

Summit Lake Paiute Tribe
Special Council Meeting
Saturday, November 7, 2020
Primary Administrative Office, Sparks, Nevada

CALL TO ORDER: Chairwoman Randi Lone Eagle called the Special Meeting of Saturday, November 7, 2020 to order at 12:21 pm.

ROLL CALL: Secretary/Treasurer, Eugene Mace, Sr. called the roll: Chairwoman Randi Lone Eagle, present; Vice-Chairwoman, Nedra Crane, present; Secretary/Treasurer, Eugene Mace, Sr., present; Council Member Phillip Frank, present; and Council Member, Steven Crane, present.

STAFF: Linda Quinn, Finance Manager

Ms. Lone Eagle stated that an email was received from the Natural Resources Department Director Rachael Youmans touching base on the survey discussed at the October 17, 2020 Regular Council meeting. Ms. Lone Eagle has signed what is being sent to the Tribal membership. In regards to the letter, it states what the survey entails and has the survey attached to it. She has coordinated with the Enrollment Department in order to get a mailing list. Upon Enrollments' return, the mailing will be coordinated and go out.

FYI, the Enrollment Coordinator will be leaving SLPT. His last day will be November 13, 2020. Ms. Lone Eagle will coordinate with him when he returns to see what is happening and get updates on the department. There are two Tribal members who need ID cards to update their address. Ms. Lone Eagle made herself available. They will come into the office when they have time.

Housing Manager is still out at the moment. She is pending retesting for COVID.

SLPT closed on the purchase of the new office building. The cashier's check was handled. There have been many text messages and SLPT is good to go. The purchase is final. The movers have been set-up and the plans are to move Wednesday, December 2, 2020. There will be a pot luck luncheon for Council and staff on Thursday, November 19, 2020 for Thanksgiving. There will be an Open House on December 19, 2020 to show the new office to the membership. They will have face masks with the logo for adults and children to give out. There will be a COVID screen for the front desk for protection for Ms. Rodriguez. There will be hooks put on the doors to hang up coats. Ms. Quinn suggested putting up a three-foot by three-foot emblem of the SLPT logo in the lobby. They will get flag poles for the SLPT and US flags to put in the conference room. They want to get a refrigerator for the kitchen and fix the counter tops. They will need a locksmith to change the locks on the doors to the new office and get locks on the office doors were approved.

Selection of Election Committee members.

Election Committee requests' deadline to be received was October 30, 2020. Council

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reviewed the applicants. The first letter, dated September 28, 2020, from Ms. Melissa Eller was read. The second letter, dated September 26, 2020, from Chanell Crystal Barlese was read. The third letter, dated September 26, 2020 from Jerri Lynn Barlese was read. The last letter, dated October 29, 2020, from Thalia Dick was read.

All are eligible to serve and accepted. The Committee should have three members and one alternate. They need to document where they started, their process and the election results in an Election Book. Their first meeting will be November 21, 2020 at 11:00am. A new embossing stamp will need to be purchased. The committee decides who holds the Chair and secretary positions and which is the alternate. There will be a letter which states: they have been selected for the Election Committee. Invited to attend the next Council meeting (November 21, 2020) to be introduced to Council, explained to them what their roles are. After Committee is seated, all election items will go to the Election Committee. They will be paid \$100 per meeting.

MOTION: Vice-Chairwoman Nedra Crane introduce and approve candidate for the Election Committee serving 2021 for Melissa Eller. Secretary/Treasurer Eugene Mace Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Melissa Eller approved to serve on the Election Committee 1:06 pm.

MOTION: Vice-Chairwoman Nedra Crane introduce and approve candidate for the Election Committee serving 2021 for Thalia Dick. Council Member Philip Frank seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Thalia Dick approved to serve on the Election Committee 1:07 pm.

MOTION: Vice-Chairwoman Nedra Crane introduce and approve candidate for the Election Committee serving 2021 for Chanell Barlese. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Chanell Barlese approved to serve on the Election Committee 1:07 pm.

MOTION: Vice-Chairwoman Nedra Crane introduce and approve candidate for the Election Committee serving 2021 for Jerri Lynn Barlese. Secretary Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Jerri Lynn Barlese approved to serve on the Election Committee 1:08 pm.

Chairwoman Lone Eagle called for a ten-minute break.

Council returned from break.

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There was an issue with the selection of the Election Committee as it appears one letter of application was not for the Election Committee but for Council. Due to this the following action was taken.

MOTION: Vice-Chairwoman Nedra Crane moved to rescind her motion of approval of intent to have Jerri Lynn Barlese serve on the 2021 Election Committee. Philip Frank seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion of approval has been rescinded at 1:21 pm.

During the break Ms. Lone Eagle tried to call Ms. Barlese but was unable to reach her. A message was left for her asking for clarification of her intent to either serve on the Election Committee or to serve as Council.

When sending out the letters to the three elected Election Committee members, it should state their intent to serve, when the Council would like to contact them, and a good contact number because they will need to contact each other.

A letter will also be sent to Jerri Lynn Barlese asking for clarification of her intent to serve on either the Election Committee or to serve on Council.

Budgets

Ms. Quinn passed out the budget sheets with justifications.

Discussion of Positions

Ms. Quinn suggested a combination position for that would handle enrollment and administrative duties such as working on the policies, grant writing, newsletter. She discussed the budgeting details. An explanation of indirect was discussed. Positions are indirect or CTGP or a combination. Enrollment personnel can only be CTGP.

Then the Council discussed this item. They discussed revising or creating positions to meet the needs of the Tribe now and in the future. Ms. Lone Eagle does not want to combine positions. Ms. Quinn discussed different options with a focus on the goals and budget.

The Enrollment Committee has questions now that Mr. Crawford is leaving. They feel left in the dark. They do not have a key to the office building or the Enrollment office. They see that there is a need, but concedes that there is not always a need. It might be better to have someone for Enrollment part-time and keep them longer.

Ms. Quinn feels that the new budget will stand for five years.

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There is still a need for a grant writer. A possibility is budgeting as a contractor.

The question asked was what are the top needs for the next five years.

- Grants for broadband and administration staffing
- Revenue-someone to study business options and opportunities

Ms. Quinn suggests adding a line item for Professional Services which would be contractors like grant writers and plus hire a part-time Enrollment Coordinator.

Higher Education was discussed. SLPT gets around \$8,000 annually.

CTPG funding was discussed. Fund140 entered 2020 with carryover funding.

Cares Act

Most of the money in this fund must be spent, as required, by December 30, 2020.

Ms. Lone Eagle has been told of a member who may need to utilize Cares Act. Before this member had everything approve and reviewed but did not qualify, but the situation has changed. There is approximately \$70,000 left. The Council discussed ways to spend the money like masks with SLPT logo, re-usable totes with hand sanitizer & mask. Ms. Quinn would like to spend it down to \$20,000 or less.

Advertise for the Enrollment Coordinator position native preference starting Monday, November 9, 2020 the same description except it will be part-time.

No Pets in the office.

They will check into having a weekly cleaning service for the new office.

Ms. Rodriguez will be returning to work but will be restricted to light duty due to her broken leg. She has a doctor's note saying it is okay returning to work.

The BIA wants to know how the Cares Act budget is being spent for the funds they gave to the Tribe. Ms. Quinn gave them a tentative budget of what was already spent and what is tentative expected to be spent. BIA also said there was a possibility they will add additional Contract Support Costs/indirect. The report is due Monday, November 9, 2020 with the budget and a summary of the spending.

Ms. Lone Eagle would like the staff to call or contact the people would did not apply for the Cares Act money to ask them if they intend to apply. Ms. Quinn wants to meet to go over ideas to spend the money that is left after paying the ones they contact by December 5, 2020. Ms. Quinn suggested a meeting on December 5, 2020 at 2:00 pm to

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report what funds are left and Council can determine what to do with the funds, like gift cards which will be helpful for the holidays.

MOTION: Vice-Chairwoman Nedra Crane moved to adjourn the meeting. Council Member Steven Crane. seconded the motion. Chairwoman Rand Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. The meeting was adjourned at 2:59 pm.

CERTIFICATION

I, **Eugene Mace, Sr.**, Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the November 7, 2020 Special Council Meeting were approved with corrections by the Council during a duly held meeting November 21, 2020 at which there was a quorum present, and the Council voted: **4 – FOR; 0- AGAINST; 0-ABSTAINED**, Chairwoman Randi Lone Eagle did not vote because there was not a tie vote.

11-24-2020
Date

Eugene Mace, Sr.
Eugene Mace, Sr.
Secretary/Treasurer
Summit Lake Tribal Council