

Terms of Use

Mission Statement

Our mission is simple: To offer professional, flexible, engaging and relevant real estate courses in a variety of delivery modes to aid our students in obtaining or maintaining their real estate license.

School Business Hours

1st Choice Real Estate School maintains regular business hours, Monday through Friday, 9:00 a.m. – 5:00 p.m., Central Standard Time. 1st Choice Real Estate School will be closed for business the following holidays: New Year's Day, Memorial Day, the Fourth of July, Labor Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve beginning at 12:00 noon, Christmas Day, and New Year's Eve beginning at 12:00 noon.

Contacting Us

We are happy to answer your questions and welcome your comments. This quick-reference list of contacts is presented for your convenience.

Customer service	wecare@1stchoiceschool.com
Instructor	instructor@1stchoiceschool.com
Toll-Free line:	1-888-233-3445
Fax:	1-866-828-9200

Contacting You

If we need to contact you, we may do this using the phone numbers provided or most often via email. Please be sure to add www.1stchoiceschool.com to your safe senders list so you will not miss out on any important information and so we may reply to any email requests that you send us. 1st Choice Real Estate School is not responsible for your failure to receive or respond to an important email.

By acknowledging our Terms of Use you are giving us permission to email you important information regarding your coursework, licensing updates and promotional offers. We promise never to share your email address with anyone outside the company without your permission.

Personal Information

For the purpose of creating certificates of completion and reporting your course credits to your state's regulatory commission, 1st Choice Real Estate School must have your full name, address, daytime phone number, and license number when applicable. A credit card will be required to process your order online; however, 1st Choice Real Estate School DOES NOT store this information, and the card information is entered on

a secure and encrypted page. For additional information, please visit our Privacy Policy page.

Course Registration

Course registration is simple! Review the available courses, add your selected courses to the shopping cart, set up your username and password, complete your profile information as needed for your Certificate of Completion and proceed to checkout. As soon as you complete your registration, you may immediately begin your coursework.

It is important that information on the registration portal is accurate. This is the information that will print on your Certificate of Completion. Failure to provide accurate information will result in not receiving course credit.

Enrollment in our online course is unlimited, so you don't have to worry about an online course being full. There is no need to print material before you begin a course. Instructors are available by phone or email to answer any question you may have. The WeCare Team is available during normal business hours to assist you in the registration process and answer any questions you may have.

All courses require your acceptance of a course Statement of Policy. This Statement of Policy is available for review at the beginning of your coursework. It is important that you thoroughly read this document. By agreeing to its contents, you are agreeing to the course policies.

Completing a Course

Courses are available to you online 24 hours a day. It is not necessary to complete an entire course in one sitting. You may log in and out of the course as often as you wish. The system will start you back at the last section you completed before logging out.

The system will automatically log you out due to periods of inactivity. The timing is set to five minutes per content page. If you get timed out, you may simply log back in and continue from where you left off unless you are in an exam.

Length of Course Material

Unless otherwise stated, the courses within the 1st Choice Real Estate School website have been certified by the state licensing authority. 1st Choice Real Estate School may be required by state regulation to submit a summary time-study form to ensure students are completing course material at the time length certified by the state. 1st Choice Real

Estate School maintains the right to revoke any Certificate of Completion in which a student spends less than the state required time in the coursework.

Print Material

It is not required that you print any material in order to complete a course; however, you can print from your web browser, one page at a time. The material contained in this course is available to you exclusively. All copying, printing, duplicating, or use beyond the scope of this site is expressly prohibited and violators will be prosecuted to the fullest extent of the law. Course quizzes and final examinations are not available for print.

Course Expiration and Review

All online pre-examination courses must be completed within 90 days from the date of enrollment. 1st Choice Real Estate School may, at its own discretion, allow a one-time course extension for \$100. This course extension will give an additional 90 days to complete the coursework. Extension requests must be made by contacting a member of the WeCare team at wecare@1stChoiceSchool.com.

Unless otherwise stated on your specific state course page, continuing education courses must be completed before the end of your state-specific licensing renewal period.

Certificates of Completion

A Certificate of Completion is available at the end of each course. Course certificates can be obtained after all portions of a course are completed. This includes the completion of all chapters, lessons, activities, quizzes and the final quiz.

To retrieve your Certificate of Completion, under your log-in, click:

- My Learning Path
- My Transcript
- Under Course Information click on View Certificate (blue link)

Certificates of completion are available online for you to print as soon as you complete your coursework – and they will always be available online for you to access at any time.

Copyright

1st Choice Real Estate School is a registered LLC. All site content is owned by 1st Choice Real Estate School. All copying, printing, duplicating, or use beyond the scope of this site is expressly prohibited, and violators will be prosecuted to the fullest extent of

the law. Contact wecare@1stchoiceschool.com for additional information regarding our copyright policy.

Links

1st Choice Real Estate School may provide links to other World Wide Web sites or resources. You acknowledge and agree that 1st Choice Real Estate School is not responsible for the availability of such external sites or resources, does not endorse and is not responsible or liable for any content, advertising, products, or other materials on or available from such sites or resources. You further acknowledge and agree that 1st Choice Real Estate School shall not be responsible or liable, directly or indirectly, for any damage or loss caused or alleged to be caused by or in connection with use of any content, goods or services available.

Disclaimer

The courses and material provided on this website are designed to provide information in regard to the subject matter covered. This course is provided for informational purposes only. It is made available with the understanding that this is not a substitution for legal or professional advice. If legal advice or other expert assistance is required, the services of a competent professional should be sought.

Student Affidavit

In registering for a course, you certify that you are the person named and will independently complete all the coursework required. You agree to provide accurate, current and complete information about yourself and promptly update the registration data to keep it true, accurate, current and complete. 1st Choice Real Estate School maintains the right to suspend or terminate any student, without refund, whose coursework we reasonably believe has been purchased fraudulently, is not being completed by the person who is named on the registration, or for any other reason we warrant.

Privacy

Please review our Privacy Policy, which also governs your visit to 1st Choice Real Estate School to understand our practices.

Study Resources

Textbooks(if applicable) are shipped US mail and should arrive within 5-7 business days of the purchase date. E-Books will be emailed within 24 hours of the online purchase. Textbooks, E-Books and Exam Prep material are non-refundable. Tutoring sessions are based on instructor availability.

Cancellation Policy

You have the right to cancel your registration. Requests for cancellation of a registration **must** be made by contacting 1st Choice Real Estate School by email at wecare@1stChoiceSchool.com.

Online Course Cancellation Policy

You have the right to cancel your registration for any reason up to five (5) calendar days from the date of purchase. A refund will not be granted if a student has begun taking the course. A cancellation fee will be charged to the student to cancel a registration. (See below for cancellation fee charges.) Textbooks, E-Books and Exam Prep material are non-refundable. Failure to send the request by email will result in a refund not being issued.

Cancellation Fees

When a refund is granted, a cancellation fee will be charged according to the following terms:

- The amount of the cancellation fee is \$100 for licensing courses or packages containing a licensing course.
- The amount of the cancellation fee is \$25 for Continuing Education courses.
- Unused courses purchased as a package are not refundable as separate items.
- Refunds will be processed within 30 days of the original purchase.

Non-Discrimination Policy

1st Choice Real Estate School will not discriminate on the basis of race, color, sex, sexual orientation, gender identity, religion, national origin, handicap, or familial status in the establishment of fees, entrance qualifications or standards for the successful completion in any course.

Revision of Terms

1st Choice Real Estate School may revise these terms at times by updating this posting. You are encouraged to visit this page from time to time to review any changes.