

**Board of Trustees  
VILLAGE OF MILLERTON  
Regular Business Meeting  
June 21, 2021**

A regular business meeting of the Village of Millerton Board of Trustees was called to order on Monday, June 21, 2021 at 6:02 PM via Zoom telecommunication, with Mayor Debra Middlebrook presiding. Deputy Mayor Jenn Najdek, Trustees Josh Schultz, Alicia Sartori and Matthew Hartzog, and Clerk/Treasurer Kelly Kilmer were also present. Police Officer-in-Charge Mike Veeder, Highway/Water Supervisor Coleman Lawrence, Attorney Ian MacLaughlin, Deputy Clerk Suzanne Bressler, Trustee-Elect Laurie Kerr, Kevin Hasselwander of Chazen Companies, Jeanne Vanecko, Stephen Waite, Delora Brooks and James Schultz attended as well. A sign-in sheet is attached.

### **Mayor's Introduction**

Mayor Middlebrook said this meeting would be her last. She thanked everyone on the Board and in Millerton who have made her tenure serving the Village as a Trustee and as Mayor a truly rewarding experience. She thanked outgoing Trustee Josh Schultz for his good work on behalf of the Village. She congratulated Deputy Mayor Najdek and Laurie Kerr on winning their elections. Throughout the course of this meeting, many parties thanked and commended Mayor Middlebrook for her time-honored service and leadership.

### **Presentations**

- Kevin Hasselwander presented Chazen Companies' recommendation for Phase I of the Eddie Collins Memorial Park (ECMP) revitalization work. *Motion* to award the contract to revitalize ECMP – Phase I – to LandVScene in the amount of \$1,404,153.00 was made by Deputy Mayor Najdek, seconded by Trustee Hartzog and approved by all five (5) present members. *Motion* to allow informational signs regarding the project's status to be posted in Veterans Memorial Park was made by Trustee Schultz, seconded by Deputy Mayor Najdek, and approved by all five (5) present members.
- Village Attorney Ian MacLaughlin addressed the profane sign issue, reiterating his legal opinion that the Village cannot do anything about it due to freedom of speech and that all other existing laws have been perused in the interest of finding a legal solution, to no avail.

### **Department Reports**

- Police Officer-in-Charge Veeder shared crime statistics for the previous month.
- Highway and Water Supervisor Lawrence reported his department is working with contracted vendors preparing for the painting of the water tower.
- The Clerk stated there were no pressing issues to report from the Buildings, Planning or Zoning departments.

### **Vouchers**

*Motion* to pay **vouchers** #2019908-2019949 was made by Trustee Hartzog, seconded by Deputy Mayor Najdek and approved by all five (5) present members. Vouchers would be allocated as follows: General Fund \$34,581.99; Water Fund \$24,215.04; and Capital Fund \$6,731.01, totaling \$65,528.04.

Approved: 00/00/0000

## Committee Reports

- Deputy Mayor Najdek reported that the ECMP will be open at least through July 4<sup>th</sup> weekend, but that interested parties should kindly check online resources (Village) for updates.
- Trustee Hartzog reported he is looking into appropriate nighttime lighting for the Village of Millerton Offices sign.
- Trustee Schultz thanked the Board and the Village, noting that it has been a great commitment and time serving the Village as a Trustee. His thanks were widely conveyed in return by all present members and others.

## Clerk's Report

*Motion* to adopt minutes of April 19 and May 17 Board meetings was made by Trustee Schultz, seconded by Trustee Sartori, and all five (5) members present approved.

The Clerk introduced a request for approval for an outdoor bench by Candy O's on Main Street. Mayor Middlebrook reiterated from prior meetings about similar requests that if it doesn't surpass extension of the Oblong Books staircase nearby and there is ample, safe passage for pedestrians, and no one complains, then it should be approved, and the present Board members all agreed.

*Motion* for the Mayor to sign the application for workmen's compensation renewal for Village employees was made by Trustee Sartori, seconded by Deputy Mayor Najdek and approved by all five (5) present members.

The Clerk reported on the preconstruction meeting for Water Tower repainting project and added that Clover Green is the selected shade of paint that will be applied.

Clerk Kilmer summarized the elections proceedings and the recount that was subsequently conducted and explained the runoff election that must imminently occur. Detailed discussion of the process ensued. *Motion* to move the reorganizational meeting of the Board from Monday, July 5 to Wednesday, July 7 to accommodate the Tuesday, July 6 runoff election was made by Trustee Hartzog, seconded by Trustee Schultz and approved by all five (5) present members.

## Treasurer's Report

Treasurer Kilmer reviewed stipulations surrounding acceptance of the American Rescue Plan Act (ARPA) funding. Certain forms need the Mayor's signature and other information needs to be furnished by the Treasurer for participation in this program. *Motion* to authorize Mayor Middlebrook to accept ARPA funding was made by Deputy Mayor Najdek, seconded by Trustee Hartzog and approved by all five (5) present members. *Motion* to allow Treasurer Kilmer to act as the CFO to supply the information needed to obtain these funds was made by Trustee Hartzog, seconded by Deputy Mayor Najdek and approved by all five (5) present members.

Tax bills go out shortly and water bills with inserts will go out first week of July, Treasurer Kilmer reported, and the AUD filing is on schedule.

*Motion* to allow election inspectors to be paid an additional \$50 on top of what they were paid for last election for recount work was made by Trustee Hartzog, seconded by Trustee Schultz and approved by all five (5)

Approved: 00/00/0000

present members. *Motion* to allow a Budget Adjustment, moving \$400 from the General Workers Compensation line to the Elections Salary line to cover additional election costs was made by Deputy Mayor Najdek, seconded by Trustee Hartzog and approved by all five (5) present members.

## **Mayor's Report**

The Mayor reviewed issues remaining on her list at this, her last, meeting:

- A petition regarding limiting Village Clock Tower chiming frequency was received. There is no requirement of the Board to act on the petition; the Board already acted on the issue in a recent meeting. The Mayor checked in with Board members to see if their views have altered in light of the petition. It was reaffirmed that this kind of decision is not governed by petition or regulated by any other authority and that the Board would stand by its original decision by virtue of a variety of factors.
- Obtaining a flagpole for the Village Hall site would be costly and the municipality is renting at that location, so the question of whether it is in the best interest of the Village to invest in such at this time was raised. A decision was made to currently put the flagpole idea on hold.
- Mayor Middlebrook will organize and chair a committee on the issue of wastewater treatment at the behest of incoming Mayor Najdek. Some incoming ARPA funds will go toward delineating the boundaries of the sewer district.
- Discussion ensued regarding locations of multimodal crosswalk signage.

## **Public Comment**

Jennifer Dowley commented on Facebook Live to thank Highway Water Supervisor Cole Lawrence.

James Schultz of Simmons Street had submitted a letter to his neighbors asking for conditional permission to house a small number of chickens in a suitable enclosure and then forwarded it with all their signatures to the Board for review. He reviewed the case with the Board. The Board reasserted the Village law affecting chickens. The Mayor said the Board could view this as a new, conditional application dependent upon neighbor approval. The Board has allowed for six properly enclosed chickens until any neighbor complains. The Board is still reviewing while staff confirms neighbor approvals shown on a document Mr. Schultz provided. Of the audience,

Delora Brooks had a question about what constitutes a pet. The Mayor replied that the Code is very specific regarding types of animals permitted and prohibited.

## **Adjourn**

A *motion* to adjourn was made by Deputy Mayor Najdek at 8:44 PM, seconded by Trustee Schultz, and all five (5) present members agreed.

Respectfully Submitted,

Kelly Kilmer  
Village Treasurer/Clerk

Approved: 00/00/0000

Prepared By:

Suzanne Bressler  
Deputy Clerk (7/26/21)