



**Union County Emergency Management Commission
Meeting Minutes November 16, 2016 at 5:15 PM**

I. Call to order

Ron Riley, Chairperson, called to order the regular meeting of the **Union County Emergency Management Commission** at **5:17 PM** on **November 16, 2016** at **208 W. Taylor St., Creston, IA**. **Sign-In:** The following persons were present: Dennis Wimmer representing the City of Arispe; Sheriff Rick Piel; Michelle Burger representing the City of Afton; Dave Koets, representing the City of Creston; Duane Adamson, representing the City of Cromwell; Terry Gilbert, representing the City of Shannon City; and Ron Riley, representing Union County Board of Supervisors. Absent were: The City of Lorimor; and Skip Mitchell representing the City of Thayer. Quorum determined by sign-in.

II. Approval of Agenda

Motion made by Duane Adamson to approve agenda, second by Terry Gilbert. All voting aye. MC

III. Approval of minutes from last meeting

Motion made by Terry Gilbert to approve the minutes of the October 19, 2016 regular commission meeting. Second by Michelle Burger. All voting aye. MC

IV. Claims

Claims were submitted for approval.

Sheriff Piel moved to approve claims as presented. Second by Terry Gilbert. All present voting aye. MC

Expense Type	Vendor	Amount
CC- October	ISSB	\$ 199.20
Telephone/Internet	MediaCom	\$ 128.65
Computers (Laptops EOC)	GRMC	\$ 3,612.50
Cellphone -	Jo Duckworth	\$ 96.18
Paper	OMC	\$ 89.79
Rent	Alliant Energy	\$ 430.00
Total		\$ 4,986.32

V. Bylaw Changes

A draft copy of the bylaws was presented to each member present. Minor changes – allowing for telephonic or electronic means to meetings and a change in the Coordinator title to Director. Will vote on changes in December Meeting.

VII. Initial Budget Presented

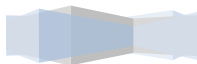
The initial budget for 2017-2018 County FY was presented by Coordinator Duckworth. Copies sent home with members to give them a chance to really look at the figures. Final Draft to be prepared for December meeting.

VIII. Repayment of IDPH Grant Funds

Discussion on the repayment of IDPH funds and why the error was made. Reimbursement amount approved in claims.

IV. Coordinator Report Given

X. Adjournment:





Meeting was adjourned at 5:45 P.M. on a motion by Duane Adamson. Second by Terry Gilbert.

Next meeting date: **December 21, 2016**

Minutes submitted by: Jo Anne Duckworth, Coordinator

