

BOARD OF TRUSTEES

December 3, 2019

Members Present: Terry Brungardt, Lacey Rowell, Mark Stanke and Steve Snow.

Members Absent: Bruce Wallace

Staff Present: Margaret Stratton, Treasurer; Joe Weaver, Town Attorney; Jill Ray, Town Clerk.

Others Present: Charles Daughety; Breanna Ray; Katie Girardi, OKMRF.

- 1. Meeting called to order and roll call. Vice Mayor Stanke called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Monday December 2, 2019.**
- 2. Consider approval or amendment of minutes of the Regular Meeting held November 5, 2019 with action as necessary. Trustee Rowell made a motion to approve the minutes for regular meeting held November 5, 2019. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stank, aye. Vice Mayor Stanke declared the motion carried.**
- 3. Consider approval of claims, checks, and warrants for the month of November 2019, with action as necessary. Trustee Brungardt made a motion to approve the claims, checks and warrants for the month of November 2019. Seconded by Trustee Rowell. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye. Vice Mayor Stanke declared the motion carried.**
- 4. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. Chief Brungardt spoke about changes to the way stipend accrual can be accrued. No Action.**
- 5. Consider and discuss report submitted by the Police Chief, with action as necessary. Chief Huckabee was absent. Chief Huckabee did not attend due to an emergency call. No Action.**
- 6. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Stephen Havener was absent. No Action.**
- 7. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary. Kaci Snow advised that they held a meeting on October 21, 2019 and she believes that they are not ready for the 5-year plan at this time, also the November and December meetings have been canceled. No action.**
- 8. Consider and discuss report submitted by the parks committee, with action as necessary. Park Committee was not present. No Action.**
- 9. Consider and discuss approval to place Brody Renbarger on the Calumet Fire Department, with action as necessary. Trustee Snow made a motion to approve Brody Renbarger on the Calumet Fire Department. Seconded by Trustee Rowell. Roll call vote:**

Trustee Snow, aye; Trustee Brungardt, aye; Trustee Stanke, aye; Trustee Rowell, aye. Vice Mayor Stanke declared the motion carried.

10. Consider and discuss approving the OKMRF authorized agent notification form for the Town of Calumet employees with OKMRF agent Katie Girardi, with action as necessary. After a discussion with Katie Girardi. Trustee Snow made a motion to authorize the Town Clerk to be the authorizing agent for OKMRF. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Stanke, aye; Trustee Snow, aye. Vice Mayor Stanke declared the motion carried.
11. Consider and discuss adopting Ordinance 2019-02 for the employee retirement program with OKMRF, with action as necessary. Trustee Rowell made a motion to table until the January meeting so that the lawyer could look over the Ordinance. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Stanke, aye; Trustee Snow, aye. Vice Mayor Stanke declared the motion carried.
12. Consider and discuss approving the bidding packets for the garbage service, with action as necessary. After discussion with the attorney, Trustee Snow made a motion to approve the bidding packets for the garbage service. Seconded by Trustee Rowell. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Stanke, aye; Trustee Snow, aye. Vice Mayor Stanke declared the motion carried.
13. Remarks and inquiries of the governing body members. None. No action.
14. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.
15. Adjournment. Trustee Rowell made a motion to adjourn. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye; Trustee Brungardt, aye. Vice Mayor Stanke declared the motion carried.

Mark Stanke, Vice Mayor

ATTEST:

Jill Ray, Clerk