

**SCHOOL AGE**

**NEW BEGINNINGS OF KINGS PARK SCHOOL AGE ENROLLMENT FORM 1 OF 5**

180 Lawrence Road Kings Park, NY 11754 (631) 663 KIDS (5437)

**Enrollment Date:** \_\_\_\_\_

**School Year:** \_\_\_\_\_

**Student Information**

First Name: \_\_\_\_\_ M.I. \_\_\_\_ Last Name: \_\_\_\_\_

Nickname: \_\_\_\_\_ Gender: [ ] Male [ ] Female Date of Birth: \_\_\_\_\_

Child's Address: \_\_\_\_\_

If child does not live with biological mother and/or father, please give any information that is important for NEW BEGINNINGS to know in caring for the child: (Example: divorce, separation, death, illness of parent or custody/adoption of child) \_\_\_\_\_

List any existing medical conditions, medication and/or special attention your child may require?

Allergies: \_\_\_\_\_

Pediatrician's Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_

Dominant language spoken at home: \_\_\_\_\_

**Please list names and ages all other children in the family (Siblings)**

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Name: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Name: \_\_\_\_\_ Age: \_\_\_\_\_

**Parent/Guardian Information**

**Parent/Guardian** First Name: \_\_\_\_\_ M.I. \_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Home Phone: ( ) \_\_\_\_\_

Employed By: \_\_\_\_\_ Office Phone: ( ) \_\_\_\_\_

Work Address: \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_

[ ] Custodial Parent (If married, mark both parents) Email: \_\_\_\_\_

**Parent/Guardian** First Name: \_\_\_\_\_ M.I. \_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Home Phone: ( ) \_\_\_\_\_

Employed By: \_\_\_\_\_ Office Phone: ( ) \_\_\_\_\_

Work Address: \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_

[ ] Custodial Parent (If married, mark both parents) Email: \_\_\_\_\_

**Where did you hear of NEW BEGINNINGS? (Circle appropriate choice)**

Yellow Pages Pennysaver Walk-In Internet Friend or Relative/Name Other \_\_\_\_\_

**NEW BEGINNINGS OF KINGS PARK SCHOOL AGE ENROLLMENT FORM 2 OF 5**

**Emergency Contacts & Authorized Pickup Persons:**

**1<sup>st</sup> Contact/Pick Up** Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to the Child: \_\_\_\_\_

**2nd Contact/Pick Up** Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to the Child: \_\_\_\_\_

**3rd Contact/Pick Up** Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to the Child: \_\_\_\_\_

**4th Contact/Pick Up** Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to the Child: \_\_\_\_\_

**Unauthorized pick Up**

\* Brief description of why person is not permitted to pick up child

Name: \_\_\_\_\_ \*: \_\_\_\_\_

Name: \_\_\_\_\_ \*: \_\_\_\_\_

- \_\_\_\_\_ 1. I give permission for New Beginnings to seek emergency medical treatment for my child along with transportation to a hospital selected by New Beginnings. In the event that I cannot be contacted immediately. I authorize hospital health care providers to secure all necessary treatment for my child. I will assume responsibility for all expenses incurred.
- \_\_\_\_\_ 2. I give permission for my child to participate in school- approved activities that include special visitors in the classroom.
- \_\_\_\_\_ 3. If my child does not take a bus, I take responsibility to safely drop off and pick up my child at his classroom.
- \_\_\_\_\_ 4. I give permission for my child to use all play equipment and participate in all of the activities of the school.
- \_\_\_\_\_ 5. I agree to comply with the rules and regulations of New Beginnings as set forth in the Enrollment Handbook.
- \_\_\_\_\_ 6. I give permission for my child to be included in pictures taken by New Beginnings which may be displayed on site or off site and/ or use on The New Beginnings of Kings Park website.
- \_\_\_\_\_ 7. I give permission for New Beginnings to apply over the counter diaper ointment, sunscreen or lip balm that I supply.
- \_\_\_\_\_ 8. I was given a copy of the parent handbook.

**ENROLLMENT INFORMATION**

**STUDENTS NAME:** \_\_\_\_\_ **School Year:** \_\_\_\_\_

**(Office use)**

**STUDENT'S GRADE (K – GR 6):**      **GR1**      **GR2**      **GR3**      **GR4**      **GR5**

DAYS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	CIRCLE SCHOOL
Before Care Drop Off Time						PV- FS- RJO-WTR
After Care Pick Up Time						PV- FS- RJO-WTR

**Tuition / Payment Information:**      **Current Tuition Amount:** \_\_\_\_\_

Please outline below whom is responsible for payment of tuition and fees. Please fill out if parents are divorced and split tuition payment or if tuition payment is the responsibility of an adult other than the parents listed on sheet #1.

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**Signature:**

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**Additional Comments & Information:**

Is there is any other information that that would be helpful to our management and teaching staff?

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# HEALTH AND SOCIAL RECORD

## NEW BEGINNINGS OF KINGS PARK SCHOOL AGE ENROLLMENT FORM SHEET 4 OF 5

Child's Name:
Date:

PLEASE ANSWER THE FOLLOWING:		
Has student ever been in a School – Age setting?	YES	NO
*Explain:		
Any existing condition that New Beginnings should be aware of?	YES	NO
*Explain:		
Is child able to fully participate in all activities?	YES	NO
*Explain:		
Allergies:	YES	NO
*Explain:		
Would you like your son/daughter to do homework during After Care?	YES	NO
*Explain:		

Does your child see the same health care provider (pediatrician, Nurse Practitioner) for all visits?	YES	NO
EXPLAIN:		
Does your child require any medication, therapy medical treatment or assessment while in childcare?	YES	NO
EXPLAIN:		
Does your child require one-on-one care-supervision on a regular basis for a significant period of time?	YES	NO
EXPLAIN:		
Does your child require any accommodation or modification in order to fully and equally enjoy and participate in New Beginnings group care setting?	YES	NO
EXPLAIN:		

**To the best of my knowledge, the information I have provided and the statements I have made in this Health and Social Record are correct and complete. I understand that withholding or providing false information herein or in connection with the enrollment process may result in immediate disenrollment of my child. I further agree to update the information in this Health and Social Record as circumstances may require.**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**General Agreement**

1. Registration fees are **NONREFUNDABLE**.
2. Tuition is due on the first of the month, no later than the 7th of the month, regardless of the absences or school closings.
3. It is the parent or sponsor's responsibility on the first of the month to leave it in the tuition mailbox in the main office or mail it to New Beginnings, 180 Lawrence Road, Kings Park, NY. Checks should be made payable to New Beginnings with the child's name written on the front of the check. Do not leave cash in the tuition mailbox.
4. New Beginnings will apply a non-refundable \$100 holding fee for each month that is reserved for your child.
5. A late fee of \$25.00 will be charged for all tuition received after the 7th of the month. Also, a \$25 decline fee will be charged for all checks (including postdated checks) and credit cards.
6. There will be a \$10.00 per hour late fee when a child is picked up later or dropped off earlier than his/her scheduled time. We close at 6:30 pm. Late pick-ups are an inconvenience to our staff, it interferes with State Regulations, and are a reason to terminate the child's enrollment.
7. A discount of 5% will be given for prepayment of a full year (September to June). Annual tuition is due in full no later than September 1st in order to receive the discount. There will be a discount of 10% on the lower tuition for the second child of the same family.
8. New Beginnings cannot make any written or verbal agreements to a child's placement with a requested teacher or other children. If it is determined by New Beginnings that a child's placement is not appropriate for his/her requested or assigned class and program, the child's enrollment may be revised or terminated. New Beginnings reserves the right to cancel and /or combine classes.

**Signature of Parent or Guardian**

**Date**

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**By signing above, I certify that I agree to all terms, conditions, and disclosures of this agreement and the New Beginnings Handbook, Registration is subject to examination of prior and current tuition records and approval by the school. To secure a schedule for your child, all forms, fees, and medical records must be submitted. An incomplete registration may not be accepted.**