIP, and Mandates. All others may be included in one check with an explanation as to where the funds are being donated to.

REMINDER: ALL MANDATES ARE DUE 30 DAYS PRIOR TO CONVENTION OR YOUR UNIT WILL FOREFIT IT'S RIGHT TO VOTE. DO NOT SEND DISTRICT MANDATES TO DEPARTMENT, SEND THEM TO YOUR DISTRICT.....

DUES: Current and previous years dues are **\$25.00 per Senior** and **\$4.00 per Junior**. This includes Department and National dues. It also includes a subscription to the *National News* magazine for senior member.

MANDATES: 2024 Department Close of Books membership totals are used to determine the base for assessments – District AND Department. **Rehabilitation Per Capita (RPC)** is twenty cents per SENIOR member. (RPC is sent on to National for their use in veterans programs.) **Delegate Per Capita (DPC)** is forty cents per member, JUNIOR AND SENIOR. (DPC is used by the Department to send delegates to National Convention.) **Junior Activities Per Capita (JAPC)** is twenty cents per member, JUNIOR AND SENIOR, **and is paid whether your Unit has any Juniors** and is used to send Junior Delegate and chaperone to National Convention. (**JDPC**) is used by the Department to support the Junior Activities Fund.) Fiduciary **BOND** covers all Units and is forwarded to National every three years. **Bond fee per Unit is \$5.50.**

POPPIES: Units are urged to order poppies. **Poppies are \$150.00 per thousand and can be ordered in increments of 100 (\$15.00 per hundred).** **Poppies must be ordered by September 30, 2025.** Please use the form on the Department website to order poppies. Units must order at least 100 poppies to compete for Department Awards except membership. **After Poppy Distribution is completed, 10% of NET Poppy proceeds are to be sent to Department.** Poppy Funds are restricted funds, see the *ALA Poppy Guide* for explanation.

WELFARE PLEDGE: This money stays in Department for use in the Welfare Budget for Veterans programs and direct aid.

CHRISTMAS PLEDGE: This money stays in Department for use in the Welfare Budget for each VA Medical Center (VAMC) in Arizona to place dollar bills in Christmas Cards for the hospitalized veterans. It's just a small gift but is very much appreciated.

HOSPITAL PARTIES & SOCIAL SERVICES: This money is sent to the VAMC's as designated by Units for monthly Bingo Parties, comfort items, recreation & medical equipment, carnivals, etc.

GIFT SHOP: Money is used for purchasing gifts that enable hospitalized veterans to pick out gifts (free of charge) for themselves and their families to celebrate the Christmas Holiday.

PAST PRESIDENT'S

PARLEY: This money funds scholarships in nursing and health care occupations for students attending Arizona schools.

SPIRIT OF YOUTH: This money goes to National all National Scholarships and youth programs.

AUXILIARY EMERGENCY

FUND: This money is sent to National for assistance to Auxiliary members during a personal crisis or natural disaster. Certain Pre-req. are required.

JUNIORS: This money stays in Department and helps pay the way for our Junior representative and her chaperon to attend the National Junior Meeting. As well as, off-setting Department Junior Meeting Expenses.

GIRLS STATE: Fees are **\$350.00 for the Unit and a \$150.00 registration fee from the girl.** Units are to deposit all monies received for your Girls State program and write one check to cover fee and registration for the girls. Fees must be sent to the Department Girls State Director with delegate and alternate cards, NOT to Department Headquarters. **Donations** to the Girls State fund may be sent to Department Headquarters.

ARIZONA'S COURTESY &

CAMPAIGN FUND: Courtesy This money stays in Department to help with expenses when Arizona has a candidate for National Office.

DEPARTMENT OFFICE OVERHEAD EXPENSES FUND: This money stays in Department to help keep the Department Headquarters Office open with proper furniture and equipment, and all expenses incurred.

**CAVALCADE OF
MEMORIES:**

Funds are used to furnish the cavalcade room at Headquarters and for supplies and materials needed, such as scrapbooks, binders, framing, etc.

DEPARTMENT PRESIDENT'S

SPECIAL PROJECT: This money is used for the special project of the Department President. This year, the project is **Hospice and Caregivers** Look for more information from the Department Chairman.

2025-2026 UNIT MANDATES
paid to Department

Rehabilitation Per Capita (RPC), Delegate Per Capita (DPC), and Junior Activities Per Capita (JAPC)

are based on "Close of Books" figures.

Unit No.	# JR's	# SR's	RPC	DPC	JDPC	JAPC	BOND	TOTAL	Total Membership
1	1	94	\$18.80	\$37.60	\$0.20	\$19.00	\$5.50	\$81.10	95
2	2	99	\$19.80	\$39.60	\$0.40	\$20.20	\$5.50	\$85.50	101
3	4	63	\$12.60	\$25.20	\$0.80	\$13.40	\$5.50	\$57.50	67
4	2	38	\$7.60	\$15.20	\$0.40	\$8.00	\$5.50	\$36.70	40
5	4	57	\$11.40	\$22.80	\$0.80	\$12.20	\$5.50	\$52.70	61
6	7	282	\$56.40	\$112.80	\$1.40	\$57.80	\$5.50	\$233.90	289
7	0	42	\$8.40	\$16.80	\$0.00	\$8.40	\$5.50	\$39.10	42
8	1	26	\$5.20	\$10.40	\$0.20	\$5.40	\$5.50	\$26.70	27
9	2	165	\$33.00	\$66.00	\$0.40	\$33.40	\$5.50	\$138.30	167
11	2	121	\$24.20	\$48.40	\$0.40	\$24.60	\$5.50	\$103.10	123
12	5	214	\$42.80	\$85.60	\$1.00	\$43.80	\$5.50	\$178.70	219
13	3	62	\$12.40	\$24.80	\$0.60	\$13.00	\$5.50	\$56.30	65
14	3	128	\$25.60	\$51.20	\$0.60	\$26.20	\$5.50	\$109.10	131
16	0	48	\$9.60	\$19.20	\$0.00	\$9.60	\$5.50	\$43.90	48
19	7	176	\$35.20	\$70.40	\$1.40	\$36.60	\$5.50	\$149.10	183
22	4	142	\$28.40	\$56.80	\$0.80	\$29.20	\$5.50	\$120.70	146
24	10	425	\$85.00	\$170.00	\$2.00	\$87.00	\$5.50	\$349.50	435
25	9	317	\$63.40	\$126.80	\$1.80	\$65.20	\$5.50	\$262.70	326
26	2	242	\$48.40	\$96.80	\$0.40	\$48.80	\$5.50	\$199.90	244
27	4	1993	\$398.60	\$797.20	\$0.80	\$399.40	\$5.50	\$1,601.50	1997
28	1	84	\$16.80	\$33.60	\$0.20	\$17.00	\$5.50	\$73.10	85
29	9	232	\$46.40	\$92.80	\$1.80	\$48.20	\$5.50	\$194.70	241
30	0	91	\$18.20	\$36.40	\$0.00	\$18.20	\$5.50	\$78.30	91
32	0	139	\$27.80	\$55.60	\$0.00	\$27.80	\$5.50	\$116.70	139
34	1	317	\$63.40	\$126.80	\$0.20	\$63.60	\$5.50	\$259.50	318
35	9	288	\$57.60	\$115.20	\$1.80	\$59.40	\$5.50	\$239.50	297
36	5	238	\$47.60	\$95.20	\$1.00	\$48.60	\$5.50	\$197.90	243
37	0	36	\$7.20	\$14.40	\$0.00	\$7.20	\$5.50	\$34.30	36
39	14	583	\$116.60	\$233.20	\$2.80	\$119.40	\$5.50	\$477.50	597
40	0	97	\$19.40	\$38.80	\$0.00	\$19.40	\$5.50	\$83.10	97
41	19	331	\$66.20	\$132.40	\$3.80	\$70.00	\$5.50	\$277.90	350
42	7	33	\$6.60	\$13.20	\$1.40	\$8.00	\$5.50	\$34.70	40
44	0	314	\$62.80	\$125.60	\$0.00	\$62.80	\$5.50	\$256.70	314
45	5	40	\$8.00	\$16.00	\$1.00	\$9.00	\$5.50	\$39.50	45
46	2	67	\$13.40	\$26.80	\$0.40	\$13.80	\$5.50	\$59.90	69
TOTAL	144	7624	\$1,524.80	\$3,049.60	\$28.80	\$1,553.60	\$192.50	\$6,349.30	7768

Unit No.	# JR's	# SR's	RPC	DPC	JDPC	JAPC	BOND	TOTAL	Total Membership
51	11	59	\$11.80	\$23.60	\$2.20	\$14.00	\$5.50	\$57.10	70
52	4	186	\$37.20	\$74.40	\$0.80	\$38.00	\$5.50	\$155.90	190
53	0	34	\$6.80	\$13.60	\$0.00	\$6.80	\$5.50	\$32.70	34
54	1	80	\$16.00	\$32.00	\$0.20	\$16.20	\$5.50	\$69.90	81
56	1	71	\$14.20	\$28.40	\$0.20	\$14.40	\$5.50	\$62.70	72
57	2	66	\$13.20	\$26.40	\$0.40	\$13.60	\$5.50	\$59.10	68
58	8	399	\$79.80	\$159.60	\$1.60	\$81.40	\$5.50	\$327.90	407
59	3	124	\$24.80	\$49.60	\$0.60	\$25.40	\$5.50	\$105.90	127
61	3	226	\$45.20	\$90.40	\$0.60	\$45.80	\$5.50	\$187.50	229
62	31	1058	\$211.60	\$423.20	\$6.20	\$217.80	\$5.50	\$864.30	1089
64	0	16	\$3.20	\$6.40	\$0.00	\$3.20	\$5.50	\$18.30	16
65	51	308	\$61.60	\$123.20	\$10.20	\$71.80	\$5.50	\$272.30	359
66	0	878	\$175.60	\$351.20	\$0.00	\$175.60	\$5.50	\$707.90	878
68	1	55	\$11.00	\$22.00	\$0.20	\$11.20	\$5.50	\$49.90	56
69	0	112	\$22.40	\$44.80	\$0.00	\$22.40	\$5.50	\$95.10	112
73	2	23	\$4.60	\$9.20	\$0.40	\$5.00	\$5.50	\$24.70	25
78	2	146	\$29.20	\$58.40	\$0.40	\$29.60	\$5.50	\$123.10	148
79	0	173	\$34.60	\$69.20	\$0.00	\$34.60	\$5.50	\$143.90	173
81	7	726	\$145.20	\$290.40	\$1.40	\$146.60	\$5.50	\$589.10	733
84	9	47	\$9.40	\$18.80	\$1.80	\$11.20	\$5.50	\$46.70	56
86	2	453	\$90.60	\$181.20	\$0.40	\$91.00	\$5.50	\$368.70	455
87	3	130	\$26.00	\$52.00	\$0.60	\$26.60	\$5.50	\$110.70	133
88	0	39	\$7.80	\$15.60	\$0.00	\$7.80	\$5.50	\$36.70	39
90	1	64	\$12.80	\$25.60	\$0.20	\$13.00	\$5.50	\$57.10	65
91	22	274	\$54.80	\$109.60	\$4.40	\$59.20	\$5.50	\$233.50	296
93	0	114	\$22.80	\$45.60	\$0.00	\$22.80	\$5.50	\$96.70	114
95	5	76	\$15.20	\$30.40	\$1.00	\$16.20	\$5.50	\$68.30	81
103	0	48	\$9.60	\$19.20	\$0.00	\$9.60	\$5.50	\$43.90	48
105	7	263	\$52.60	\$105.20	\$1.40	\$54.00	\$5.50	\$218.70	270
107	2	210	\$42.00	\$84.00	\$0.40	\$42.40	\$5.50	\$174.30	212
108	3	28	\$5.60	\$11.20	\$0.60	\$6.20	\$5.50	\$29.10	31
109	16	404	\$80.80	\$161.60	\$3.20	\$84.00	\$5.50	\$335.10	420
114	0	8	\$1.60	\$3.20	\$0.00	\$1.60	\$5.50	\$11.90	8
115	6	29	\$5.80	\$11.60	\$1.20	\$7.00	\$5.50	\$31.10	35
117	3	240	\$48.00	\$96.00	\$0.60	\$48.60	\$5.50	\$198.70	243
123	0	36	\$7.20	\$14.40	\$0.00	\$7.20	\$5.50	\$34.30	36
124	5	23	\$4.60	\$9.20	\$1.00	\$5.60	\$5.50	\$25.90	28
125	1	14	\$2.80	\$5.60	\$0.20	\$3.00	\$5.50	\$17.10	15
129	1	26	\$5.20	\$10.40	\$0.20	\$5.40	\$5.50	\$26.70	27
131	0	595	\$119.00	\$238.00	\$0.00	\$119.00	\$5.50	\$481.50	595
132	1	76	\$15.20	\$30.40	\$0.20	\$15.40	\$5.50	\$66.70	77
TOTAL	214	7937	\$1,587.40	\$3,174.80	\$42.80	\$1,630.20	\$225.50	\$6,660.70	8151

Unit No.	# JR's	# SR's	RPC	DPC	JDPC	JAPC	BOND	TOTAL	Total Membership
133	1	22	\$4.40	\$8.80	\$0.20	\$4.60	\$5.50	\$23.50	23
135	8	34	\$6.80	\$13.60	\$1.60	\$8.40	\$5.50	\$35.90	42
136	0	14	\$2.80	\$5.60	\$0.00	\$2.80	\$5.50	\$16.70	14
138	1	107	\$21.40	\$42.80	\$0.20	\$21.60	\$5.50	\$91.50	108
140	4	13	\$2.60	\$5.20	\$0.80	\$3.40	\$5.50	\$17.50	17
141	0	20	\$4.00	\$8.00	\$0.00	\$4.00	\$5.50	\$21.50	20
145	0	20	\$4.00	\$8.00	\$0.00	\$4.00	\$5.50	\$21.50	20
TOTAL	14	230	\$46.00	\$92.00	\$2.80	\$48.80	\$38.50	\$228.10	244

Grand Total	372	15791	\$3,158.20	\$6,316.40	\$74.40	\$3,232.60	\$456.60	\$13,238.10	16163
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Please make check payable to American Legion Auxiliary and send to:
American Legion Auxiliary
Department of Arizona
4701 N. 19th Ave Suite 100
Phoenix, AZ 85015-3727

REMEMBER TO CHECK WITH YOUR DISTRICT TREASURER FOR THE AMOUNT OF YOUR DISTRICT MANDATES ! DEPARTMENT AND DISTRICT MANDATES ARE TWO SEPARATE THINGS.