

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL

April 13, 2017 (KITTCOM) - Meeting Minutes

Submitted by: Cheryl Burrows

MEMBERS PRESENT (voting): Acting Chair-Obie O'Brien (SCEFD), Darlene Mainwaring (KITTCOM), Rich Elliott (KVFR), Geoff Scherer (KCHD#2), Dede Utley (KVH), Crystal Campbell (FD#7), Ron Adams (Public Rep.), Marlo Frownfelder (CEFD), Jay McGowan (Gov.-City of Cle Elum) and Jack Horsley (MPD)-Call-in

Guest(s): Jim Allen (KVH) and Claire Richert (ALNW)

Staff: Cheryl Burrows, EMS Coordinator (Secretary/Treasurer)

Introductions

Council Membership: Ed Mills is the new Chief for Cle Elum Fire Department. Cheryl received notification that Marlo Frownfelder will serve as his backup on the Council.

Added Agenda Item - Jim Allen, KVH, led a discussion on the possibility of realigning Kittitas Valley Healthcare from Healthcare Coalition Region 7 to Healthcare Coalition Region 8. Currently, Kittitas County emergency planning regions do not align (HCC & EMS & Trauma). KVH is establishing itself as the County Designated Medical Control Center (DMCC) for all local EMS emergencies. As a result, KVH is looking at the appropriate alignment as it relates to patient transfer patterns and other partnerships. The Region 8 Chairman, Ray Eickmeyer, has requested a unified confirmation from all stakeholders in Kittitas County. During the discussion, it was agreed that changing regions may impact more partners than just KVH and that more research and discussion is necessary to make a recommendation. Jim will set up a meeting with the appropriate partners and representation to discuss this further.

ACTION ITEMS:

- **Minutes:** Darlene Mainwaring motioned to approve the February Council and March Executive Committee meeting minutes, seconded by Geoff Scherer, motion carried.
- **Treasurer's Report / Vouchers:** Coordinator
 - **Account Balances & Program Financial Reports -** Reports distributed for review.
Account Balances:
 - Savings = \$ 3,089.73
 - 2016 Checking = \$ 20,347.69 (pending year-end resolution)
 - 2017 Checking = \$ 27,887.89
 - Total Accounts Balance = \$ 51,325.31****Program Balances:**
 - 2016 Office = \$ 32,773.54 (pending year-end resolution)
 - 2017 Office = \$ 6,447.78
 - FY17 Training = \$ 12,103.99
 - Total Programs Balance = \$ 51,325.31**
 - **Program Financial Reports/Vouchers** – The Council reviewed March invoices in the amount of **\$14,010.71, Issued checks (18): #5353-5364, 5368-5373, voided checks (5): 5351, 5352, 5365-5367** All account activities were available for review to include payroll and benefits. Ron Adams motioned to approve the Office and Training financial reports and payment of invoices as presented, seconded by Darlene Mainwaring, motion carried.
- **2016 Year-end Office Budget Resolution** – The 2016 Year-end Budget Resolution #4-13-17 was sent out in advance for review. Cheryl explained the reserve funds coversheet for the Council which totaled \$32,773.54.
 - American Heart Assoc. Training Site Activities = \$ 7,492.56

- Public Education Programs = \$ 872.97
- Benefit Accrual Fund = \$9,000.00
- Equipment Accrual Fund = \$7,580.07
 - General Office Equipment Replace/Repair = \$1,446.85
 - Capital Equipment Vehicle Funds = \$6,133.22
- 2017 New Office & Moving Costs (Special) = \$3,000.00
- Credit to Participating Jurisdictions = \$4,827.94

Ron Adams motioned to approve 2016 Year-end Budget Resolution #4-13-17 as presented, seconded by Darlene Mainwaring, motion carried.

- **Subscription Agreement with Acid Remap** - Cheryl requested approval of a three-year subscription to Acid Remap which is a downloadable application to access ALS protocols and other information in the field for iPhone/Apple Devices and Android. KVFR and KCHD#2 have agreed to split the cost again. The application allows up to 120 users. Cheryl reviewed the agreement and has no concerns. Jack Horsley motioned to approve the three-year subscription agreement with Acid Remap, Darlene Mainwaring seconded, motion carried.

NEW & OLD BUSINESS:

- **EMS Stakeholder Update (EMS Council/Fire Chiefs Assoc. Partnership)** – The UC preplanning meeting was held to discuss some goals and upcoming opportunities that may impact future options for partnerships. FD#1, FD#2, and FD#7 are discussing a merger or functional consolidation. This discussion does not include the delivery of ALS service in Upper County at this time. That decision is ultimately up to the KCHD#2 Commissioners. The Fire Commissioners from the three districts met on 3/30 in Thorp. It was agreed that the concept had merit and warranted further discussion. Rich Elliott continues to offer his services at no charge for any other districts or municipalities that are interested in discussing or pursuing a functional consolidation with or separate from the one being discussed.
- **County Operating Procedure/Proposed King County Working Agreement** – Cheryl updated the Council on a proposed King County/Bellevue Fire Dept. & KCHD#2 Working Agreement to address some boundary response issues and how patients in King County are to be handled by Kittitas County resources. Changes in dispatch for Snoqualmie Pass Fire & Rescue to KITTCOM has generated some minor issues to work through. Some concerns were highlighted with the proposed language and some suggestions made to clarify the response of King County Services in Kittitas County. Concern was expressed to assure the guidelines comply with County Operating Procedures. Cheryl is following the process. COP updates will be proposed as needed.
- **Metal Health / Overdose Patients** – Concern was expressed with the increase in in Mental Health and Drug related patients being seen by EMS and in the emergency department. Overall concerns discussed about the lack of funding for facilities with beds but no staff. Expect next year to be worse. CMH is putting counselors in the schools. The RAC is working on the Patient Care Procedure to meet the legislative requirement for implementing EMS guidelines to allow for these patients be transported directly to a Mental Health or treatment facility. These new guidelines are not expected to improve the current situation in Kittitas County.
- **Office Space Update:** Cheryl secured a new office space and completed the move by the end of February. The new location is 211 E. First Street, Cle Elum. So far, the space is working out well. Since signing the lease, the building has a new owner. No immediate changes to rent.
- **Training Report:** Coordinator
 - OTEP – See March & April monthly training announcements. OTEP makeup dates scheduled for 4/19-FD#4 (M13 & M14), 6/3 – FD#1 (M13-M15) and 6/10-FD#8 (M15 & M16). Training activities are following FY17 Training Workplan.
 - EMT/EMR Course Pilot Update – There are about 5 weeks until the end of course. Three students have dropped for personal reasons, two EMT and one EMR.

- Active Shooter Drills coordinated by Emergency Management:
 - 4/22 – KCFD#3/Easton School District (multiple level run throughs for all level responders)
 - 6/24 – Cle Elum-Roslyn School District
- June 9 – ACLS Renewal Course
- Blood & Blood Products – Dede Utley will provide Blood & Blood Product Maintenance training for the paramedics at an upcoming meeting. Currently, paramedics may not initiate blood products in the field. Dr. Horsley has pursued the option of implementing a protocol. Per DOH, only maintenance of a pre-existing infusion is in the scope of practice for paramedics in WA. A pilot may be an option with state approval, but it would take multiple counties to collaborate on this type of pilot.
- EMS Online offering CAPCE accredited hours. Optional for EMS providers. WA State does not currently require CAPCE accredited ongoing training. This is more of a National NREMT requirement in some instances.
- **AHA Training Site/Public Education/Cardiac/CQI Projects –**
 - Public FA/CPR classes: 4/29– Ellensburg & 6/10-Cle Elum (1/2 price for FF/SAR/Emerg. Resp.)
Flyer available on website, email and posted in local newspaper calendars.
 - National EMS Week 5/21-27 – FREE Adult CPR Classes 5/22-Ellensburg and 5/24-Cle Elum
 - Working on June dates for Babysitter FA/CPR courses in Ellensburg & Cle Elum
 - 2016 WACARES Data available soon. Emergency Reporting Software update not available yet for NEMSIS 3/WEMSIS (WA Emergency Medical Services Information System)
- **Regional/State Report – Coordinator**
 - 3/23 - Regional Council (Conf. Call) - minutes available upon request (next meeting 5/25)
 - 4/24-4/25 – EMS Council Training Conference, Stevenson (Cheryl will be attending.) – SCR grant
 - 2/28 – Training Workgroup (Conf. Call) – minutes available upon request (next meeting 5/23)
 - Cancelled – PHTAC Meeting (Conf. Call) – minutes available upon request (next meeting 4/19)
 - 5/31 WACARES JAWS annual meeting (Conf. Call)
 - DOH - Catie Holstein requested feedback on the MPD’s and Council’s opinion on the regionalization of MPDs. The DOH has challenges dealing with 39 counties, 39 MPDs, and 39 sets of ALS protocols. The MPD positions are getting more difficult to fill. The Council agreed that the service areas are too different and potentially having an MPD that is not familiar with the service area or invested in the community would not be a good fit for providers or what is best for the EMS system overall. Cheryl will relay feedback to Catie.
- **Other/Agency reports –**
 - Dede – Julie Petersen will be official CEO. Good collaboration at active shooter drill.
 - Marlo – Horse park events starting. CEFD needs EMTs to volunteer for events.
 - Darlene – Still need more dispatchers, down 3 people. CASA flyer. Using new computer based mapping system. It is better and more detailed.
 - Clare – ALNW on the Eastside will start carrying blood products soon. Heat has been an issue. Ride-along program available. Training available-pad safety, LZ refresher, and more.
 - Rich – Kudos to KVH for 30-40% reduction in out-of-county transports
 - Jay – City of Cle Elum wants to work together.
- **Motion to adjourn:** No motion made, but meeting adjourned.
- **Next Council meeting:** June 8, 7-9 p.m. at Cle Elum Fire Department

Approved by:

 Lee Hadden, Chairman
 Joshua DeHerrera, Vice Chair
 Kittitas County EMS & Trauma Care Council

Prepared by:

 Cheryl Burrows
 EMS Coordinator
 Secretary/Treasurer

Date: _____