

Friends of the Sharon Public Library Minutes, Board meeting on February 15, 2016 – held at Sharon Public Library

Prepared by: Elizabeth Kassab

Present: Kirstin Gray, Carolyn Weeks, Elizabeth Kassab, Giselle Princz,

**Key Tasks assigned at this meeting:**

**All:**

Publicize Downton event

Think of things to advertise on the digital sign

**Carolyn:**

Ask Millie, Elaine, and Mrs. Huff whether they'd be willing to sell raffle tickets at the library

Find bakers for Downton event

**Elizabeth:**

Find trivia questions for Downton event

Work on Spring newsletter

**Joanne:**

Find bakers for Downton event

Send out call to stuff envelopes for town-wide mailing on 4/13

**Kate:**

Continue working on the banner

**Kirstin:**

Send link for JFK Museum pass to Giselle

Tell local cable TV to advertise Downton event

E-mail Downton flyer to board

E-mail Council on Aging about Downton event

Get in touch with Paula regarding tea etiquette talk

There was no quorum, so we couldn't vote on January minutes or budget.

Sponsorships: Eastern and Sharon have agreed to be sponsors.

Museum passes: RISD pass is in. Boston By Foot pass is coming. Kate got the New Bedford Whaling Museum pass (\$250/year).

The easel has been ordered and will be in in time for the Downton event.

Downton: Melody will do the PR and has drafted a press release.

Tickets will go on sale on February 23: \$5/ticket or \$7 at the door.

Will we sell raffle tickets before the event? If so, will people be able to choose which prizes they want beforehand? Librarians will not be thrilled about sorting raffle tickets into different cans.

Raffle prizes: flowers (two separate arrangements), Starbucks basket, pillow from Nancy, Bernie and Phyl's gift card, wine (? Kirstin says we may need a different license for that.) We may consider ordering special raffle tickets for \$30 (like the ones we had for the mini golf event last year) if we can sell tickets ahead of time. People will be able to win more than one prize.

Trivia prizes: Downton mugs

We have enough plates, cups, etc.

Mini golf: Money from Spring Valley is in.

Elizabeth, Kirstin, and Lee Ann, and Mary Lou are meeting on Friday to discuss how to make the mini golf more competitive/more of a game.

Book sale: Envelope stuffing for the town-wide mailing date is set for Wednesday, 4/13, from 10 a.m. - 2 p.m. and 6:30 p.m. - 8 p.m.

Karen Antonowicz, who specializes in historic costumes, might be a good person to contact for an annual meeting or another event. She does a 1-hour talk for \$150 and brings in costumes from different eras and talks about them. A Sharon Cultural Council grant might help us pay for it.

Newsletter: Will come out between the Downton event and mini golf. We need to figure out mailing now that Kathryn has moved.

Trustees report: The tech room has been painted, rearranged, and equipped with new furniture.

The library spent \$6,000 on a new heat exchange for the furnace.

Lee Ann had her review, which went well.

Next meeting will focus on long-range planning.

There are two open spots for trustee.

Carolyn moved to adjourn. Elizabeth seconded.