**RSAI Leadership Group Minutes**

**April 14, 2021 at noon**

Via Zoom or at ISFIS 1201 63rd Street, Des Moines, IA 50311

*(Contact* *jen@iowaschoolfinance.com* *for Zoom link)*

***Zoom Leadership Group Member Attendees:*** *Dennis McClain (Chair), Paul Croghan (Vice Chair), Laurie Noll (Secretary/Treasurer), Justin Daggett, Nick Trenkamp, Scott Williamson, and Lolli Haws, AEA.*

***ISFIS Staff Attendees:*** *Margaret Buckton, Larry Sigel, Dave Daughton, and Jen Albers*

**I Call To Order/Roll by McClain**

*McClain called the meeting to order at 12:06 pm.*

**II Approve Agenda**

 *Croghan moved and Haws seconded approval of the agenda. Approved unanimously.*

**III Approve Meeting Minutes from March 10, 2021**

*Croghan moved and Williamson seconded approval of the minutes from the RSAI Leadership Group on March 10, 2021. Approved unanimously.*

**IV Membership Report & Corporate Sponsorships**

*Albers shared the membership report showing FY 2021 memberships received to date at 126 plus 4 affiliate AEA members. All of the AEA have committed to becoming affiliate members either this year or next fiscal year. Discussion ensued about several pending memberships.*

 *Albers presented an application for corporate sponsorship from Apptegy that had previously been circulated via email. Discussion followed including positive comments from several members that have worked with Apptegy in the past. Croghan moved approval of Apptegy as a new RSAI corporate sponsor for FY 2021 and FY 2022, and Trenkamp seconded. Approved unanimously.*

**V Monthly Financials**

*Albers reviewed the YTD February 28, 2021 financial statements. Williamson moved and Noll seconded approval of the financial report through February 28, 2021, including a payment to ISFIS for $1,487.50. Approved unanimously.*

**VI Mission Critical Actions/Updates**

* Upcoming Meetings
	+ Regional Meetings

*Buckton shared the upcoming schedule for RSAI Regional Meetings including dates and locations, reviewed the elections that will take place, reviewed a draft agenda and the role for the regional meeting host. Discussion ensued.*

* + Bylaws Committee

*Buckton shared that the Bylaws Committee needs to meet prior to the Regional Meeting to continue the discussion by the Leadership Group this winter around expanding leadership opportunities within the organization, growing membership, and potentially changing RSAI boundaries or expanding committee membership. Buckton recruited McClain, Peterson, and Williamson to comprise the Bylaws Committee and Albers will organize a meeting date/time in April.*

* + Legislative Committee

*Buckton shared that the Legislative Committee will convene during August to review priority recommendations raised at the Regional Meetings for the 2022 legislative session. The Committee will consist of a representative elected at each of the upcoming regional meetings, plus the three at-large Leadership Group members. An August meeting date will be determined after the Regional Meetings are concluded and we have the committee members determined.*

* + Annual Meeting
		- Wed, Oct 20 (3rd Wed)
		- Thurs, Oct 21 (3rd Thurs)
		- Tues, Oct 26 (4th Tues)
		- Wed, Oct 27 (4th Wed)

*Buckton shared that we need to determine a date for the 2021 RSAI Annual Meeting. Discussion ensued and it was determined a survey of the Leadership Group would be sent out to determine the best date from among these four options.*

* FY 2022 Planning
	+ Membership & Affiliate Renewals for 2021-22 – fee schedule and renewal packet materials

*Buckton shared last year’s membership renewal packet and fee schedule. Discussion ensued around the upcoming renewal. Croghan moved approval of the FY 2022 fee schedule as presented in the meeting materials packet. Second by Noll. Approved unanimously.*

* + Corporate Sponsorships for 2021-22

*Buckton and Albers discussed the FY 2021 Corporate Sponsorship packages offered and feedback from sponsors and potential sponsors. Discussion took place around potentially expanding offerings for FY 2022 to include different tiers of benefits for different sponsorship rates. Staff were charged with preparing FY 2022 packages for review and approval at the May 2021 Leadership Group meeting.*

* + Guidance to Staff on Preparing the FY 2022 Budget (will be presented for approval in May)

*Buckton and Albers requested guidance on several items as they prepare the FY 2022 Budget. Discussion ensued. The FY 2022 Budget will be presented for approval at the May meeting.*

* + RSAI Introductory Video

*Buckton shared that we are creating a new RSAI Introduction Video that includes background about RSAI, why RSAI exists, and the unique needs of rural schools. Buckton shared that we would like to work this summer on creating a RSAI Testimonial Video as well where Leadership and Legislative Committee Members could share how RSAI helps them and their districts. Members indicated they were willing to assist.*

* Legislative Update

*Buckton reviewed the status of actions and priorities from the Statehouse around Federal Funds, Mental Health Professionals, Charter Schools, and Flexibility. Discussion ensued.*

* Leadership Group Member Updates (anything to share with the group?)

*Leadership Group members shared and discussed various additional topics including Diversity Plans, Snow Days, potential PERL changes, Federal Funds and short-term borrowing issues.*

**VII Other Business**

*No other business was brought up for discussion.*

**VIII. Upcoming Meeting dates:**

* **April 2021** – Bylaws Committee Meeting *(specific date TBD)*
* **Tues, May 4, 2021**, NW Regional Meeting – immediately following Prairie Lakes AEA Supts Mtg in Pocahontas or via Zoom
* **Wed, May 5, 2021**, SE Regional Meeting – immediately following Great Prairie AEA Supts Mtg in Fairfield or via Zoom
* **Wed, May 12, 2021**, Leadership Group Meeting from 12-1pm via Zoom
* **Fri, May 21, 2021**, SW Regional Meeting – 4 pm in Elk Horn or via Zoom
* **May/June 2021** – NE Regional Meeting *(specific date and location TBD)*
* **Wed, July 14, 2021**, Leadership Group Meeting from 12-1pm via Zoom
* **August 2021** – Legislative Committee Meeting *(specific date TBD)*
* **Wed, September 8, 2021**, Leadership Group Meeting from 12-1pm via Zoom
* **October 2021** – Annual Meeting *(specific date TBD)*
* **October 2021** – Leadership Group Organizational Meeting *(immediately following Annual Meeting)*

**IX. Adjourn**

*Croghan moved to adjourn and Williamson seconded. Approved unanimously. The meeting concluded at 1:16 pm.*

*Minutes respectfully submitted*

*Margaret Buckton, RSAI Professional Advocate, As of 04/14/2021*