

Inscription Canyon Ranch Sanitary District

PO Box 215

Chino Valley, AZ 86323

NOTICE OF SPECIAL MEETING

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in a Public Session on Wednesday September 4, 2019. The meeting will begin at 12:30 p.m. at Granite Peak Unitarian Universalist Congregation, 882 Sunset Avenue in Prescott, Az. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. CALL TO ORDER

2. REPORTS

Report from District Manager

- Status of Plant/District Operations
- Plant treatment daily averages/Plant Capacity Chart
- Status of Phase 1 Upgrades to WWTP

3. CONSENT AGENDA (Routine items that may be approved by one motion)

Minutes of Meetings

- Minutes of Public Meeting of July 2, 2019
- Executive Session Minutes of June 2, 2019
- Minutes of Public Meeting of July 11, 2019
- Revised Public Minutes of June 7, 2019

Reimbursement to District Manager (\$408.54)

- Prescott Courier- Publication of Notice soliciting candidates (\$14.70)
- Prescott Courier- Publication of Notice soliciting bids for Plant Expansion construction (68.25)
- GoDaddy- Additional Email addresses- 3 yrs. (\$274.39)
- Sir Speedy – copies of construction drawings for plant upgrades (\$20.29)
- Sir Speedy – copies of construction drawings for phase 1 improvements (\$10.91)

4. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR: discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Discussion and possible action re: board seat previously held by Al Poskanzer; prior appointment of Bob Summers and subsequent recognition of Attorney General letter opining that the appointment was invalid.
- B. Acceptance of Al Poskanzer's resignation.
- C. Possible action to fill vacant position on the Board of Directors.
- D. Communications with insurance company re: possible involvement in settlement efforts with Talking Rocking Land, LLC, status of Appeal of Court Ruling, need to designate a Board member for negotiations
- E. Process if Bob Lynch or Hans Clugston are needed to support appeal.
- F. Status of Quo Warranto action(s).
- G. Bids received for construction work related to the Wastewater Treatment Plant Expansion Project
- H. Publishing requirements for construction work and review of proposed publication notice for construction of improvements and the wastewater treatment plant.
- I. Possible reimbursement of Gordon Swanson of 14100 Spotted Eagle for expenses in connection with a line blockage. Total cost of his expenses – \$2,410.00
- J. Change Order to contract with Civiltec Engineering for Plant Upgrade to 90,000 gpd. Change order is for additional work in the amount of \$29,990.00

During the Executive Session, the public will be asked to leave the Board meeting room until the general session is reconvened

RECONVENE INTO PUBLIC SESSION

5. CALL TO THE PUBLIC

Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G)). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.

6. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Setting a date and time for future ICRSD Board Meeting(s)
- B. Communications with insurance company re: possible involvement in settlement efforts with Talking Rocking Land, LLC; appointment of Board negotiator, status of Appeal of Court Ruling,
- C. Acceptance of Al Poskanzer’s resignation.

7. NEW BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Discussion and possible action re: board seat previously held by Al Poskanzer; prior appointment of Bob Summers and subsequent recognition of Attorney General letter opining that the appointment was invalid.
- B. Possible action to fill vacant position on the Board of Directors.
- C. Bids received for construction work related to the Wastewater Treatment Plant Expansion Project
- D. Approval of financial reports for June and July 2019.
- E. Authorized signers of ICRSD warrants and notification to Yavapai County.
- F. Possible action in connection with Quo Warranto action(s).
- G. Approval of proposed publication notice for construction of improvements and the wastewater treatment plant.
- H. Designation of Responsible Corporate Officer for establishing on-line reporting of test results to ADEQ.
- I. Change Order/Amendment to MDI contract for accounting/billing services to add fee for handling applications for new service.
- J. Approval of Certificate of Destruction for outdated District Records.
- K. Approval of the addition and purchase of 10’ x 18’ storage building at the WWTP for storage of records and spare parts. Cost not to exceed \$4,300.
- L.. Possible action to reimburse Gordon Swanson of 14100 Spotted Eagle for expenses in connection with line blockage. Total cost of his expenses – \$2,410.00
- M. Possible action to approve Change Order to contract with Civiltec Engineering for Plant Upgrade to 90,000 gpd. Change order is for additional work in the amount of \$29,990.00

8. ADJOURNMENT

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting District Manager Bob Busch at r.busch@icrsd.net calling 713-0548. Requests should be made as early as possible to arrange the accommodation.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted on the District’s website: www.icrsd.net on September 3, 2019 at 9:00 am in accordance with the statement filed by the ICR Sanitary District.

Dated this 3rd day of September, 2019.

Robert Busch

Print Name

Robert M. Busch

Signature