

Town of Parsonsfield  
 Selectmen Meeting Minutes

1. Approval of April 12, 2016, agenda /Selectmen reviewed and approved
  2. Approval of April 5, 2016, minutes /Selectmen reviewed and approved/signed
  3. Review and approve bills to be paid April 12, 2016, #22 /Selectmen reviewed and approved/signed  
 Review and approve bills to be paid April 26, 2016, #23 /Selectmen reviewed and approved/signed
  4. Review ads- Roof Bid –continue to 4/12/2016 3:30 pm workshop/Continue
  5. Town Clerk’s Office, CEO, Sheriff, ACO,
    - (1) Town Clerk Report – /Noted one Solar bid was received after deadline, Selectmen will go out to bid again. Checking to see if delivery time was noted to bidder. Town Clerk’s office will be closed 4/26/2016. Gave Selectmen dates for MSAD#55 Budget Meeting 4/25/16 and referendum vote 5/10/16.
    - (2) CEO Report – Discuss Assessing records availability for Assessing agents-continue to 5/12/16 5/19/2016  
 David B. will draft a letter to O’Donnell’s for Selectmen approval
    - (3) York County Sheriff Report-3<sup>rd</sup> Tuesday of each month -None
    - (4) Animal Control Officer – None
  6. Selectmen’s review and signatures of approval.
    - (1) Financials /Approve off-site catering/liquor application for Cornish Inn at Maple Rock Farm /Selectmen reviewed and approved/signed
    - (2) Sacopee Rescue request for \$9,000 of Capital Reserve for purchase of new ambulance /Continue-email sent to Chief with Selectmen questions/ comments on procedure for issuing Capital Funds. /Chief will attend April 26, 2016 Selectmen’s meeting at 4:45pm.
    - (3) FYI Ransom Consulting, Inc., Proposal for Redevelopment planning & Wastewater Consulting Services-Work Shop April 19, 2016 @ 2:30
    - (4) FYI ReVision Thank you for 4/5 meeting and additional company information
  7. Road Commissioner–Road work by Town Crew –pot holes/Emergencies only.  
**NEW ITEMS–(1) April 11-April 17 work plan –POs.** /Selectmen reviewed and approved/signed
    - (a) RC request for crew Flagging/Traffic control certification
    - (b) None
    - (c) ~~Maine DEP Culvert replacement grant /Due April 5, 2016 RC /Not done~~
    - (d) Will provide costs for Kezar Mountain Bridge repairs **/Second request made to RC**
- OLD ITEMS-**  
 RC said he would provide a list of roads due for road maintenance -Pictures to be coded to go with road list of repairs needed in 2016/2017, and list of estimated costs for each project by order of priority. Equipment charged for actual work.
8. Selectmen update:
    - Don Murphy\_ Update on Sheriff Cliff Emery from Buxton
    - Ed Bower Jr – Working on Selectmen’s Corner second quarter report. Need to firm up Roof Bid requirements.
    - Douglas Hawkins- Noted Selectman Bower will be contact person for Board Band issues.
  9. Meeting Calendar.
  10. Workshop items:
    - (1) CMP Street light bulb replacement/costs /Selectmen will workshop-continued from 8/11/2015
    - (2) Action needed on MMA Risk Management Consultant’s Report/Assistant has sent email to EMA Officer Matt Cama. Form will be sent to State Fire Marshal asking to remove exit sign. EMA Officer sent questions working on. /Request sent to State to remove one exit. /continue
    - (3) Roof Bid – continue to 5/4.continue **to 5/12 @ 3:30pm/continue to 5/19**  
 Solar Bid workshop **continue to 5/12-continue to 5/19**

Respectively Submitted

Approved:

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 Debra Taber, Selectmen’s Assistant

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 Donald C. Murphy, Selectman Chairman

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 Edward I. Bower Jr., Selectman

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 Douglas w. Hawkins , Selectman