



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
COMMISSIONERS' MEETING  
December 9, 2014**

**PRESENT:** Commissioner RobRoy Graham and Commissioner Leonard Bjornstad.  
District Chief Jerry DeBruin, Battalion Chief Jay Van Middendorp and Battalion Chief  
Denise Christensen, and District Administrator Jo Olson

**ABSENT:** Commissioner Larry Moore and Training Division Lieutenant David Moe

**GUESTS:** Stephen Johnson

Meeting called to order at 7:00 PM at Kendall Fire Station.

**Items signed by the Commissioners:**

- Regular meeting minutes read and approved
- Invoice Vouchers
- District Enrollment Forms
- Resolution 2014-09 (to Set Pay Scale for District Personnel)
- Warrants in the amount of           \$65,756.86
- Payroll in the amount of           \$18,272.84

**Correspondence:**

## **November's Treasurer's Report:**

### 714 Expense Fund

• Starting Balance	\$193,538.03
• Tax Receipts	\$21,098.34
• Misc. Receipts	\$13,148.00
• Warrants	\$77,448.99
• Ending Cash Balance	\$150,335.38
• Investment Starting Balance	\$165,590.37
• Pool Investment Interest	\$72.16
• Total Cash & Investment Pool	\$315,997.91

### 714 10 Go Bond

• Prior Debt Outstanding	\$119,035.63
• Debt Paid	\$691.83
• Debt Outstanding	\$118,343.80

### 71420 Reserve Fund

• Prior Investment Balance	\$125,993.26
• Purchases & Pool Earnings	\$54.91
• Ending Investment Balance	\$126,048.17

## **Bank of the Pacific Statement:**

• Beginning Balance (11/01/2014)	\$797.99
• Deposits/Misc Credits 14	\$17,046.24
• Withdrawals/Misc Credits 4	\$15,811.95
• Ending Balance (11/30/2014)	\$2,032.28

## **Old Business:**

- Demo Saws
  - Commissioner Graham indicated this is complete now
- Call Volume & Times
  - District Chief DeBruin spoke to Training Division Lieutenant Moe's printouts of the District call volume and times
- TR-91 Vehicle
  - District Chief DeBruin indicated Training Division Lieutenant Moe's new vehicle is here now and Training Division Lieutenant Moe will be picking it up and then the needed installations will be added

## **Capital Facility Plan:**

- District Chief DeBruin indicated the Capital Facility Plan is still in process

## **National Fire Incident Reporting System (NFIRS):**

- District Chief DeBruin indicated the new volunteer doing our data entry for NFIRS is working out well

## **District Chief Jerry DeBruin:**

- **New Volunteers**
  - District Chief DeBruin indicated they have some new volunteers
  - The new Sumas volunteer looks like he will work out well
- **Emergency Reporting Programs**
  - District Chief DeBruin indicated at his Operations Meeting it was interesting seeing all the presentations on the different systems for Emergency Reporting
- **Call Volumes**
  - District Chief DeBruin talked about call volume and response times
- **Fire Academy:**
  - District Chief DeBruin all is going well with our student at the Fire Academy; there was a mix-up and he will be retaking his test

- **Multi Gas Detector:**

- District Chief DeBruin indicated the Multi Gas Detector for our district has been ordered

- **Department of Natural Resources (DNR) Grant**

- District Chief DeBruin indicated the district will receive the DNR grant
- District Chief DeBruin indicated he is applying for another grant as well
- Talk continued on grants

- **Hoses & Fittings for Sale:**

- District Chief DeBruin indicated he was approached with an opportunity to purchase 900 feet of 5 inch hose and fittings
- Discussion continued on the hose and fittings
- Commissioner Graham suggested we bring this up at next month's meeting when Commissioner Moore is back

- **East County EMT Class:**

- District Chief DeBruin indicated the EMT class will be starting in January and we have six volunteers attending the class

## **New Business:**

### **Resolution 2014-09 (Resolution to Set Pay Scale for District Personnel):**

- Commissioner Graham indicated Resolution 2014-09 has been signed

## **Fire Station Reports:**

- Station 1, Sumas Battalion Chief Jay Van Middendorp
  - Chief Jay Van Middendorp indicated all is well at Sumas and spoke about the new volunteers and one Sumas from volunteer will be out for awhile
- Station 2, Kendall Battalion Chief Frank Cain Jr.
  - Battalion Chief Cain Jr. indicated all is going well at Kendall and spoke about two new volunteers joining the department, they are doing great
- Station 3, Welcome Battalion Chief Denise Christensen
  - Battalion Chief Christensen indicated all is going well at Welcome and their new volunteer is doing great
  - Battalion Chief Christensen wondered about the possibility of extra pagers being available for loaners when a volunteer's pager is being worked on
  - District Chief DeBruin indicated they now have extra pagers available in the district

**Levy:**

- Commissioner Graham indicated Commissioner Moore spoke last month about making the levy a priority for next year so we can table that until next month when Commissioner Moore is back

**Guest:**

- Newspaper Article
  - Guest Stephen Johnson shared his reading of a newspaper article on BNSF (Burlington Northern Santa Fe Railway) and how they are doing training classes and providing equipment within the community. He wondered if they provide any training classes or equipment for our district
  - District Chief DeBruin indicated they have done some classes for our district but as far as providing equipment, he has not heard about that
- Book Presented to District Chief DeBruin
  - Stephen Johnson presented a book titled Hell on Earth to District Chief DeBruin
  - District Chief DeBruin thanked Stephen Johnson for the book

Meeting adjourned at 8:05 PM. The next meeting will be at Kendall Station on January 13, 2015

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COMMISSIONER-CHAIR---Larry Moore

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COMMISSIONER---RobRoy Graham

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COMMISSIONER---Leonard Bjornstad

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DISTRICT ADMIN---Jo Olson