

**ORDINANCE OF THE COUNCIL OF THE VILLAGE OF RUSSELLS POINT,  
LOGAN COUNTY, OHIO**

**ORDINANCE NUMBER: 25-1260**

**PASSED: May 5, 2025**

**AN ORDINANCE TO AUTHORIZE THE MAYOR TO HIRE SPENCER MITCHELL  
AS VILLAGE ADMINISTRATOR AND TO DECLARE AN EMERGENCY.**

**WHEREAS**, the Village of Russells Point deems an ordinance is necessary for the health, safety and well-being of its residences; and

**WHEREAS**, the Village Council of the Village of Russells Point previously created the position of Village Administrator within the Village of Russells Point, Logan County, Ohio; and

**WHEREAS**, Ohio Revised Code Section 735.271 authorizes the mayor to appoint a Village Administrator with the consent and approval of Council; and

**WHEREAS**, Section 735.271 of the Ohio Revised Code requires approval for the Village Administrator to reside outside the Village.

**NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF RUSSELLS POINT, LOGAN COUNTY, OHIO, AT LEAST A MAJORITY THEREOF CONCURRING THAT:**

**SECTION I**

The mayor is hereby authorized to appoint Spencer Mitchell as Village Administrator of the Village of Russells Point at an annual salary of \$75,000.00, effective May 2<sup>nd</sup>, 2025, to be paid in bi-weekly installments of \$2,884.62 in accordance with the Village's normal pay period.

**SECTION II**

Vacation shall accrue for Spencer Mitchell at the maximum accrual rate of 4 weeks per year of service, and Spencer Mitchell shall be permitted to port over all sick hours and vacation hours currently banked with the Village of St. Paris, Ohio.

**SECTION III**

Other benefits for the Village Administrator shall be as set forth in Ordinance and the Village Employee manual and as set forth on the acceptable letter attached as Exhibit A hereto.

#### SECTION IV

It is acknowledged that Spencer Mitchell shall not be full-time until June 1<sup>st</sup>, 2025, and he is authorized during the period from May 2<sup>nd</sup>, 2025 through June 1<sup>st</sup>, 2025 to continue employment with the Village of St. Paris per the terms of agreement (the "Interim Period"). The mayor and fiscal officer are directed to proportionally reduce the payment for Spencer Mitchell per agreement during the Interim Period as agreed between Spencer Mitchell, the Village, and the Village of St. Paris. Benefit coverage shall be as agreed with Spencer Mitchell and the Village of St. Paris during the Interim Period.

#### SECTION V

Spencer Mitchell is hereby authorized to reside outside of the Village of Russells Point.

#### SECTION VI:

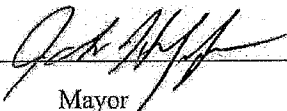
That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this council and that all deliberations of this Council, and any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of the Ohio Revised Code.

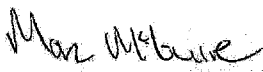
#### SECTION VIII:

This Ordinance is hereby found to be an emergency necessary for the public welfare because the Village requires the appointment of a Village Administrator as soon as possible to provide uninterrupted services to the Village and its residents, and to protect the health, safety, and welfare of the Village and its citizens. It shall take effect and be in full force immediately upon passage.

VOTE: Emergency First Reading

Adopted: May 5, 2025

  
Mayor

Attest:   
\_\_\_\_\_

Fiscal Officer

Approved as to Form:

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Daniel L. Bey, Village Solicitor