

St. Mary Catholic Church Pastoral Council Minutes
June 26, 2018

Meeting Called to Order by Lynn Ingle: at 5:30 p.m. in Sherlock Hall Classroom #3

Opening Prayer: Patrick Calcutt (using prayer handouts)

Reading aloud of our parish's Mission Statement

Roll Call: Joan Miller Present = P Absent = A Excused Absence = EA
Lynn Ingle P 2019 Patrick Calcutt P 2020 Salvador Rodriguez P 2020
Joan Miller P 2020 Bernie Bosse P Rocio Marin P 2021 Betsy Usry P 2020
Carolyn Campbell P 2019 Mireya Lopez P 2021

Silent reading of last month's minutes then vote to approve minutes. There were four corrections to the minutes. In the second bullet remove "in August" and add "but it will not be in August. Mrs. Lopez will notify us when she knows which month she is going". In the third bullet remove the word Projection and add after the word "Budget" approved by finance committee. In the third bullet change the number \$9,344 to \$9,343 and remove "for fiscal year 2018" and add "to Budget projected for full fiscal year 2018". In the same bullet before the word "Modifications" add "As a result,". Patrick Calcutt motioned to approve the minutes as corrected and Carolyn seconded the motion.

Current/ Ongoing Business & Ministry Reports:

- Elect Officers for Pastoral Council - Chair, Vice Chair, Secretary Lynn Ingle agreed to chair the Pastoral Council for a second year. Pat Calcutt motioned to approve the vote and Carolyn Campbell seconded it. Carolyn Campbell agreed to be Vice Chair for a second year. Pat Calcutt motioned to approve the vote and Sal Rodriguez seconded it. Joan Miller agreed to be Secretary for a second year. Pat Calcutt motioned to approve the vote and Carolyn Campbell seconded it.
- Finance Report; BAA update (Bernie Bosse) Bernie provided a Financial Summary handout for Eleven Months Ending May 31, 2018. We continue to be in good shape financially. Expenditures are under budget and Revenue is over budget. BAA Update: We are at 79% of our goal. We are \$3,000 short of our budget. Pat Calcutt motioned to approve the review of this budget and Carolyn seconded the motion. Bernie provided a second handout: 2019 Budget Revision Resulting from New Pastor, June 26, 2018. Bernie went over the Budget with us. All information is on the handout. A couple of the items that greatly affect the 2019 Budget are the increase in Health Insurance costs for our new Pastor and also his need for a bilingual secretary in the office. Pat Calcutt

motioned to approve the review of the Revised Budget. Carolyn Campbell seconded the motion.

- Report on Hall Maintenance project (Bernie Bosse) Sherlock Hall has been repainted and the old carpet has been taken up and a new solid flooring has been put down. The classrooms have been painted and new solid flooring has been put down. The corridor hallway already had solid flooring so new flooring was matched to it. The cry room did not get anything done to it.
- Report on Fr. Gillespie's Farewell Dinner (Carolyn Campbell) Carolyn said everything is set-up for the dinner. The ladies will be there at 5:30 p.m. for ice and tea etc. The food is "pot luck" so it will come with the parishioners. The classrooms will be used for extra seating if needed. Sal Rodriguez will help if needed for M.C. duties. We will have a Welcome dinner for our new Pastor after we get a chance to talk to him.
- St. Mary Church Disaster Plan (Lynn Ingle, Carolyn Campbell) Craig Martindale suggested looking at developing an "Active Shooter Plan". A committee has been formed to do this. The committee will be Pat Calcutt, Carolyn Campbell, Betsy Usry, and Lynn Ingle. "Contact information" in the appendices of the disaster plan needs updating. Various lists were distributed to members of the council familiar with the disaster plan for updating. Rocio Marin took a list for updating for the Spanish community.

New Business: Carolyn Campbell indicated the need for a commercial rack for stacking chairs in the Hall. She will get some prices.

Open Forum: Members of the PC including any submitted items from parishioners germane to the PC none

Date and Time of Next Meeting: Tuesday, July 31, 2018 at 5:30 in Sherlock Hall

Adjournment and Closing Prayer: Bernie Bosse Bernie led us in a spontaneous prayer asking God for blessings for the PC, Fr. Fran and for Fr. Sam.

#Note - May 2018 minutes were corrected and will be placed in the office file book.

#Note - A copy of June, 2018 minutes and attachments will be placed in office filebook