

## HOW TO APPLY FOR THE MAIN STREET TAX CREDIT

**Note:** Submitting this application approves you to make a contribution to the association chosen. You will receive a letter confirming your application within 45 days from the Department of Revenue but there is no need to wait for the letter to make your contribution.

### 1. Sign into your e-file account and select “Credits & Tax Incentives”

The screenshot shows the 'My account' page of the Department of Revenue Washington State. The page has a blue header with the logo and the slogan 'Working together to fund Washington's future'. Below the header is a navigation bar with 'Log out' and 'DOR Home' links. The main content area is divided into a left sidebar and a main panel. The sidebar contains a 'My account home' section with several menu items: 'File a return', 'Manage business account', 'Invoices & payment options', 'Credits & tax incentives' (highlighted with a red box), 'More services', 'E-mail & notices (14)', and 'My logon profile'. The main panel displays a summary of tax-related information:

Returns to be filed		Pay/view invoices	
<b>Period</b>			
09/2010	File return	Report no business	No outstanding liabilities
08/2010	File return	Report no business	

  

Returns filed electronically		Issued credits	
No returns filed electronically		No credits found	

Below the tables, it states: 'Returns filed by paper are not available to view'. At the bottom of the main panel, there is a link: 'Need Assistance? 1-877-345-3353'. The footer contains the text: 'Your Privacy | ©2007 Washington State Department of Revenue and its licensors. All rights reserved.'

### 2. Click on “Apply for Main Street Credit”

The screenshot shows the 'My account' page of the Department of Revenue Washington State, similar to the previous one. The 'Credits & tax incentives' menu item in the sidebar is expanded, and 'Apply for main street credit' is highlighted with a red box. The main panel content is identical to the previous screenshot, showing the same summary of tax-related information and the 'Need Assistance? 1-877-345-3353' link. The footer text is also the same: 'Your Privacy | ©2007 Washington State Department of Revenue and its licensors. All rights reserved.'

### 3. Click on “Get Started”

The screenshot shows the Department of Revenue website interface. The header includes the logo and the slogan "Working together to fund Washington's future". The main navigation menu on the left lists various services, with "Credits & tax incentives" expanded to show "Apply for main street credit". The main content area is titled "Apply for main street credit" and contains the following text:

The main street tax credit is available to businesses that make a contribution(s) to a designated revitalization organization in Washington State.

Before you get started, please note:

- You must apply for this credit before making your contribution.
- The credit will be given on a first-come, first-serve basis.
- If approved, your credit will be available the year after you make your contribution.

View previously submitted applications.

Official Time: 4:44 PM  
Amount of Account Credit Available: \$250,000.00  
Amount of State Credit Available: \$1,500,000.00

[Get Started](#)

Need Assistance? 1-877-345-3353

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### 4. Using the scroll down list, select the downtown organization you would like to make a contribution to and click on “Next”

The screenshot shows the Department of Revenue website interface. The header includes the logo and the slogan "Working together to fund Washington's future". The main navigation menu on the left lists various services, with "Credits & tax incentives" expanded to show "Apply for main street credit". The main content area is titled "Main street credit" and contains the following text:

Organization

Select the organization you would like to contribute to from the list below.

Search:

Adna Football Stadium - \$100,000.00 Credit Remaining  
City of Milton Project - \$100,000.00 Credit Remaining  
Downtown Chehalis Restoration - \$100,000.00 Credit Remaining  
Downtown Olympia Restoration - \$100,000.00 Credit Remaining  
Downtown PeEll Rebuild - \$100,000.00 Credit Remaining  
Downtown Tacoma - \$100,000.00 Credit Remaining  
Downtown Tacoma Restoration - \$100,000.00 Credit Remaining  
Ellensburg Waterfront Creation - \$100,000.00 Credit Remaining  
Hanford Nuclear Resort - \$100,000.00 Credit Remaining  
Historic Aberdeen - \$100,000.00 Credit Remaining

[Back](#) [Next](#)

Need Assistance? 1-877-345-3353

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5. Type in contribution amount and click on “Next”

Department of Revenue  
Washington State

"Working together to fund Washington's future"

My account Log out | DOR Home

My account home  
> File a return  
> Manage business account  
> Invoices & payment options  
▼ Credits & tax incentives  
View issued credits  
Apply for main street credit  
Apply for commute trip reduction credit  
File tax incentive survey/report  
> More services  
> E-mail & notices (14)  
> My logon profile

### Main street credit

Amount

How much do you plan to contribute to the City of Milton Project?

Contribution Amount:  \*

Credit Rate: 0.75  
Credit Amount: 0.00

[Back](#) [Next](#)

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6. Look through the summary page. If all is correct, click on “Next”

Department of Revenue  
Washington State

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### Main street credit

Summary

Organization	Contribution	Credit Rate	Credit	
City of Milton Project	\$500.00	0.75	\$375.00	Edit Remove

[+ Contribute to another organization](#)

To reserve your credit, you must submit this application today before 5:19 PM PST

Official Time: 5:04 PM  
Amount of Account Credit Available: \$249,625.00  
Amount of State Credit Available: \$1,499,625.00

[Cancel](#) [Next](#)

Need Assistance? 1-877-345-3353

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- Click on circle beside "I agree" or "I Disagree" to grant permission to release your name and credit/contribution amounts to the designated downtown organization. Type in your Name, Company/Corporate Position and click "Submit"

Department of Revenue  
Washington State

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### Main street credit

I, the undersigned, grant permission to the Department of Revenue and the Department of Community, Trade and Economic Development to release taxpayer name and credit/contribution amounts to the designated downtown organization. The undersigned, furthermore, certifies he/she has authority (\*) to grant this permission.

I agree  I do not agree

Name

Company/Corporate Position

\*The authority to execute this form with respect to the tax matter/periods covered is the owner, corporate officer of record, partner other than limited partners, executor, administrator, or the donating business.

[Back](#) Cancel **Submit**

**Need Assistance? 1-877-345-3353**

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- Once you receive this notice back (usually within seconds), you are approved to make a contribution. The application is now complete and you will receive a confirmation letter from the Department of Revenue within 45 days. **Contributions can be made to the association once the application has been submitted and there is no need to wait for the letter from the Department of Revenue before the contribution is made.**

Department of Revenue  
Washington State

"Working together to fund Washington's future"

My account Log out | DOR Home

My account home  
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### Main street credit

Thank you!

You have committed to contribute the following amount(s) in 2011

City of Milton Project	\$500.00
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This entitles you to a tax credit of \$375.00 that will be available January 1, 2012

[Back to Main Menu](#)

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9. When you give your contribution to the downtown organization, make sure to get a receipt. Also, don't forget to take the credit in 2012!

**THANK YOU!**