

Summit Lake Paiute Tribe
Regular Council Meeting
Saturday, April 21, 2018
Primary Administrative Office, Sparks, Nevada

CALL TO ORDER: Council Chairwoman Randi DeSoto called the meeting of Saturday, April 21, 2018 to order at 8:13 am.

Chairwoman Randi DeSoto informed the meeting attendees that Council Vice-Chairman Jerry Barr had passed away on April 13, 2018. This was the first meeting without him.

ROLL CALL: Secretary/Treasurer Eugene Mace called the roll: Chairwoman Randi DeSoto, present; Secretary/Treasurer Eugene Mace, present, and Council Member Nedra Crane, present.

STAFF: Finance Director, Linda Quinn; Natural Resources Department Director, Rachael Youmans; Tribal Coordinator, Donna Komar; and Contractor, Anne Macko

GUESTS: Members Elizabeth DeLaLuz and Christine Harjo

REPORTS

Council Reports

Council Chairwoman Randi DeSoto stated that she attended a few interviews and meetings. She introduced and welcomed the new Tribal Coordinator, Donna Komar. Ms. DeSoto attended the Special meeting with HUD on April 7, 2018.

She signed checks and did the day-to-day things. She is still working with Verizon to obtain Wi-Fi at her home. Ms. DeSoto would like to get Ms. Komar a Tribal phone and a hotspot for herself to facilitate communication. She signed the form for US Bank to remove the names of people no longer authorized to sign checks and add Nedra Crane.

Ms. DeSoto stated that the Council had a quorum until the elections in May 2018.

She had a good meeting with the BIA. Mr. Eben had requests. He directed the Tribe to work with Carrie and Bernita as Mr. Melendez was leaving the department. There is only one person currently on the Election Committee and it was recommended to go outside the Tribe for Committee members. The tribe needs to reach out to get people to help.

There is one Tribal member who wants to sit on Council but is on a disbarment list. The BIA says this person can petition to be removed from the resolution or have the resolution rescinded. Ms. DeSoto will inform this person that they can petition but that it must be documented.

They discussed a pending enrollment application for a minor child. The application is back with the Council from Enrollment Committee. One person is trying to get information on their Enrollment/Membership number.

Secretary/Treasurer Eugene Mace reported that he attended interviews for Program Office Assistant and for Tribal Coordinator. He has been signing checks and attending meetings.

Council Member Nedra Crane reported that she attended interviews for the Tribal Coordinator and for Natural Resource Department openings. She will make arrangements to be added as an authorized check signer. Ms. DeSoto has already signed this addition.

MOTION: Council Member Nedra Crane moved to make an agenda change moving the Financial Department report in front of the Natural Resources Department report. Secretary-Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote. 2 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 8:28 am.

Staff Reports

The Financial Report: Financial Director, Linda Quinn.

The 2017 audit is scheduled for June 11 to 15, 2018.

OMB Training: The training was very informative. It detailed rulings and regulations. They went over Procurement, Direct and Indirect procedures.

Ms. Quinn passed out handouts from the training.

The most important thing discussed was what can and cannot be spent with Federal funds. Spending must be:

- Necessary and reasonable in performance of an award and authorized in the award.
- General accounting: spending must be reasonable

A list of things allowable and not allowable was presented.

There was a flyer of what direct costs are which summarizes what is and is not allowable.

At the HUD meeting they received notice that the Tribe will need to do self-monitoring. This was not an issue in the past. Ms. Quinn can get details from Crystal Quinn.

Ms. Komar is a breath of fresh air. Ms. Quinn asked the Council for a list of priorities of tasks to transfer over to Ms. Komar and what projects she should do. First priority is the Election. Ms. Quinn will work with Ms. Komar to transition work done especially for Council and for Chairwoman DeSoto.

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Ms. Komar stated that she will work first to learn the Articles of Association

Ms. Quinn reported that the printer that was going to be used by Ms. Komar was not functioning. A new printer was bought on sale which prints on 11X17 inch paper and has Wi-Fi printing. Ms. Komar is good to go.

Flags: The new flag that was bought is not the same as the last ones. It is also more expensive. The Council consensus is to hold off ordering two more.

The new Suburban: The vehicle drives nicely. They need to apply for exempt registration/plates. It should be done next week. This requires appointments and they have been scheduled.

The Election Committee has a Chairman, Ms. DeLaLuz. She is currently the only member of the committee.

Ms. Quinn reported that letters went out to the candidates for Council and also letters on the absentee voting forms and timelines.

Ms. Quinn and Ms. Komar will make notes for revising the Election process for the next election. A new embosser was ordered. They could not find the old one and also noted that it had the year of the previous election on the embosser. The new one should be ready to go to the Election Committee.

Budget report: All SF 425 quarterly reports summarizing the activities of the quarter have been sent.

There is a Tribal Drinking Water Symposium Training being held. It is the whole week starting May 21, 2018. It has many different classes and is taking place in the Reno area. Ms. Quinn believes the Symposium is free. Ms. Komar might be interested in a water treatment class.

The Financial Report Concluded.

Department of Natural Resources Report by Natural Resources Director Rachael Youmans

Ms. Youmans asked if there were any questions on the written report.

She highlighted the following points:

- In mid-April they found two fish in the fish trap.
- Two grant proposals, one for tamarisk eradication and one for juvenile LCT monitoring have been funded. These were written with the assistance of two Fish

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and Wildlife Biologists.

- The phone system has been put in at the Reservation and tested. It is based in the FEMA trailer. The Voice-over is all being set up. They create a phone use policy.
- The satellite phone cannot connect anymore. They need to look into this so it can be used as a backup.

Ms. Youmans asked if there were any more questions. There were none.

Red Canary Grass: The crew is currently raking it back out of the channel. The grass has been creating mini-dams. Clearing it from the channel will help fish get through. There are problems in the lower part of Mahogany Creek that need to be resolved to keep the passage open.

Drone Flight: The idea is to fly high resolution cameras in drones over only the lower part of Mahogany Creek. They need the permission of the Council. This information would be of assistance to the Natural Resource Department. Written permission is needed. Ms. Youmans prepared a resolution.

MOTION: Council Member Nedra Crane moved to approve resolution SL-04-2018 Approval of Drone Flight over Reservation with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote: 2 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-04-2018 enacted at 9:26 am.

Release of Liability: Ms. Youmans had a staff member request to bring and leave a personal vehicle on the reservation for use on their off hours. There was a discussion of doing an addendum or incorporating this into the policy. It was proposed to add the release of liability item as a bullet point to the policy and do a resolution. The vehicle must be kept on public roads.

Christine Harjo entered the meeting at 9:39 am.

There was a discussion of whether it was advisable to do a resolution. Ms. DeSoto suggested just adding an addendum as a bullet point to the current policy. It was the consensus of the Council to add a bullet point to the Release of Liability policy. Additionally, the personnel should be reminded of where they are allowed and not allowed to go on the Reservation during their off hours.

Amazon Business Account: Ms. Youmans discussed the possible savings in having and Amazon Business Account. There is currently a charge account. There is another step to make it a business account. This would also save employee time going to a brick and mortar store. The fees would be split between several funds. Ms. Quinn said it would be an advantage to Administration and Finance as well. It could be funded by indirect and be

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used by all. It is the consensus of Council to go ahead and set up an Amazon Business Account.

A Natural Resources Program Assistant has been hired. This is helpful. She is now downstairs.

Ms. Youmans needs a door. There is a temporary option by using cubicle panels. The second option is to permanently build a wall. Estimates are about the same costs for either option. Ms. Youmans would like permission to ask the landlord for permission to build a wall. A permanent wall would create better privacy. This is the simplest option. The Council gave her permission to talk to the landlord.

Ms. Youmans would like to purchase a desk, computer and other items needed to set-up the Admin's workplace. Since it is in the budget, she was told to go ahead.

MOTION: Secretary/Treasurer Eugene Mace moved to go into Executive Session for Personnel for 15 minutes. Council Member Nedra Crane seconded the motion. Chairwoman Randi DeSoto called the vote: 2 FOR, 0 AGAINST, 0 ABSTAINED. The Council went into Executive Session at 10:10 am.

The Council returned from Executive Session at 10:25 am.

The Natural Resources Department report concluded.

Tribal Coordinator, Donna Komar's Report:

Ms. Komar reported that she has been there a week. She is reading the Articles and Election Codes. She is working on licensing the Suburban. Everyone has been so nice. She especially thanked Ms. Quinn. She is excited and appreciates the opportunity. She briefly stated her qualifications. The Council welcomed her.

NEW BUSINESS

Enrollment: An enrollment application went to the Enrollment Committee but was brought back to the Council because the Enrollment Committee no longer has a quorum. The Enrollment Committee turned it back due to receiving a "copy" of a birth certificate and thus not constituting a complete application. It was turned back to the Enrollment Committee for review.

Ms. DeSoto met with BIA to discuss the Election Committee and the lack of committee members. They recommended contacting the ITCN or going outside the Tribe for help. A former employee was approached. Darryl of ITCN will swear in the new Council. Mr. Eben

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of the BIA requested an Election Budget by Wednesday as he make be able to assist with additional funds.

Ms. Harjo discussed an enrollment issue. She believes it needs to go back to the Enrollment Committee.

She also commented on the election. She is concerned about the confidentiality of the membership in the election and the revision of the voters list of eligible members. Ms. Harjo had confidentiality questions on the minutes of the Special Council meeting of January 26, 2018. They Council should issue amended minutes, retract it, or stay with the names. After a discussion the Council decided to amend the minutes and to re-assess the confidentiality issue again.

Ms. Harjo also commented that recent enrollment resolutions do not have the date of birth or the membership number. These items should be on the resolution.

Council will send a letter to notify an applicant that the application is still pending.

OLD BUSINESS

The Election Committee will meet the week of April 22, 2018 – April 27, 2018.

The Council may need to appoint someone to fulfill Mr. Barr's term. This should be done in 30 days.

Ms. DeLaLuz was the only applicant for the Election Committee. The Council approved her and she accepted the position. She will be the Committee chairman.

There was a discussion of what things to bring to the Reservation for the Election.

MOTION: Council Member Nedra Crane moved to go into Executive Session for 30 minutes. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote: 2 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 11:11 am.

Ms. DeLaLuz left the meeting.

Council returned from Executive Session at 11:40 am.

Ms. Harjo left the meeting.

Chairwoman DeSoto call for lunch at 12:02 pm to return at 1:00 pm

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CALL TO ORDER: Council Chairwoman Randi DeSoto called the meeting of Saturday, April 21, 2018 back to order at 1:01 pm.

ROLL CALL: Secretary/Treasurer Eugene Mace called the roll: Chairwoman Randi DeSoto, present; Secretary/Treasurer Eugene Mace, present, and Council Member Nedra Crane, present.

STAFF: Finance Director, Linda Quinn; Tribal Coordinator, Donna Komar; and Contractor, Anne Macko

MINUTES

The Council reviewed minutes for corrections.

MOTION: Council Member Nedra Crane moved to approve the Special Council meeting minutes of Thursday, March 8, 2018 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote. 2 FOR, 0 AGAINST, 0 ABSTAINED. Minutes were approved at 1:30 pm.

MOTION: Council Member Nedra Crane moved to approve the Special Council meeting minutes of Friday, March 9, 2018 with corrections and with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote. 2 FOR, 0 AGAINST, 0 ABSTAINED. Minutes were approved at 1:32 pm.

MOTION: Council Member Nedra Crane moved to approve the Regular Council meeting minutes of Saturday, March 17, 2018 with corrections and with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote. 2 FOR, 0 AGAINST, 0 ABSTAINED. Minutes were approved at 1:32 pm.

MOTION: Council Member Nedra Crane moved to approve the Special Council meeting minutes of Friday, March 30, 2018 with corrections and with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote. 2 FOR, 0 AGAINST, 0 ABSTAINED. Minutes were approved at 1:33 pm.

A letter of notification of a vacancy on the Enrollment Committee will be sent to the Tribal membership

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Ms. Quinn will talk to the Landlord regarding building a wall in the Natural Resources Department.

There will be a search for documentation confirming that a person is not allowed to be a member of both a Committee and Council at the same time.

The next meeting will be the General Meeting at the Reservation on May 19, 2018. They will meet at the Administrative Office at 4:00 am to ride together to the meeting.

Ms. Komar commented that having a notary would be a good idea.

MOTION: Council Member Nedra Crane moved to adjourn. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote. 2 FOR, 0 AGAINST, 0 ABSTAINED. Meeting adjourned at 1:56 pm.

CERTIFICATION

I, **Eugene Mace, Sr.**, Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the April 21, 2018, Regular Meeting were approved by the Council during a duly held meeting May 19, 2018 at which there was a quorum present, and the Council voted:

2 - FOR 0- AGAINST 0-ABSTAINING, Chairwoman Randi DeSoto did not vote because there was not a tie vote.

05/22/2018
Date

Eugene Mace
Eugene Mace, Sr.
Secretary/Treasurer
Summit Lake Tribal Council