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WORKING ALONE AT POSTAL FACILITY

This FORM is to be used to report the times you had to work at a Postal Facility ALONE, in violation of, Step 3 Settlement, whereas there will be at least two (2) CLERKS scheduled at all times. The only way the Union can stop this is to be made aware of it.

FILL OUT THIS FORM

I (NAME) _____ was the only CLERK in
the building at (STATION NAME) _____
on (DATE) _____ from (TIME: AM/PM) _____
to (TIME: AM/PM) _____ for a total of _____ hrs. _____ min.

Write Statement (below): _____

Signature: _____

FULL EIN#: _____

Please give this form to your APWU Steward, Chief Steward or FAX to the Union Office at (610) 522-4533.