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Notice of:
**BOARD MEMBER STUDY SESSION
PUBLIC WELCOME
Forestville Water District**

Date: **Tuesday, OCTOBER 11, 2016**
Location: District Office - 6530 Mirabel Road, Forestville, California

Time: **5:00 PM**

AGENDA – STUDY SESSION TONIGHT

- I. ROLL CALL
- II. **STUDY SESSION TONIGHT** for Forestville Water District Board Members. No formal action will be taken.
 - The following items will be covered during this Study Session:
 - (1.) **Hydrant overview**
- III. PUBLIC COMMENT
- IIII. ADJOURNMENT and reconvene into Regular Public Meeting as follows:

Notice of:
**Regular Public Meeting
Of the
Board of Directors of the
Forestville Water District**

Date: **Tuesday, OCTOBER 11, 2016**
Location: District Office - 6530 Mirabel Road, Forestville, California

Time: **5:30 PM**

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. STATEMENTS OF ABSTENTION
- V. PUBLIC COMMENT
(The public may address the Board at this time. Testimony is limited to three minutes.)
- VI. CONSENT ITEMS
 - A. Payment of Bills from September 2016
 - B. Financial (Investments) & Administrative Report
 - C. Approval of Minutes
 1. Minutes of September 13, 2016 Regular Board Meeting
- VII. ACTION ITEMS:
 - A. **FORESTVILLE PLANNING ASSOCIATION REQUEST FOR WAIVER OF FWD WATER AND SEWER CONNECTION FEES (\$17,567.61) FOR FORESTVILLE OPEN SPACE – DOWNTOWN PARK**
-- See ASR VIII-"A"
 - B. **BIDS FOR REPAIR OF FWD ROAD (RANCHO MOLINO TRAIL) LEADING UP TO FWD HIGHWAY 116 WATER TANK**
-- See ASR VIII-"B"
 - C. **HIRING PROCESS FROM RESIGNATION OF FWD OFFICE ASSISTANT (AS OF SEPTEMBER 30, 2016)**
-- See ASR VIII-"C"
 - D. **UPDATE: OPTIONS FOR FWD TO CONSIDER FOR CONTRACTING FOR FUTURE ACCOUNTING SERVICES**
-- See ASR VIII-"D"
 - E. **UPDATE: USDA COMPLIANCE REVIEW AND SECURITY INSPECTION ON AUGUST 31, 2016 – USDA LOANS**
-- See ASR VIII-"E"
 - F. **DRAFT "VEHICLE POLICY - EMPLOYEE USE OF DISTRICT VEHICLES" (FOR POSSIBLE ADDITION TO FWD EMPLOYEE HANDBOOK)**
-- See ASR VIII-"F"
 - G. **RESOLUTION NO. 374: RESERVE FUND POLICY FOR FWD "WATER" AND "SEWER"**
-- See ASR VIII-"G"

VII. ACTION ITEMS (continued)

- H. **ORDINANCE #58: ONE-TIME ADJUSTMENT FOR A WATER LEAK FOR FWD WATER CUSTOMERS**
-- See ASR VIII-"H"
- I. **UPDATE: ADMINISTRATIVE CIVIL LIABILITY COMPLAINT (ACLC) ISSUED BY NCRWQCB FOR THE PERIOD COVERING JULY 1, 2008 THROUGH DECEMBER 1, 2015: PROPOSED COMPLIANCE PROJECT SUBMITTED**
-- See ASR VIII-"I"
- J. **FWD HOLIDAY CELEBRATION**
-- See ASR VIII-"J"
- K. **CORRESPONDENCE: ITEMS INCLUDED WITH FWD BOARD PACKAGES FOR BOARD REVIEW**
-- See ASR VIII-"K"

VIII. MONTHLY REPORT OF THE DISTRICT ENGINEERS, BRELJE AND RACE.

DESCRIPTION: District Engineer will report on status of present projects.
(a.) UPDATE: Engineering Services for "Water" & "Wastewater" Projects

IX. MONTHLY REPORT FROM GENERAL MANAGER FRONEBERGER

DESCRIPTION: General Manager Froneberger to provide the current month report on FWD Water & Wastewater Operations.
1.) See General Manager's Report for October 11, 2016

X. MONTHLY REPORT FROM OFFICE MANAGER.

DESCRIPTION: Office Manager will report on office operations for the current month.
1.) See Office Manager's Report for October 11, 2016

XI. **SUB-COMMITTEE REPORTS:**

- o REPORT from Sub-Committee meeting held Thursday, August 30, 2016 at 4:00 p.m. at Forestville Water District

XII. DIRECTORS' REPORTS AND CALL FOR FUTURE AGENDA ITEMS:

XIII. ADJOURNMENT

How to get an item on the agenda

Items for the agenda of the regular meetings of the Forestville Water District must be submitted to the District in writing. Regular meetings are held the 2nd Tuesday of each month. Submissions must be received by the District no later than ten (10) calendar days before the meeting. Submit your agenda items to: Forestville Water District, Post Office Box 261, Forestville, CA 95436. Be sure to include your name, address, and phone number. Anonymous submissions will not be considered for discussion.

/je:Agenda-Oct. 11, 2016

cc: Agenda included in Board Packages to:
Directors Bandettini, Benyo, Harris, Hasin, and Reha

Others: Malcolm Manwell – Perry Law Offices
David Long – Brelje & Race
General Manager - Matthew Froneberger
Board Package Binder

COMPLETE BOARD PACKAGE REQUESTED: Steve Pearson – Heavy Gear Water Hauling

- Hand-Delivered 10-7-2016
- emailed 10-7-2016
- emailed 10-7-2016
- left on Office counter 10-7-2016
- inserted 10-7-2016
- He will pick-up on 10-7-2016

Agenda Only:

- Earl Stephens - mailed 10-7-2016
- Hal Wood - emailed 10-7-2016
- Judy Mori - emailed 10-7-2016
- Max Broome – Action Item "A" - emailed 10-7-2016
- Mary Luttrell???
- Ray & Karlene Allbritton - Action Item "C" - emailed 10-7-2016
- Attorney William Shea – Action Item "C" - emailed 10-7-2016
- Graton Chair Clemmer – Item XI - emailed 10-7-2016
- Graton CSD - Item XI - emailed 10-7-2016
- Ashley Palm – Action Item "G" - emailed 10-7-2016
- G.M. Froneberger for FWD Website - emailed 10-6-2016
- Posted: Outside Office Door @ 6530 Mirabel Road & on FWD Web Site - Posted 10-7-2016 at 3:00 p.m.
- Posted: Inside Office-Bulletin Board @ 6530 Mirabel Road - Posted 10-7-2016 at 3:00 p.m.

Extra Agendas Only: several extra copies of the Agenda were made for members of the public attending on Board Meeting night

- At Board Meeting