**RSAI Leadership Group Minutes**

**May 12, 2021 at noon**

Via Zoom or at ISFIS 1201 63rd Street, Des Moines, IA 50311

*(Contact* *jen@iowaschoolfinance.com* *for Zoom link)*

***Zoom Leadership Group Member Attendees:*** *Dennis McClain (Chair), Paul Croghan (Vice Chair), Laurie Noll (Secretary/Treasurer), Justin Daggett, Dan Peterson, Nick Trenkamp, Scott Williamson, and Lolli Haws, AEA.*

***ISFIS Staff Attendees:*** *Margaret Buckton, Larry Sigel, Dave Daughton, and Jen Albers*

**I Call To Order/Roll by McClain**

*McClain called the meeting to order at 12:00 pm.*

**II Approve Agenda**

 *Croghan moved and Williamson seconded approval of the agenda. Approved unanimously.*

**III Approve Meeting Minutes**

* Leadership Group from April 14, 2021
* Bylaws Committee from April 26, 2021
* NW Regional Meeting from May 4, 2021
* SE Regional Meeting from May 5, 2021

*Noll moved and Croghan seconded approval of the minutes. Approved unanimously.*

**IV Approve Membership Report & Corporate Sponsors**

*Albers shared the membership report showing FY 2021 memberships received to date at 126 plus all 9 AEA have either paid or committed to be affiliate members for FY 2022. Discussion ensued about several pending memberships.*

**V Approve Monthly Financials**

*Albers reviewed the YTD March 31, 2021 financial statements. Peterson moved and Croghan seconded approval of the financial report through March 31, 2021, including a payment to ISFIS for $4,143.75. Approved unanimously.*

**VI Mission Critical Actions/Updates**

* Membership & Affiliate Renewals for 2021-22 – final fee schedule and renewal packet materials

*Buckton and Albers shared the membership dues schedule for FY 2022 approved last month, as well as the draft letters that will accompany the membership renewal packet. Membership renewals are scheduled to be mailed by the end of May.*

* Corporate Sponsorships for 2021-22

*Buckton and Albers shared proposed FY 2022 Corporate Sponsorship opportunities for the upcoming year based upon input from the Leadership Group at last month’s meeting. Discussion ensued. Noll moved approval of the FY 2022 Corporate Sponsorship offerings. Second by Croghan. Approved unanimously.*

* Contract with ISFIS for 2021-22

*Buckton and Albers shared a cleaned up version of the original contract between RSAI and ISFIS for services with a two-year term for FY 2022 and FY 2023. The revised contract includes an updated scope of services exhibit but no change in compensation amounts. Discussion ensued. Croghan moved approval of the FY 2022 and FY 2023 contract between RSAI and ISFIS. Second by Williamson. Approved unanimously.*

* Budget 2021-22

*Buckton and Albers shared a proposed 2021-22 Budget based upon items discussed at last month’s Leadership Group meeting. The largest change from the current year budget is to the “Other” category, where funds are included to be used for marketing activities which may include website updates, advocacy supports and public relations efforts around the valuable education that Iowa students receive in rural schools.*

*Additionally, discussion took place around the current year-end projections for FY 2021 given the fact that revenues are higher than anticipated with the addition of affiliate memberships and corporate sponsorships combined with some savings as a result of fewer in-person meetings and conferences due to COVID-19. Buckton and Albers shared some ideas for grassroots advocacy services, marketing efforts and related expenses that could take place before year end.*

*Discussion ensued. Croghan moved approval of the FY 2022 Budget as presented, and a one-time payment to ISFIS in an amount that ensures the RSAI Net Income at June 30, 2021 does not fall below $1,500. Second by Noll. Approved unanimously.*

* Reports from Recent Meetings
	+ Bylaws Committee
	+ NW & SE Regional Meetings

*Buckton and participating members shared a recap of activities that took place during the RSAI Bylaws Committee meeting in April and the priorities identified at the May NW and SE RSAI Regional Meetings. Discussion ensued. Minutes from these meetings were also included in this meeting materials packet.*

* Legislative Update

*Buckton reviewed the status of recent actions at the Statehouse around Qualified Instructional Supplement, Preschool Funding, HF 868 which was amended in the House to includes on Accreditation Process, recent RSAI Calls to Action, and other activity. Discussion ensued.*

* Leadership Group Member Updates (anything to share with the group?)

*Leadership Group members shared and discussed various additional topics including how helpful it has been to have Dave Daughton a part of the ISFIS/RSAI team, leadership turnover anticipated among administrators and teachers across Iowa, both the support and the lack of support for public education being felt by administrators from the legislature this session, and concerns around morale giving this difficult year and extraordinary efforts on behalf of education staff.*

**VII Other Business**

*No other business was brought up for discussion.*

**VIII. Upcoming Meeting dates:**

* **May 21, 2021** – SW Regional Meeting – 4 pm in Elk Horn or via Zoom
* **May 25, 2021** – NE Regional Meeting – 1pm at Central Rivers AEA
* **July 14, 2021**, Leadership Group Meeting from 12-1pm via Zoom
* **August 2021** – Legislative Committee Meeting (specific date TBD)
* **September 8, 2021**, Leadership Group Meeting from 12-1pm via Zoom
* **October 26, 2021** – Annual Meeting – 4:30 pm in Ankeny followed by Leadership Group Organizational Meeting

**IX. Adjourn**

*Minutes respectfully submitted*

*Margaret Buckton, RSAI Professional Advocate, As of 05/12/2021*