

Notice and Agenda for Regular Board Meeting
Stilwell Area Development Authority
925 West Hickory, Stilwell, OK 74960
Tuesday, October 14, 2025
5:00 P.M.

I. Call Meeting to Order

II. Consent Agenda

These items are placed on the Consent Agenda so that members of the Stilwell Area Development Authority (“SADA”) board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all SADA board members will be removed and heard of as part of the Regular Agenda.

- a. Approval of Regular Meeting Minutes: September 9, 2025
- b. Approval of Payment of Purchase Order Invoices for the Month of September 2025: \$1,727,613.18

III. Regular Agenda

- 1. Discussion and possible action to approve, approve with modifications, or deny any item removed from the Consent Agenda.
- 2. Construction projects update.
- 3. Discussion and possible action to approve, approve with modifications, or deny Pay Application #19 from Walters-Morgan in the amount of \$523,962.37.
- 4. Discussion and possible action to approve, approve with modifications, or deny Pay Application #11 from Cook Consulting, LLC in the amount of \$614,109.39.
- 5. Discussion and possible action to acknowledge receipt of August 2025 Financial Reports.
- 6. Discussion, consideration, and possible action to approve, approve with modifications, or deny Stilwell Area Development Authority personnel to complete required customer service training. Those who successfully complete the training and pass a test, will earn as compensation a \$750.00 stipend, less tax and retirement deductions. Copies of the training and test will be developed by the General Manager and administered accordingly. Once the training is completed and the test is passed, the safety stipend, less deductions, will be paid.
- 7. Discussion and possible action to approve, approve with modifications, or deny Employee Appreciation Lunch.
- 8. Discussion and possible action to approve, approve with modifications, or deny Memorandum of Agreement with Cherokee Nation to pay for the pre-engineering of the Raw Water Line project in the amount of \$83,700.00
- 9. Discussion and possible action to approve, approve with modifications, or deny agreement with Olsson for pre-engineering of the Raw Water Line project, in an amount not to exceed \$83,700.00, which will be funded by the Cherokee Nation.
- 10. Status report by Brad Doublehead.

IV. New Business

Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 O.S.§311(A)(10).

V. Adjournment

Posted: 11:00 A.M. October 10, 2025
925 West Hickory-Utility Office
20 South First-City Hall
SADA Board Chairman, Vice-Chairman, Secretary, or General Manager



