

Berkshire Township Trustees
Regular Meeting
February 26, 2018

Rod called the meeting to order at 7:00 p.m.

Roll Call: Bill Holtry, here; Rod Myers, here and Mike Dattilo, here.

Bill made a motion to approve the special meeting minutes of February 12, 2018. Second by Mike. Vote: Unanimous

Bill made a motion to approve the regular meeting minutes of February 12, 2018. Second by Mike. Vote: Unanimous.

Public Participation: None

Rod introduced the new maintenance team member John Justin Williams. He goes by Justin.

Old Business:

Mike explained they found a backhoe and wanted to get the Trustees approval for purchase.

18-2-3 Mike made a motion to approve a purchase order to Murphy Tractor and Equipment in the amount of 79,000.00 for the purchase of John Deere backhoe and trade in of the backhoe Berkshire owns. Second by Bill. Vote: Unanimous.

The Trustees discussed an extended warranty but will wait until near the end of the first year to purchase it.

Records retention update: Jeff explained storing documents, getting new file cabinets and going through the stored boxes. It was discussed to have Melody George, Fiscal Officer, go through the documents to decide what to be saved and what can be discarded. Other options for getting the documents on media was discussed.

Rod gave an update to advise the BST&G Fire Board hired a company to search for a new chief outside the district.

The Trustees discussed the results of the Trustee goal survey.

New Business:

Jeff explained he had given the Trustees a copy of an evaluation form to analysis and get back to him to finalize for evaluations on the employees of Berkshire Township.

Trustees discussed First Impressions bid for tree and shrub maintenance with sprays and decided discuss this further and obtain better information.

The Trustees advised that the roundabout at Fourwinds Drive would have about 10 or 11 lights and Berkshire Township will have to maintain the lights per the County Engineer's office.

18-2-4 Mike made a motion to approve a purchase order to Sands Decker in the amount of \$6900.00 for the plans and bidding process for paving the township driveway. Second by Bill. Vote: Unanimous.

Bill made a motion to authorize the fiscal officer to pay the bills. Second by Rod.

RPO, LLC Scott Overturf gave an overview of the Parks work and meetings that have taken place.

Bill made a motion to adjourn the meeting at 8:15 p.m. Second by Rod. Vote: Unanimous.