

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF MANCHESTER WATER DISTRICT

PURSUANT TO GOVERNOR INSLEE'S STAY HOME – STAY HEALTHY ORDER MEETING WAS HELD VIA TELECONFERENCE

July 14, 2020

REGULAR MEETING

- 1.0 **Call to Order** – Board Chair Steve Pedersen called the regular meeting of the Manchester Water District Board of Commissioners (Board) to order at 5:30 p.m. Attending via teleconference were Commissioners Steve Pedersen, Bob Ballard, and Paul Drotz. District staff on the call included Dennis O'Connell, General Manager; Erin Civilla, Accounting Specialist; and Scott Wolf, Operations Foreman. Attorney Ken Bagwell was also on the call. Meeting notices included the teleconference telephone number and pass code; however, there were no public guests included in the teleconference.
- 2.0* **Consent Agenda** – *Staff recommended approval of the consent agenda as presented.*
 - 2.1 **Approval of June 9, 2020, Regular Meeting Minutes**
 - 2.2 **Approval of Vouchers** – Approval for payment included General Fund vouchers totaling \$49,848.42, including \$52,940.97 and a Street Light Fund voucher totaling \$1,741.
 - 2.3 **Approval of District Payroll Affidavit**

Commissioner Ballard moved to approve the consent agenda as presented. Commissioner Drotz seconded and **the motion carried unanimously.**

- 3.0 **Public Comment** – No comment was offered.

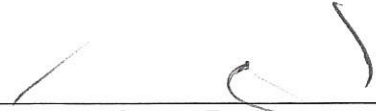
4.0 **Regular Agenda**

- 4.1* **Healthcare Contribution Review** – An essential component of the District's overall compensation program for employees is a monthly healthcare contribution. For FY 2020, it was determined that the District would contribute \$1,078 monthly per employee toward the cost of healthcare coverage. During planning sessions held in 2019, the Board directed staff to advise them of any mid-year changes to the cost of individual healthcare plans during 2020.

Staff advised the Board of a mid-year healthcare plan cost increase. Effective July 1, 2020, the average cost for employee healthcare plans will increase from \$1,078 per month to \$1,115 per month per employee. Historically, the Board has approved modifications to the District's monthly contribution to individual healthcare costs to match inflationary trends. Following discussion, Commissioner Drotz moved to increase the individual monthly healthcare contribution for all employees and elected officials from \$1,078 per month to \$1,115 per month as recommended by staff and effective July 2020. Commissioner Ballard seconded and **the motion carried unanimously.**

6.0 **Future Meeting Dates**

- 6.1 August 11, 2020, 5:30 p.m. – Regular Meeting, Teleconference
- 6.2 September 8, 2020, 5:30 p.m. – Regular Meeting, Manchester Library
- 6.3 October 13, 2020, 5:30 p.m. – Regular Meeting, Manchester Library



Steve Pedersen
Board Chair



Paul Drotz
Secretary



Bob Ballard
Commissioner