

Put- in-Bay Township Port Authority

Regular Board Meeting – April 11, 2015

Meeting called to order at 2:01pm ~ Put-in-Bay Township Building

Roll Call: Patrick Myers, Sharon Gray, Rick Ziebarth, Karl Schmidlin, Rosann Keiser

Election of Officers:

Rick Ziebarth nominated: Patrick Myers for Chairman

Seconded: Karl Schmidlin

Karl Schmidlin nominated: Eric Engel for Vice-Chairman and Sharon Gray for Treasurer.

Second: Rick Ziebarth

Motions passed with no objections.

Roll call: Mr. Ziebarth yes, Ms. Gray yes, Mr. Myers yes, Mr. Schmidlin yes

Review minutes from March, 2015 meeting.

Motion to Approve: Karl Schmidlin

Second: Patrick Myers

Motion passed with no objection.

Correspondence:

The Black Squirrel Bed and Breakfast sent in a check for the sign rental for 2015 located on the corner of Langram Rd. and Tri-Motor drive.

The hangar lease agreement was amended by Island Air Taxi owner Dustin Shaffer for approval by the board. The changes reflect his financial investment to be amortized for 17 years. Dustin would also like to include the office rental into the lease. The other change to the lease that Dustin requested, that he would not be responsible for the old structure of the hanger. The sub lease option in the lease would be presented to the board for approval if the need should arise. The electric meter will be read quarterly by Rosann and Dustin. At the end of the year there will be a comparison of the readings and determine how the Port Authority will charge for the electric.

Motion to approve the lease: Rick Ziebarth

Second: Sharon Gray

Motion passed with no objection.

Roll Call: Mr.Schmidlin yes, Mr. Myers yes, Ms. Gray yes, Mr. Ziebarth yes.

A letter was received by Jeremy Berman's attorney with interest in bidding the terminal/golf cart lease. The letter stated they would like the Port Authority to provide the necessary information they would need to be able to offer a competitive, accurate bid. A letter will be sent to respond to their interest.

Public Participation:

Pilot Association:

The weather station is not working, so the Port Authority will have someone go up the tower to check it out.

A question was asked why the wind sock is not up yet. A bracket is being made, so it can be mounted on the terminal building.

The 3W2 Pilots Association set a date for their Fly-In which will be August 9, 2015. The board approved the date.

Vouchers and payroll for March/April 2015 to be approved:

Motion to pay the bills: Karl Schmidlin

Second: Sharon Gray

Motion passed with no objection.

Motion to pay payroll: Karl Schmidlin

Second: Sharon Gray

Motion passed with no objection.

Roll Call: Mr. Schmidlin yes, Mr. Myers yes, Ms. Gray yes, Mr. Ziebarth yes.

Financial Reports:

- a. Revenues & Disbursements were reviewed.
- b. The PIB Taxiway and Apron Pay App #5 was generated and payment was received/deposited totaling \$73,534.54 on March 19, 2015.
- c. The attorney bill for the hangar lease was reduced to \$1000 by Keith Savidge. The board approved the new fee.
- d. The Bryant delinquent invoice will be put on hold for 60 days to see if he reappears on the island.

Marine & Harbor:

The Mooring Buoy Contract was extended for another four (4) more years with the Boardwalk. The change in the contract will be they pay the 28% of revenue instead of \$40,000 flat fee. This is due to the decrease in mooring buoy rental; it has been in a slow decline the past few years. The boardwalk will provide the Port Authority with a daily/weekly data sheet of rental contracts. If the Boardwalk makes over \$40,000, they will split the dollars with the Port Authority. We amended the fee schedule.

Airports:

The Port Authority has not heard any news at this time from the FAA concerning the Road Race proposal.

Snow plow equipment acquisition for Middle Bass is being researched and talks with the FAA and their requirements are under way. At the present time the FAA requires a class 6 snow removal vehicle, which is too heavy for the Middle Bass runway. The FAA has been informed of our concern that the class 6 is too heavy for that airport.

The Middle Bass airport fence posts concrete bases have been pushed up from the hard cold winter. Some of the crack seal on the runway on MB has peeled back, leaving large clumps lying in the runway. Aaron, the Port Authority's Engineer stated that the township is using the right product and the application is correct. The severe winter conditions will cause the crack seal to peel back.

Old Business:

The PayPal account is setup and will be available on the Put-in-Bay Port Authority web site by May.

New Business:

We need to set up a date for a joint meeting with the trustees. April 21 @ 7:00pm will work for most of the PA board members. This date will be submitted to the township trustees for approval.

**Next Meeting Saturday May 16, 2:00pm Middle Bass Town Hall
(Time changed to 10:00am)**

Motion to adjourn: Sharon Gray

Second: Karl Schmidlin

Motion passed with no objection.

Meeting adjourned at 2:45pm.

Approved by: _____ Date: _____

Second: _____ Date: _____