

Clarion County Career Center

447 Career Lane • Shippensburg PA 16254 • 814-226-4391

Joint Operating Committee:

BRADY FEICHT
Allegheny-
Clarion Valley

JEFFREY POWELL
Allegheny-
Clarion Valley

DAVID LEWIS
Clarion Area

TODD
MACBETH
Clarion Area

CHRIS MOGUS
Clarion-
Limestone

GARY SPROUL
Clarion-
Limestone

ABBY
SIMCHECK
Keystone

JASON
MCMILLEN
Keystone

RICK BEST
North Clarion

ERIKA NIZNIK
North Clarion

HEIDI BYERS
Redbank Valley

KEVIN
JOHNSON
Redbank Valley

LIANNA
EMPFIELD
Union

TERRY SWEENEY
Union

Administration:

TRACI WILDESON
Director

DAVID MCDEAVITT
Superintendent of
Record

CAROL BELL
Board Secretary

JOINT OPERATING COMMITTEE

Monday, June 23, 2025 7:00 P.M. ROOM 108

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment Period
- V. Committee Reports
- VI. Approval of Agenda
- VII. Consideration to approve the May 28, 2025 meeting minutes.
- VIII. Financial Reports
 - A. General fund bills for June 2025
 - B. Activity report for May 2025
 - C. Treasurer's report for May 2025
 - D. Student Activity Account summary for June 2025
- IX. Other/New Business
- X. Executive Session
 - A. Personnel
 - B. Safety Report (Act 44)
- XI. Personnel
 - A. Approve the Building & Grounds Supervisor job description.
 - B. Approve posting for a Building & Grounds Supervisor.
 - C. Approve Karen Hughes to be the sub caller, at a rate of \$500/year, beginning July 1, 2025.

XII. Travel

- A. Retroactively approve Kevin Burkhardt to attend Cyber EDCON25 in Chicago, Illinois, June 16-18, 2025, at an approximate cost of \$200 for gas. **Mr. Burkhardt secured a grant for the cost of registration and lodging.*
- B. Approve Traci Wildeson to attend the PACTA Summer Leadership Conference, July 30-August 1, 2025 at the Penn Stater Conference Center in State College at a cost of \$854 for registration and lodging.
- C. Approve Bridget O'Brien to attend the Fall CTE Adult Education Workshop at the Penn Stater Hotel on October 2-3, 2025 at an approximate cost of \$404.
- D. Approve Bridget O'Brien to attend the PCEA Conference at the Penn Stater Hotel on October 16-17, 2025 at an approximate cost of \$449.

XIII. Policy

- A. Approve the second reading of Policy #718 Service Animals in Schools
- B. Approve the second reading of Policy #321 Political Activities
- C. Approve the second reading of Policy #322 Gifts
- D. Approve the first reading of Policy #323 Tobacco & Vaping Products
- E. Approve the first reading of Policy #324 Personnel Files
- F. Approve the first reading of Policy #325 Dress and Grooming
- G. Approve the first reading of Policy #326 Complaint Process
- H. Approve the first reading of Policy #328 Compensation Plans/Salary Schedules
- I. Approve the first reading of Policy #330 Overtime

XIV. Consideration

- A. Approve the spring OAC minutes.
- B. Approve the Student and Staff Handbooks for the 2025/2026 school year.
- C. Approve the recycling of various technology equipment to UpCycle at no cost.
- D. Approve selling the old/nonfunctioning 1993 Ford Taurus to the scrapyard.
- E. Approve to scrap old/broken lockers from Diesel Technology.
- F. Approve the 2025/2026 Perkins Expenditures.
- G. Approve the authorization of the Business Manager to pay the July bills if the July JOC meeting is cancelled.
- H. Approve Rick Best as the Treasurer for the 2025/2026 school year.
- I. Approve Dr. Janice Kenneson of Independence Health System Primary Care as the physician of record for the 2024-25 school year, with a retainer of \$200.00.
- J. Approve Brooks & Rhoads to audit the 2024/2025 financials in an amount not to exceed \$15,000.
- K. Approve the deposit of \$1,333.40 from recycling into the Building & Grounds fund balance
- L. Approve Encova as Worker's Compensation Insurance carrier for July 1, 2025 - June 30, 2026 at a cost of \$7,368.00.
- M. Approve CM Regent as insurance carrier (general liability umbrella) for July 1, 2025 - June 30, 2026 at a cost of \$47,739.00.
- N. Approve Utica as insurance carrier (general liability umbrella) for July 1, 2025 - June 30, 2026 at a cost of \$49,867.00.

XV. Old Business

XVI. Director Report – Traci Wildeson

XVII. Superintendent of Record Report – Michael Hall

XVIII. Announcements

A. Committee: Personnel, **Monday 7/28/25 6pm (optional)**

B. Regular JOC meeting for July 2025 : **Monday 7/28/25 7pm (optional)**

XIX. Adjournment