



BOARD OF DIRECTORS' REGULAR MEETING MINUTES

Trinity County Fairgrounds
6000 Hwy 3, Hayfork, CA 96041

May 22, 2025
6:30 pm Fairgrounds Boardroom
In Person and by Zoom:

BOARD OF DIRECTORS

Michael Thompson, President, 2 nd District	Terra Kephart, Vice President, Director
Marjie Watkins, Director, 1 st District	Dennis Rourke, Director
Adrien Keys, Director, 3 rd District	Donny Case, Director
Adam Dummer, Director, 4 th District	Krista Hymas, Director
Jenny Millsap, Director, 5 th District	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the "Open Comment" portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for "Public Comment", Once "Public Comment" is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER:

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Michael Thompson at 6:30pm

2. ROLL CALL – DETERMINATION OF A QUORUM:

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Watkins Yes, Thompson Yes, Dummer Yes, Hymas Yes, Kephart Yes,
Rourke Sick, Keys Yes, Case Yes, Millsap Late

Moved to excuse absence: Krista Hymas

Seconded: Adam Dummer

Carries unanimously

3. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC:

None

4. CONSENT AGENDA & MINUTES:

- a. Approve April 17, 2025 Regular Board Meeting Minutes and May 6, 2025 Special Board Meeting Minutes and May 22, 2025 Regular Board Meeting Agenda

Moved to approve: Adam Dummer

Seconded: Marjie Watkins

Carries unanimously

5. APPROVE ~~MARCH~~ MAY 2025 FINANCIAL REPORTS:

Moved to approve: Majie Watkins

Seconded: Krista Hymas

Carries unanimously, with correction to from March to May

6. INFORMATIONAL – VACATION/SICK LEAVE BALANCES:

7. CEO'S REPORT:

President of the Weaverville Lions' Club was upset they were no longer members. They want to be notified. Carrie reported she sends out an email reminder and doesn't have time to call everyone. These reminders are sent out Dec through Feb.

A new Golf Cart policy will be ADA compliant.

The FireWise bar was worth doing. We will be doing a bar at the Summer in the Park, and Enduro.

8. STANDING COMMITTEES:

- a. **EXECUTIVE COMMITTEE:** Director Michael Thompson (Chairman/ Board President), Director Terra Kephart (Board Vice President), Director Marjie Watkins (Finance Committee Chair), Dennis Rourke (Past President), Carrie Bayley
Nothing
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Thompson, Director Kephart, Director Rourke, Sue Erenberger, Carrie Bayley
Finances are on track.
We have started collecting Credit Card Fees
Staff is doing an amazing job cutting costs.
- c. **NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Director Watkins
Nothing
- d. **JR. LIVESTOCK COMMITTEE:** Director Krista Hymas (Chairman), Jennilea Brookins (Vice Chairman), Director Thompson, Director Watkins, Carrie Bayley
Yreka will be the default processor.
There will be 3 trucks here for the animals. The trucks that are here Saturday night will get passes to the fair.
Buyers' letters go out next week.
New small animal scale donated by Marjie Watkins.
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Teresa Miller
Dirt is being brought to the arena. Truck work was donated.
Trophies are being created for free.
Fathers' Day Enduro will be a unique event with a blind fold contest during intermission.
- f. **EQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Millsap, Carrie Bayley, Teresa Miller
Arena is being reconditioned. Weeding, and sand redistribution.
Sprinkler heads have been installed.
The announcer booth has been attacked by woodpeckers.

Still working on a grant from Tri Counties Bank to sponsor Barrel Racing.

First event will be June 8th.

9. AD HOC COMMITTEES:

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Kephart, Carrie Bayley
ADA policy will be updated.
- b. **FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Teresa Miller, Shelby Proud
Bunco still going well.
Golden Wristband Raffle started.
Going to sell tickets at the Lewiston Peddlers' Fair, and Summer in the Park.
Michael is checking on the gun for a raffle.
Possibly doing the bar at Big Ball. Still figuring out how to manage the liability.
- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Jenny Millsap (Chairman), Director Hymas, Carrie Bayley, Shelby Proud, Teresa Miller, Jennilea Brookins, Christina Merritt
They are out!
- d. **SPONSORSHIP COMMITTEE:** Director Terra Kephart (Chairman), Director Keys, Director Case, Carrie Bayley, Teresa Miller, Shelby Proud
Concentrating on the Derby
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Keys, Director Rourke, Chuck Sauer, Carrie Bayley, Teresa Miller
A letter is being sent to Watson Well explaining the discrepancies with our bill. There was no contract, and the work was supposed to be a donation.
Well is producing
Carrie donated the new pump.
- f. **RODEO COMMITTEE:** Director Terra Kephart (Chairman), Director Hymas, Renie Ryan, Jud Frietas, Jennilea Brookins, Carrie Bayley, Teresa Miller
Nothing
- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Director Case, Director Millsap, Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Shelby Proud, Carrie Bayley
Nothing
- h. **GRANTS COMMITTEE:** Director Adrien Keys (Chairman), Director Watkins, Morgan Rourke, Carrie Bayley, Sue Erenberger
Adrien and Carrie met with the grant writer.
Waiting for workbook to finalize the bidding.
County may be able to include us in some of their grants.
- i. **REVENUE DEVELOPMENT COMMITTEE:** Director Krista Hymas (Chairman), Director Rourke, Director Kephart, Director Watkins, Carrie Bayley, Teresa Miller
Looking into contracting with FireStorm.
Looking to acquire the acreage between the fairgrounds and the dump from BLM for water storage.
Gas Station with charging station? Cannabis Dispensary? Off-Grid Housing? U-Haul Storage? Dollar General?
Revenue and Grant committees should meet to merge ideas.

10. CORRESPONDENCE:

- a. April 17, 2025 Regular Meeting Minutes
- b. May 6, 2025 Special Meeting Minutes
- c. Equestrian Report
- d. April 2025 Financials
- e. May CEO Report
- f. Workers Comp 2025 Fee Letter

- g. Workers Comp 2025 True Up Invoice
- h. Liability 2025 True up Invoice
- i. May 7th Bid Review Recap
- j. Don Watson Letter

- k. Watson Well Invoice
- l. Wristband Raffle Flyer
- m. Father's Day Enduro Flyer

11. NEW BUSINESS:

- a. Approve Bridge Loan for up to \$150,000 for FY 2024 California State Nonprofit Security Grant Program (CSNSGP) – Light Poles and LED Lighting Replacement

Move to table this item to next month because of lack of information: Adam Dummer

Seconded: Adrien Keys

Carries Unanimous

- b. Approve Jr. Livestock Sale Order:

- 1. Steer
- 2. ½ Rabbits
- 3. 1/3 Hogs
- 4. Goats
- 5. ½ Rabbits
- 6. 1/3 Hogs
- 7. Lambs
- 8. 1/3 Hogs

Moved to approve: Adam Dummer

Seconded: Marjie Watkins

Carries unanimously

- c. Approve Jr. Livestock Recommendation to spend up to \$10,000 for concrete gates and covering for the new steer scale.

Moved to approve: Donny Case

Seconded: Marjie Watkins

Jenny Milsap will donate one-half of the concrete cost.

Will be located between the barns.

Open for community use. We will track usage and get signed releases from community members.

Carries unanimously

- d. Approve Jr. Livestock Recommendation to spend up to \$5000.00 to replace the misters in the small animal barn and steer barn.

Moved to approve: Marjie Watkins

Seconded: Adrien Keys

Carries unanimously

- e. INFORMATION ONLY – AGREEMENTS

INTERIM RENTAL

- 1. RA25-07 – Hayfork Lions Club
- 2. RA15-08 – Karlie Elliott

6. JA25-12 – Emmily Bonura

7. JA25-13 – Jim Bayley

8. JA25-14 – Susan Marie

STANDARDS

- 1. SA25-15 – Supreme Shield
- 2. SA25 -16 – Q&D Construction

JUDGES

- 1. JA25-07 – Naomi Goulette
- 2. JA26-08 – Carl Szykoski
- 3. JA25-09 – Arlene Arnold
- 4. JA25-10 – Katherine Fryer
- 5. JA25-11 – Troy Treanor

CONCESSION

- 1. CON25-04 – J&J's Smokin' BBQ
- 2. CON25-05 – Dino Boba
- 3. CON25-06 – Jolly Rancher Slushies

12. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

Adjourned 7:35

13. RECONVENED TO REGULAR MEETING SESSION/REPORT OUT

Reconvened 7:40pm

President Thompson reported out: Director Resignation

14. DIRECTORS' REPORTS

15. ADJOURNED

Adjourned by Michael Thompson at 7:38 pm

Submitted By:

Carrie Bayley, CEO

Michael Thompson, TCFA President