

FLEET GENERAL SERVICE AND MAINTENANCE

The City of Fair Grove is soliciting sealed bids for vehicle fleet general service and maintenance for one (1) year. Bids will be accepted until August 15, 2025; 12:00 p.m. For bid specification call Sara Davis at 417-759-2353 or email clerk@fairgrove.org.

Advertising: Buffalo Reflex 7/23/2025

Posted at City Hall & website 7/15/2025

**CITY OF FAIR GROVE, MISSOURI
REQUEST FOR BIDS
FLEET GENERAL SERVICE AND MAINTENANCE**

The City of Fair Grove is soliciting sealed bids for the vehicle fleet general service and maintenance for one (1) year beginning September 2025 and ending September 2026. Bids will be accepted until August 15, 2025, at 12:00 p.m. Bids will be opened August 26, 2025, at 6:30p.m.

1. Bidder must have the ability to accept a purchase order for service and maintenance and present detailed invoices to the City for completed work.
2. Bidder must commit to expedited services to City fleet vehicles.
3. Bidder agrees all replaced parts shall remain property of the city, and shall be returned to the City with the serviced vehicle, unless bidder is instructed to dispose of or destroy the broken part.
4. All parts bid and used are to be premium parts and no generic part may be used unless prior approval has been granted by the City to make a substitution.
5. City of Fair Grove will consider all bids separately.
6. Convicted felons may not have physical access to law enforcement vehicles while those vehicles are undergoing repairs or maintenance of any kind. Successful Bidder shall upon city request run a state background check, at Bidder's expense, on any employee that will have physical contact with any law enforcement vehicle.
7. The successful bidder shall provide general liability insurance, and workers compensation insurance.
8. City of Fair Grove reserves the right to reject any and all bids.

Business Name: _____

Address: _____

Phone #: _____

Hours of Operation: _____

Days of Operation per Week: _____

Number of employees: _____

Do you commit to complete work on City fleet in a timely manner? _____

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CITY FLEET OF VEHICLES (Subject to change)
Ford Explorer
Dodge Ram 3500 4WD gas
GMC TopKick Sludge Truck gas
New Holland Tractor and John Deere Tractor
Dodge Durrango

INCLUDES PARTS AND LABOR
2017 FORD EMPLOYER

OIL AND FILTER CHANGE Full Synthetic Only	
FRONT BRAKES Replace with Performance Friction Pads Machine Rotors Replace Rotors	
REAR BRAKES Replace with Performance Friction Pads Machine Rotors Replace Rotors	
TUNE UP Including Spark Plugs and Wires if required Air Filter	
TRANSMISSION SERVICE Fluid and Filter Change	
COOLING SYSTEM SERVICE Flush and New Fluid	
FRONT END ALIGNMENT	
FOUR WHEEL ALIGNMENT	
TIRE ROTATION TIRE REPAIR	
PARTS PLUS WHAT MARK UP LABOR CHARGE PER HOUR	

INCLUDES PARTS AND LABOR
2018 FORD EXPLORER

OIL AND FILTER CHANGE Full Synthetic Only	
FRONT BRAKES Replace with Performance Friction Pads Machine Rotors Replace Rotors	
REAR BRAKES Replace with Performance Friction Pads Machine Rotors Replace Rotors	
TUNE UP Including Spark Plugs and Wires if required Air Filter	
TRANSMISSION SERVICE Fluid and Filter Change	
COOLING SYSTEM SERVICE Flush and New Fluid	
FRONT END ALIGNMENT	
FOUR WHEEL ALIGNMENT	
TIRE ROTATION TIRE REPAIR	
PARTS PLUS WHAT MARK UP LABOR CHARGE PER HOUR	

INCLUDES PARTS AND LABOR

BIDDER

2023 DODGE DURRANGO

OIL AND FILTER CHANGE Full Synthetic Only	
FRONT BRAKES Replace with Performance Friction Pads Machine Rotors Replace Rotors	
REAR BRAKES Replace with Performance Friction Pads Machine Rotors Replace Rotors	
TUNE UP Including Spark Plugs and Wires if required Air Filter	
TRANSMISSION SERVICE Fluid and Filter Change	
COOLING SYSTEM SERVICE Flush and New Fluid	
FRONT END ALIGNMENT	
FOUR WHEEL ALIGNMENT	
TIRE ROTATION TIRE REPAIR	
PARTS PLUS WHAT MARK UP LABOR CHARGE PER HOUR	

INCLUDES PARTS AND LABOR

BIDDER

2013 Dodge Ram 3500 4WD

OIL AND FILTER CHANGE	
Full Synthetic Only	
FRONT BRAKES	
Replace with Performance Friction Pads	
Machine Rotors	
Replace Rotors	
REAR BRAKES	
Replace with Performance Friction Pads	
Machine Rotors	
Replace Rotors	
TUNE UP	
Including Spark Plugs and	
Wires if required	
Air Filter	
TRANSMISSION SERVICE	
Fluid and Filter Change	
COOLING SYSTEM SERVICE	
Flush and New Fluid	
FRONT END ALIGNMENT	
FOUR WHEEL ALIGNMENT	
TIRE ROTATION	
TIRE REPAIR	
PARTS PLUS WHAT MARK UP	
LABOR CHARGE PER HOUR	

INCLUDES PARTS AND LABOR

BIDDER

1993 GMC TOPKICK

OIL AND FILTER CHANGE	
FRONT BRAKES	
Replace with Performance Friction Pads	
Machine Rotors	
Replace Rotors	
REAR BRAKES	
Replace with Performance Friction Pads	
Machine Rotors	
Replace Rotors	
TUNE UP	
Including Spark Plugs and	
Wires if required	
Air Filter	
TRANSMISSION SERVICE	
Fluid and Filter Change	
COOLING SYSTEM SERVICE	
Flush and New Fluid	
FRONT END ALIGNMENT	
FOUR WHEEL ALIGNMENT	
TIRE ROTATION	
TIRE REPAIR	
PARTS PLUS WHAT MARK UP	
LABOR CHARGE PER HOUR	

BIDDER _____

NEW HOLLAND TRACTOR		JOHN DEERE TRACTOR
FULL SERVICE print what is included		
LABOR CHARGE PER HOUR		
PARTS PLUS OR PARTS MINUS		
SERVICE CALL REGULAR HOURS		
SERVICE CALL AFTER HOURS		