



Pennington County Fair Assn., Inc  
P.O. Box 637  
Thief River Falls, MN 56701

We invite you to the *Pennington County Fair, July 14-18, 2021*. Set up may begin **Monday, July 12, 2021**, and must be completed by **10:00 A.M. on Wednesday, July 14, 2021**.

**2021 outside space rental for a Food stand starts at \$650.00. Rent includes one 110 electric hookup and one 220 hookup. Additional electric service will increase booth rent by \$50.00 for 220 and \$25.00 for 110. Please advise number of additional electrical hookup: 110V \_\_\_\_\_ - 220V \_\_\_\_\_. No electric or water hoses allowed over asphalt walkway.**

We must receive the signed contract, completed MN Form ST-19, certificate of insurance, and 2021 MN Food Handlers License, along with full payment of \$650.00, by **June 15, 2021** to guarantee your booth space and rental price. Booth rental increases to \$750.00 if payment is received after **June 15, 2021**, and we cannot guarantee a location. **Contract and payment must be mailed to Curt Howe at the address below. Checks are to be made out to Pennington County Fair Association.**

**The Carnival has exclusivity** on ice drinks, corn dogs, cotton candy, and caramel apples except for vendors that patronized the Pennington County Fair for the past **two** years. **ALL SOFT DRINKS MUST BE PURCHASED ON THE FAIRGROUNDS FROM THE AUTHORIZED COCA-COLA DISTRIBUTOR. ANY VENDOR THAT VIOLATES THIS RULE WILL BE IMMEDIATELY REMOVED FROM THE FAIRGROUNDS WITHOUT REFUND.**

Space size is approximately 20 ft. by 30 ft. If you require more space you will be charged accordingly. We cannot guarantee dry grounds in the event of heavy rains. If you must use a garden hose for water, please make sure there are no leaks or the water will be disconnected from your booth until the leak is repaired.

**Each day you must have your booth restocked with supplies by 10:00am and all vehicles back in their designated parking area.** No outside vendor vehicles may be driven to booths after that. Vendors that require frequent delivery will be assigned a space near the gate.

**Parking passes must be purchased at the gate for all of your vehicles.** Season passes are \$6.00. There will be a designated space to park refrigeration and supply vehicles. Campers are required to be set up in the designated RV spots on the south edge of the fairgrounds. Local RV parks are available for those wishing to stay off the fairgrounds. **Vendors can rent an RV spot with electric hook-up for an additional \$30 during the fair, if available or park their RV off the fairgrounds.**

**Important:** The State of Minnesota requires all fair boards to have a signed Form ST-19 on file for all exhibitors. Please send your signed contract, Form ST-19, Payment, 2021 MN Food Handlers License, and a certificate of insurance or copy of your insurance policy listing the Pennington County Fair Board Association as an additional insured by June 15, 2021. Visit [http://www.electricity.state.mn.us/pdf/eli\\_notice\\_to\\_exhibitors.pdf](http://www.electricity.state.mn.us/pdf/eli_notice_to_exhibitors.pdf) and read the current electricity safety brochure. ALL food vendors must have the appropriate Class K fire extinguishers on hand and in working order. Please <https://dps.mn.gov> for specific information.

**Note - All Covid-19 guidelines must be followed as designated by the State of MN. Checks will be held until Wednesday, July 14<sup>th</sup> and will be deposited on that date.**



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Thank you,

Curt Howe  
Outdoor Booth Coordinator  
Pennington County Fair Board Association

307 Oriole Avenue North  
Thief River Falls, MN 56701  
Cell # 218-686-0921  
[dhowe@mncable.net](mailto:dhowe@mncable.net)