

Registration Night Checklist



For your convenience we have included a checklist of the items that need to be returned at "Meet the Teacher/Final Registration Night"

Monday

1:00 - 7:00 pm

Stop in any time that works for you!

Please log into the Sycamore system to access all of the information below. All required forms may be downloaded to be completed. Agreements must be completed within Sycamore. If you need help with your login ID, please call or email the school office.

___ Review and update contact information for both parents and all students in Sycamore. Please be sure to include at least one valid email and cell phone number per family which will be used for communication purposes only.

___ Registration Form

___ Registration Fee *(please make check payable to Trinity Lutheran School)*

___ Educational Agreement and other agreements, i.e. technology, social media, volunteer, etc. *(must agree/disagree online within Sycamore system)*

___ Emergency Contact / Medical Consent Form

___ Family Covenant

___ Child Health Record/Physical Form

___ Copy of Birth Certificate

___ Milk Form & Fee *(please make check payable to Trinity Lutheran School)*

___ PTC Form & Fee *(please make check payable to **TLS PTC**)*

___ Up-to-Date Immunization Record

___ Vehicle Registration Form & Copy of Auto Insurance Card

___ Authorization to Release Records Form *(for students new to Trinity)*

___ School Supplies

**bringing the items on this night helps with organization and eliminates unnecessary chaos on the first day of school.*

___ Extended Care Sign Up Calendar (if needed)