

Arrowbear Park County Water District

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: Feb. 20, 2025

TIME: 6:00 p.m. Open Session

APCWD BOARD OF DIRECTORS
P.O. Box 4045
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was
posted prior to 5:00 p.m. on
February 14, 2025, per Policy #5020.40

MEETING LOCATION
Arrowbear Park County Water District Office
2365 Fir Drive
Arrowbear Lake, CA 92382

OPEN SESSION

- A. CALL TO ORDER – Terisa Bonito, President
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. AGENDA POSTING CERTIFICATION
- D. ROLL CALL
- E. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises their hand *and* are recognized by the President.

F. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising their hand and being recognized by the President.

- A) Minutes of Regular Meeting, January 16, 2025.
- B) Summary of Bank Balances / Income & Expense Summary.
- C) Expense & Budget Reports.
- D) Vacation and Sick Leave Balances.

G. STAFF REPORTS

- A) Water & Sewer Field Operations Supervisor Weber

1. Monthly Report
- B) Chief Lindley
 1. Calls for the previous month.
- C) General Manager Dumas
 1. Administrative Highlights.

Excuse Staff not needed for Action Items

H. ADJOURN REGULAR MEETING

I. OPEN THE ANNUAL MEETING OF THE FINANCE CORPORATION

A. Board

1. Motion to appoint newly sustained Officers of Board to the same positions for the Financing Corporation for the year 2025.

J. ADJOURN THE ANNUAL MEETING OF THE FINANCE CORPORATION

K. RE-OPEN THE REGULAR MEETING

L. DISCUSSION / ACTION ITEMS

A. Board

1. Presentation of the 2024 Annual SSMP Audit.
Discussion with motion to approve the Annual 2024 SSMP Audit as performed and presented by General Manager Dumas.
Staff Recommendation: Approve
2. Discussion with motion to approve committee assignments made by the Board President for 2025.
Staff Recommendation: Approve Recommendations.
3. Discussion with motion as needed to nominate an APCWD Board Member to be a candidate for the CSDA Board of Directors (1 seat up for election, Southern Network).
4. Discussion with motion to approve Resolution 2025-02-20A, annually authorizing the District investment in LAIF with current signatories authorized on the account.
Staff Recommendation: Approve
5. Discussion with motion to approve Resolution 2025-02-20B, the annual District investment policy review and approval.
Staff Recommendation: Approve

B. Fire Department

1. Discussion with motion to approve the bid for \$5,996.18 from AllStar Fire Equipment, Inc. for a Circul Air Basic Express PRO – 22 Lb. Commercial Grade Exactor for fire station 271 in accordance with San Manuel Band of Mission Indians Grant.

Staff Recommendation: Approve the installation and the bid from Allstar Fire Equipment, Inc. for the Circul Air Basic Express Soft Mount Exactor for fire station 271 for \$5,996.18.

Excuse Staff not needed for Closed Session

M. STATEMENT REGARDING THE PURPOSE OF THE CLOSED SESSION

Conference with Legal Counsel – anticipated litigation

N. CLOSED SESSION

Significant exposure to litigation pursuant to paragraph two of subdivision (d) of Government Code section 54956.9: (1) potential case

O. ADJOURNMENT OF CLOSED SESSION

P. OPEN SESSION

Q. PUBLIC ANNOUNCEMENT OF ACTION TAKEN (IF ANY) IN CLOSED SESSION

R. ANNOUNCEMENTS / REPORTS

A) President

B) Board Members

C) Staff

The next Regular Board Meeting will be March 20, 2025, at 6:00 PM.

S. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation to participate in a meeting should direct such a request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.

NOT APPROVED

Arrowbear Park County Water District
Regular Meeting
January 16, 2025
6:00 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held January 16, 2025, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice President Craig Carpenter
Director Paul Miller
Director Seth Burt
Director Sheila Wymer

Also present were the following:

General Manager Dumas
Board Secretary Rimmer
Field Operations Supervisor Weber
Chief Lindley

Open Session

President Wymer called the meeting to order. Chief Lindley led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call. Directors that were present: Directors Miller, Carpenter, Bonito, Burt, and Wymer.

Directors that were absent: None.

Swearing in of Director Elected in November 2024 Election – Craig Carpenter

Public Comments:

There were no public comments.

Approval of Consent Agenda

Director Bonito made a motion to accept the consent agenda, second was by Director Miller. Motion passed by unanimous vote.

Ayes: Miller, Carpenter, Bonito, Burt, and Wymer.

Nays: None

Abstain: None

Absent: None

Staff Reports:

1. Field Operations Supervisor Weber reviewed the December 2024 work orders.
2. Chief Lindley reported on the Fire Department calls for the month of December 2024. Chief Lindley also reported that the Department made 98% of the calls for 2024, reported on the FireWise meeting, that the Department began training for CERT volunteers and that the kitchen repairs were completed.
3. General Manager Dumas reviewed water sample tests, reviewed the status of the Rate Study, and reported that he had the 1975 Dump Truck on the auction website. General Manager Dumas also

reported on the status of Well 2 and the need for a generator as well as Well 2 water rights, that the Lead Survey was accepted by the State Water Resources Control Board, updated the Board on the status of the Highway 18 Project, website compliance, and his desire to create a fire resiliency plan. General Manager Dumas concluded his report by informing the Board that the District was going to check the CLAWA connection for emergency use, the need for a diesel pump and tank to refill the equipment, and the need for pressure reducing valves in the District.

President Wymer excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Board

1. There was a discussion regarding the annual election of Board Officers for the Arrowbear Park County Water District. President Wymer nominated Director Bonito as President for the calendar year 2025. Second was by Director Miller and approved by a unanimous vote. The gavel was passed to the new President.

Ayes: Miller, Carpenter, Bonito, Burt, and Wymer
Nays: None
Abstain: None
Absent: None

There was a continuing discussion regarding the annual election of Board Officers for the Arrowbear Park County Water District. Director Burt nominated Director Carpenter as Vice President for the calendar year 2025. Second was by President Bonito and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bonito, and Burt
Nays: None
Abstain: None
Absent: None

2. There was a discussion and a motion to appoint Caroline Rimmer as Secretary to the Board of Directors for the calendar year 2025. Motion was made by Director Miller, seconded by Director Wymer, and approved by a unanimous vote.

Ayes: Burt, Bonito, Miller, Wymer, and Carpenter
Nays: None
Abstain: None
Absent: None

3. There was a discussion and a motion to approve amending Policy #3035 Financial and Accounting. Policy amended to change signers to General Manager, Administrative Secretary, and (2) Directors and removing Field Operations Supervisor. Motion was made by Director Wymer, seconded by Director Miller, and approved by a unanimous vote.

Ayes: Burt, Bonito, Wymer, Carpenter, and Miller
Nays: None
Abstain: None
Absent: None

4. There was a discussion and a motion to approve Resolution 2025-01-16, appointing Secretary Rimmer, General Manager Dumas and two Board Members as signers on the District bank account. The two Board Members appointed to be the signers on the District accounts are

President Bonito and Director Miller. Motion was made by President Bonito, seconded by Director Miller, and approved by a unanimous vote.

Ayes: Carpenter, Miller, Wymer, Burt, and Bonito
Nays: None
Abstain: None
Absent: None

5. There was a discussion regarding affirming the regular Board Meeting days and times for 2025, time and frequency of Regular Board Meetings. A motion was made by Director Miller to affirm the time (6:00 PM), and days (3rd Thursday of each month), and seconded by Director Wymer, and approved by a unanimous vote.

Ayes: Burt, Bonito, Wymer, Carpenter, and Miller
Nays: None
Abstain: None
Absent: None

6. There was a discussion regarding amending Policy #2120 Educational Reimbursement. A motion was made by Director President Bonito to amend Policy #2120 Educational Reimbursement, and seconded by Director Wymer, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bonito, and Burt
Nays: None
Abstain: None
Absent: None

B) Fire Department

1. There was a discussion and a motion to approve up to \$70,000 for a replacement command vehicle. Motion to approve up to \$70,000 for a replacement command vehicle was made by Director Burt. Second was by Director Miller and approved by unanimous vote.

Ayes: Wymer, Carpenter, Burt, Miller, and Bonito
Nays: None
Abstain: None
Absent: None

2. There was a discussion with a motion to approve the four (4) drop Plymovent Diesel Exhaust Extrication System purchase and installation for \$46,058.30 for fire station 271 in accordance with the San Manuel Band of Mission Indians Grant. Motion to approve the four (4) drop Plymovent Diesel Exhaust Extrication System purchase and installation for \$46,058.30 for fire station 271 in accordance with the San Manuel Band of Mission Indians Grant was made by Director Burt. Second was made by Director Miller and approved by unanimous vote.

Ayes: Burt, Bonito, Wymer, Carpenter, and Miller
Nays: None
Abstain: None
Absent: None

Announcements:

- A) The President had no announcements.
- B) The Board had no announcements.

C) Staff passed out the Conflict-of-Interest form 700 statements.
The next Regular Board Meeting will be February 20, 2025, at 6:00 PM.

Adjournment of Open Meeting

There being no further business, President Bonito adjourned the meeting at 7:30 PM.

Terisa Bonito, President

Caroline V. Rimmer, Secretary

SUMMARY OF BANK BALANCES

1/1/2025 to 1/31/2025

	GENERAL ACCOUNTS	RESTRICTED ACCOUNTS	RESERVES
	First Foundation Bank	CALPers OPER	LAIF FUNDS
Account Beginning Balance	\$ 329,397.55	\$ 275,357.76	Water - \$107,683.69
			Sewer - \$106,616.53
Total Cleared Deposits - 54	\$ 269,989.25		Fire - \$164,801.29
Total Cleared Checks/Debits - 60	\$ (287,651.56)		
Interest earned (Investment Loss)	\$ 11.09	\$ (9,754.09)	
Service Charge(s)	\$ -	\$ (47.79)	
Ending Balance	\$ 311,746.33	\$ 265,555.88	\$ 379,101.51

	LAIF GENERAL	CEPPT
Beginning Balance	\$ 349,899.62	\$ 45,145.08
Quarterly Interest	\$ 4,201.89	\$ (1,455.50)
Service Charge(s)		\$ (25.83)
Transfer From/To General Checking Account	\$ 25,000.00	
Ending Balance	\$ 379,101.51	\$ 43,663.75
TOTALS	\$ 690,847.84	\$ 309,219.63

SUMMARY OF INCOME & EXPENSES

	January 2025	YEAR TO DATE	BUDGET	REMAINING	%
TOTAL INCOME	\$ 284,669.51	\$ 1,413,793.67	\$1,818,173.00	\$404,379.33	77.76%
TOTAL OPERATING EXPENSES	\$ 135,411.18	\$ 939,387.81	\$1,669,663.94	\$730,276.13	56.26%
TOTAL MASTER PLAN EXPENSES	\$ 58,070.87	\$ 237,147.31	\$393,871.29	\$156,723.98	60.21%
TOTAL ALL EXPENSES					
NET SURPLUS / (DEFICIT)	\$ 284,669.51	\$ 1,413,793.67	(\$245,362.23)		

Arrowbear Park County Water District

Vendor Activity

From 1/1/2025 Through 1/31/2025

Vendor Name	Description	Expenses	
911 Restoration of the Inland Emp...	FD - Plumbing repairs	4,600.00	
	System Generated Check/Voucher	<u>0.00</u>	
		4,600.00	Transaction Total
Total 911 Restoration of the Inlan...		4,600.00	
Action Auto Repair	DO - Mount & Balance tires	<u>102.16</u>	
		102.16	Transaction Total
Total Action Auto Repair		102.16	
Adrian Gonzalez	FD Coverage 12/22/24 - 01/04/25 (2) Hard Shifts	200.00	
	System Generated Check/Voucher	<u>0.00</u>	
		200.00	Transaction Total
Total Adrian Gonzalez		200.00	
Aflac	EE Paid benefit	258.42	
	System Generated Check/Voucher	<u>0.00</u>	
		258.42	Transaction Total
Total Aflac		258.42	
Amazon	Board Room	144.67	
	DO - Filters	64.64	
	DO - Repairs Warehouse	475.11	
	DO / FD - Office Supplies	35.18	
	DO /FD - Office Supplies	39.32	
	USB Cable	<u>24.66</u>	
		783.58	Transaction Total
Total Amazon		783.58	
Apple Valley Town & Country Tire,...	FD - Tires Command Vehicle	<u>1,038.37</u>	
		1,038.37	Transaction Total
Total Apple Valley Town & Countr...		1,038.37	
ATT	FD	<u>104.47</u>	
		104.47	Transaction Total
Total ATT		104.47	
Bear Valley 76	FD Fuel	<u>80.48</u>	
		80.48	Transaction Total
Total Bear Valley 76		80.48	

Arrowbear Park County Water District

Vendor Activity

From 1/1/2025 Through 1/31/2025

Vendor Name	Description	Expenses	
California Association of Mutual W...	DO - Annual Membership	500.00	
		500.00	Transaction Total
Total California Association of Mut...		500.00	
Calmat Co dba Vulcan Materials Co	DO - Asphalt	1,701.13	
		1,701.13	Transaction Total
Total Calmat Co dba Vulcan Materi...		1,701.13	
CalPERS	01/01/25 - 01/14/25 PERS	2,843.96	
	12/18/24 - 12/31/24 PERS	2,843.96	
	Social Sec Admin Fee	80.00	
	System Generated Check/Voucher	0.00	
		5,767.92	Transaction Total
Total CalPERS		5,767.92	
CalPERS Health Ins			
	Jan 2025 Health Premium	16,127.12	
	System Generated Check/Voucher	0.00	
		16,127.12	Transaction Total
Total CalPERS Health Ins		16,127.12	
Card Services Center			
	System Generated Check/Voucher	0.00	
		0.00	Transaction Total
Total Card Services Center		0.00	
Chevron - Hesperia	FD - Fuel	49.78	
		49.78	Transaction Total
Total Chevron - Hesperia		49.78	
Circle K Fuel	FD - Fuel	85.53	
		85.53	Transaction Total
Total Circle K Fuel		85.53	
Clinical Laboratory of SB Inc			
	System Generated Check/Voucher	0.00	
		0.00	Transaction Total
Total Clinical Laboratory of SB Inc		0.00	

Arrowbear Park County Water District

Vendor Activity

From 1/1/2025 Through 1/31/2025

Vendor Name	Description	Expenses	
Core & Main	System Generated Check/Voucher	0.00	
		<u>0.00</u>	Transaction Total
Total Core & Main		0.00	
County of San Bernardino	DO / FD - Trash	13.54	
		<u>13.54</u>	Transaction Total
Total County of San Bernardino		13.54	
D'Alesio, Inc.	FD - Badges	266.45	
		<u>266.45</u>	Transaction Total
Total D'Alesio, Inc.		266.45	
David Gonzalez	FD Coverage 01/05/25 - 01/18/25 (2) Hard Shifts	100.00	
	FD Coverage 12/22/24 - 01/04/25 (1) Hard shift	50.00	
	System Generated Check/Voucher	0.00	
		<u>150.00</u>	Transaction Total
Total David Gonzalez		150.00	
DCH Tustin Acura	2023 Jeep Grand Cherokee FD	44,500.00	
	System Generated Check/Voucher	0.00	
		<u>44,500.00</u>	Transaction Total
Total DCH Tustin Acura		44,500.00	
De Lage Landen Financial Services...	System Generated Check/Voucher	0.00	
		<u>0.00</u>	Transaction Total
Total De Lage Landen Financial Se...		0.00	
E-File	FD - 2024 1099 Chgs	118.25	
		<u>118.25</u>	Transaction Total
Total E-File		118.25	
EasyID Solutions, Inc.	FD - ID Badges	124.00	
		<u>124.00</u>	Transaction Total
Total EasyID Solutions, Inc.		124.00	
Employment Development Dept	Unemployment Payment Former EE	1,251.98	

Arrowbear Park County Water District

Vendor Activity

From 1/1/2025 Through 1/31/2025

Vendor Name	Description	Expenses	
		1,251.98	Transaction Total
Total Employment Development D...		1,251.98	
Engineering Resources of So. Calif...	Engineering Highway 18 Project System Generated Check/Voucher	3,962.50 0.00	
		3,962.50	Transaction Total
Total Engineering Resources of So...		3,962.50	
Eric Gomez	01/03/25 Notary Fees	45.00	
		45.00	Transaction Total
Total Eric Gomez		45.00	
Freddie Rodriguez, Jr.	FD Coverage 01/05/25 - 01/18/25 (1) Hard Shift FD Coverage 12/22/24 - 01/04/25 (2) Hard Shifts System Generated Check/Voucher	75.00 150.00 0.00	
		225.00	Transaction Total
Total Freddie Rodriguez, Jr.		225.00	
Frontier Communications	Warehouse Phone	119.39	
		119.39	Transaction Total
Total Frontier Communications		119.39	
G & M Oil	FD - Fuel	50.29	
		50.29	Transaction Total
Total G & M Oil		50.29	
Godaddycom	FD - Website Chgs FD Website Chgs	191.76 95.88	
		287.64	Transaction Total
Total Godaddycom		287.64	
Halliday & Company, CPA's	Audit Chgs 2024 Audit Audit Chgs for filing CA Tax return Dec 2024 Audit Chgs Bill rec'd late System Generated Check/Voucher	7,400.00 250.00 13,726.00 0.00	
		21,376.00	Transaction Total
Total Halliday & Company, CPA's		21,376.00	
Heartland PR Co	01/06/25 PR 01/22/25 PR	139.55 139.55	

Arrowbear Park County Water District

Vendor Activity

From 1/1/2025 Through 1/31/2025

Vendor Name	Description	Expenses	
	System Generated Check/Voucher	0.00	
		279.10	Transaction Total
Total Heartland PR Co		279.10	
Invoice Cloud	Jan 2025 CC Processing Chgs - Invoice Cloud	204.40	
		204.40	Transaction Total
Total Invoice Cloud		204.40	
Jacob Sanchez	FD Coverage 01/05/25 - 01/18/25 (5) Hard Shifts	600.00	
	FD Coverage 12/22/24 - 01/04/25 (5) Hard Shifts	750.00	
	System Generated Check/Voucher	0.00	
		1,350.00	Transaction Total
Total Jacob Sanchez		1,350.00	
James Pacelli	FD Coverage 01/05/25 - 01/18/25 (2) Hard Shifts	200.00	
	FD Coverage 12/22/24 - 01/04/25 (2) Hard Shifts	200.00	
	System Generated Check/Voucher	0.00	
		400.00	Transaction Total
Total James Pacelli		400.00	
Janelle Elms			
Jaret Trunnell	FD Coverage 01/05/25 - 01/18/25 (2) Hard Shifts	100.00	
	FD Coverage 12/22/24 - 01/04/25 (2) Hard Shifts	100.00	
	System Generated Check/Voucher	0.00	
		200.00	Transaction Total
Total Jaret Trunnell		200.00	
Jonathan Hovhanessian	FD Coverage 12/22/24 - 01/04/25 (1) Hard Shift	135.00	
	System Generated Check/Voucher	0.00	
		135.00	Transaction Total
Total Jonathan Hovhanessian		135.00	
Joseph Carpenter	FD Coverage 01/05/25 - 01/18/25 (2) Hard Shifts	270.00	
	FD Coverage 12/22/24 - 01/04/25 (3) Hard Shifts	405.00	
	System Generated Check/Voucher	0.00	
		675.00	Transaction Total
Total Joseph Carpenter		675.00	
Lloyd Pest Control			
	System Generated Check/Voucher	0.00	

Arrowbear Park County Water District

Vendor Activity

From 1/1/2025 Through 1/31/2025

Vendor Name	Description	Expenses	
		0.00	Transaction Total
Total Lloyd Pest Control		0.00	
Lowes	DO - Maintenance	38.73	
	FD - Tools/Equipment	1,613.47	
	FD Maintenance	11.40	
		1,663.60	Transaction Total
Total Lowes		1,663.60	
Managsorn Vu	FD Coverage 12/22/24 - 01/04/25 (1) Hard Shift	150.00	
	System Generated Check/Voucher	0.00	
		150.00	Transaction Total
Total Managsorn Vu		150.00	
Microsoft	Monthly Chg - Licensing	13.98	
		13.98	Transaction Total
Total Microsoft		13.98	
Nationwide Retirement Solutions	EE Paid Benefit	1,566.66	
	System Generated Check/Voucher	0.00	
		1,566.66	Transaction Total
Total Nationwide Retirement Solut...		1,566.66	
Nicholas Novelich	FD Coverage 01/05/25 - 01/18/25 (4) Hard Shifts	600.00	
	FD Coverage 12/22/24 - 01/04/25 (2) Hard Shifts	300.00	
	System Generated Check/Voucher	0.00	
		900.00	Transaction Total
Total Nicholas Novelich		900.00	
Office Depot	Office Supplies	90.04	
		90.04	Transaction Total
Total Office Depot		90.04	
Paya CC Processing	Jan 2025 CC Processing Chgs - Paya	909.00	
		909.00	Transaction Total
Total Paya CC Processing		909.00	
Petty Cash	Jan 2025 Petty Cash	0.00	

Arrowbear Park County Water District

Vendor Activity

From 1/1/2025 Through 1/31/2025

Vendor Name	Description	Expenses	
		0.00	Transaction Total
Total Petty Cash		0.00	
Rick Mesa	FD Coverage 01/05/25 - 01/18/25 (1) Avail Shift	50.00	
	System Generated Check/Voucher	0.00	
		50.00	Transaction Total
Total Rick Mesa		50.00	
Rim Forest Lumber Company			
	Piping for Water Treatment Plant	282.05	
	System Generated Check/Voucher	0.00	
		282.05	Transaction Total
Total Rim Forest Lumber Company		282.05	
Running Springs Water District	Jan 2025 WWTP	29,854.00	
		29,854.00	Transaction Total
Total Running Springs Water District		29,854.00	
San Bernardino County Recorder-...	Release lien #0032	20.00	
	System Generated Check/Voucher	0.00	
		20.00	Transaction Total
Total San Bernardino County Reco...		20.00	
SecureTech Security, Inc.			
	DO - Security	105.00	
	DO / FD - Security	105.00	
	FD - Security	105.00	
	System Generated Check/Voucher	0.00	
		315.00	Transaction Total
Total SecureTech Security, Inc.		315.00	
SoCal Propane, LLC	FD - Propane Tank Rental	124.20	
		124.20	Transaction Total
Total SoCal Propane, LLC		124.20	
Sonsray Machinery LLC			
	System Generated Check/Voucher	0.00	
		0.00	Transaction Total
Total Sonsray Machinery LLC		0.00	

Arrowbear Park County Water District

Vendor Activity

From 1/1/2025 Through 1/31/2025

Vendor Name	Description	Expenses	
Southern California Edison	Jan 2025 DO	143.26	
	Jan 2025 Pumps	4,111.58	
	System Generated Check/Voucher	<u>0.00</u>	
		4,254.84	Transaction Total
Total Southern California Edison		4,254.84	
Spectrum Cable	FD - Cable	149.98	
	Jan 2025 Cable DO	<u>181.22</u>	
		331.20	Transaction Total
Total Spectrum Cable		331.20	
Starlight Photography	Board Picture	54.00	
	System Generated Check/Voucher	<u>0.00</u>	
		54.00	Transaction Total
Total Starlight Photography		54.00	
Superior Automotive Warehouse	DO - Sealer	136.19	
	DO - Vehicle Maintenance	80.76	
	System Generated Check/Voucher	<u>0.00</u>	
		216.95	Transaction Total
Total Superior Automotive Wareho...		216.95	
Tad Marshall DC	FD - Physical Lopez	<u>110.00</u>	
		110.00	Transaction Total
Total Tad Marshall DC		110.00	
Technical Duplicator Services, Inc.	Jan 2025 Actual Copies made	<u>39.18</u>	
		39.18	Transaction Total
Total Technical Duplicator Service...		39.18	
The Gas Company	Jan 2025 DO Gas	380.72	
	Jan 2025 Gas	143.10	
	System Generated Check/Voucher	<u>0.00</u>	
		523.82	Transaction Total
Total The Gas Company		523.82	
The Standard Life Insurance Com...	Jan 2025 Dental premium	796.56	
	System Generated Check/Voucher	<u>0.00</u>	

Arrowbear Park County Water District

Vendor Activity

From 1/1/2025 Through 1/31/2025

Vendor Name	Description	Expenses	
		<u>796.56</u>	Transaction Total
Total The Standard Life Insurance...		796.56	
Tractor Supply	DO - Fuel Pump	<u>1,292.97</u>	
		<u>1,292.97</u>	Transaction Total
Total Tractor Supply		1,292.97	
Travis Cali	FD Coverage 01/05/25 - 01/18/25 (2) Hard Shifts	125.00	
	FD Coverage 12/22/24 - 01/04/25 (2) Hard Shifts	100.00	
	System Generated Check/Voucher	<u>0.00</u>	
		<u>225.00</u>	Transaction Total
Total Travis Cali		225.00	
Underground Service Alert of So Cal	Jan 2025 Dig Alerts	50.70	
	System Generated Check/Voucher	<u>0.00</u>	
		<u>50.70</u>	Transaction Total
Total Underground Service Alert of...		50.70	
United States Postal Service	DO - Postage to return Radiation Badges	<u>5.90</u>	
		<u>5.90</u>	Transaction Total
Total United States Postal Service		5.90	
Universal Power Systems, Inc	FD - Generator Service	<u>961.50</u>	
		<u>961.50</u>	Transaction Total
Total Universal Power Systems, Inc		961.50	
Verizon Wireless	After hours phone	<u>67.09</u>	
		<u>67.09</u>	Transaction Total
Total Verizon Wireless		67.09	
Village Hardware	DO - Repairs	19.02	
	System Generated Check/Voucher	<u>0.00</u>	
		<u>19.02</u>	Transaction Total
Total Village Hardware		19.02	
Western Water Works	DO - Repairs	<u>439.60</u>	
		<u>439.60</u>	Transaction Total

Arrowbear Park County Water District

Vendor Activity

From 1/1/2025 Through 1/31/2025

Vendor Name	Description	Expenses	
Total Western Water Works		439.60	
WEX Bank			
	Jan 2025 Fuel	3,223.07	
	System Generated Check/Voucher	0.00	
		3,223.07	Transaction Total
Total WEX Bank		3,223.07	
Zoom	Zoom Jan 2025	15.99	
		15.99	Transaction Total
Total Zoom		15.99	
Report Opening/Current Balance			
Report Transaction Totals		155,698.42	
Report Current Balances			

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Water

From 1/1/2025 Through 1/31/2025

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories					
4000	Sales And Fees	48,187.11	345,280.79	623,311.00	(278,030.21) (44.61)%
4010	Sales To Other Agencies	7,757.91	51,468.05	55,000.00	(3,531.95) (6.42)%
5000	Property Taxes	760.64	2,597.68	0.00	2,597.68 0.00%
5005	Standby Charges	1,460.57	24,622.94	35,000.00	(10,377.06) (29.65)%
5010	Interest Income	1,200.41	6,141.01	3,000.00	3,141.01 104.70%
5015	Late Charge Income	624.10	4,005.66	70,000.00	(65,994.34) (94.28)%
5020	Grant Income	0.00	0.00	500.00	(500.00) (100.00)%
5030	Other Adjustment	(29.05)	(510.66)	(500.00)	(10.66) 2.13%
5035	Other Fees Charges	273.48	27,331.49	6,500.00	20,831.49 320.48%
	Total Income Categories	60,235.17	460,936.96	792,811.00	(331,874.04) (41.86)%
Expense Categories					
6000	Salaries Wages Mgmt	5,288.80	22,477.40	79,206.25	56,728.85 71.62%
6005	Salaries Wages Office Reg	4,130.96	32,400.24	57,881.74	25,481.50 44.02%
6010	Salaries Wages Office Ot	0.00	0.00	500.68	500.68 100.00%
6015	Salaries Wages Field Reg	12,036.97	88,761.47	135,905.51	47,144.04 34.69%
6020	Salaries Wages Field Ot	1,132.76	14,366.99	16,164.11	1,797.12 11.12%
6035	Payroll Taxes	1,660.76	12,462.29	22,840.56	10,378.27 45.44%
6100	Benefits Retirement	1,915.00	16,945.74	26,532.02	9,586.28 36.13%
6105	Benefits Dental Insurance	477.94	3,027.04	5,735.23	2,708.19 47.22%
6110	Benefits Health Ins Active	6,030.07	34,516.61	66,534.96	32,018.35 48.12%
6115	Benefits Health Ins Retired	3,415.12	20,571.82	38,742.95	18,171.13 46.90%
6116	Benefits OPEB	0.00	0.00	9,000.00	9,000.00 100.00%
6118	CEPPT Trust	0.00	0.00	12,000.00	12,000.00 100.00%
6120	Training	0.00	1,271.63	900.00	(371.63) (41.29)%
6200	Director Fees	0.00	3,267.42	8,911.14	5,643.72 63.33%
6205	Director Training Conference	0.00	0.00	120.00	120.00 100.00%
6210	Board Misc	34.35	119.67	240.00	120.33 50.14%
6300	Prof Svcs Legal	0.00	3,418.86	4,800.00	1,381.14 28.77%
6305	Prof Svcs Accounting	0.00	0.00	1,680.00	1,680.00 100.00%
6310	Prof Svcs Engineering	0.00	0.00	250.00	250.00 100.00%
6315	Prof Svcs Audit	7,125.33	10,511.16	12,240.00	1,728.84 14.12%
6320	Prof Svcs Dues Membership Fees	310.00	5,570.84	5,160.00	(410.84) (7.96)%
6325	Prof Svcs Bank Fees Charges	689.96	5,895.67	5,920.00	24.33 0.41%
6330	Prof Svcs Regulatory Fees	0.00	8,451.68	4,400.00	(4,051.68) (92.08)%
6335	Prof Svcs Testing Lab	0.00	3,311.52	4,500.00	1,188.48 26.41%
6340	Prof Svcs Computer Network	0.00	415.47	3,650.00	3,234.53 88.62%
6345	Prof Svcs Misc	57.75	1,320.93	1,080.00	(240.93) (22.31)%
6400	Office Supplies	98.72	753.21	720.00	(33.21) (4.61)%
6405	Office Printing	23.51	658.93	960.00	301.07 31.36%
6410	Office Postage	5.90	115.82	4,800.00	4,684.18 97.59%
6415	Office Software Computer	4.19	1,786.73	240.00	(1,546.73) (644.47)%
6420	Office Equipment/Furniture	77.44	3,967.62	240.00	(3,727.62) ...553.17)%
6425	Office Misc	0.00	0.00	120.00	120.00 100.00%
6500	Insurance Workers Comp	0.00	26,903.33	25,675.45	(1,227.88) (4.78)%
6505	Insurance Property Liability Vehicle	0.00	90.00	30,000.00	29,910.00 99.70%
6600	Vehicle Maintenance	230.25	1,632.39	3,300.00	1,667.61 50.53%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Water

From 1/1/2025 Through 1/31/2025

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6605 Vehicle Fuel	1,502.33	5,239.59	6,600.00	1,360.41	20.61%
6700 Utility Phone Internet	295.61	1,976.62	3,500.00	1,523.38	43.53%
6705 Utility Gas	314.29	965.05	2,880.00	1,914.95	66.49%
6710 Utility Electric Facilities	85.96	544.63	1,080.00	535.37	49.57%
6715 Utility Electric Pumping	3,112.38	23,305.13	30,000.00	6,694.87	22.32%
6720 Utility Security	126.00	378.00	756.00	378.00	50.00%
6800 Operations Routine Maint	0.00	2,489.03	3,000.00	510.97	17.03%
6805 Operations Repairs	1,479.30	31,649.50	16,000.00	(15,649.50)	(97.81)%
6810 Operations Inspecting/Testing	0.00	178.25	400.00	221.75	55.44%
6815 Operations Facilities	328.90	553.15	1,000.00	446.85	44.69%
6820 Operations Tools Equipment	620.62	1,632.03	2,000.00	367.97	18.40%
6825 Operations Uniforms	0.00	336.88	720.00	383.12	53.21%
6830 Operations Safety Equipment	440.23	574.13	900.00	325.87	36.21%
6837 Water Standby Purchase	0.00	2,611.00	2,611.00	0.00	0.00%
Total Expense Categories	<u>53,051.40</u>	<u>397,425.47</u>	<u>662,397.60</u>	<u>264,972.13</u>	<u>40.00%</u>
Net Surplus/(Deficit)	<u>7,183.77</u>	<u>63,511.49</u>	<u>130,413.40</u>	<u>(66,901.91)</u>	<u>(51.30)%</u>
Master Plan Expenses					
0059 Hwy 18 Pipeline	3,962.50	47,787.65	97,100.00	49,312.35	50.79%
0075 Water Equip. Lease	0.00	27,833.31	12,440.05	(15,393.26)	(123.74)%
Total Master Plan Expenses	<u>3,962.50</u>	<u>75,620.96</u>	<u>109,540.05</u>	<u>33,919.09</u>	<u>30.97%</u>

Arrowbear Park County Water District

Statement of Revenues and Expenditures
Sewer
From 1/1/2025 Through 1/31/2025

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories					
4000 Sales And Fees	47,050.21	329,304.20	560,000.00	(230,695.80)	(41.20)%
5000 Property Taxes	0.00	2,755.58	0.00	2,755.58	0.00%
5005 Standby Charges	3,143.71	49,754.09	69,000.00	(19,245.91)	(27.89)%
5010 Interest Income	1,184.34	3,803.88	2,000.00	1,803.88	90.19%
5015 Late Charge Income	827.29	5,309.85	6,500.00	(1,190.15)	(18.31)%
5020 Grant Income	0.00	0.00	500.00	(500.00)	(100.00)%
5030 Other Adjustment	0.00	400.85	400.00	0.85	0.21%
5035 Other Fees Charges	362.52	17,764.61	8,000.00	9,764.61	122.06%
Total Income Categories	52,568.07	409,093.06	646,400.00	(237,306.94)	(36.71)%
Expense Categories					
6000 Salaries Wages Mgmt	2,884.80	12,260.40	33,002.61	20,742.21	62.85%
6005 Salaries Wages Office Reg	2,250.63	17,486.11	24,117.39	6,631.28	27.50%
6010 Salaries Wages Office Ot	0.00	0.00	208.62	208.62	100.00%
6015 Salaries Wages Field Reg	6,578.22	48,334.73	90,603.68	42,268.95	46.65%
6020 Salaries Wages Field Ot	610.32	7,733.80	10,776.07	3,042.27	28.23%
6035 Payroll Taxes	899.13	6,745.54	12,423.23	5,677.69	45.70%
6100 Benefits Retirement	1,030.48	9,146.96	17,688.01	8,541.05	48.29%
6105 Benefits Dental Insurance	272.15	1,772.33	3,265.85	1,493.52	45.73%
6110 Benefits Health Ins Active	3,262.02	18,651.56	37,872.30	19,220.74	50.75%
6115 Benefits Health Ins Retired	1,862.79	11,220.93	16,142.90	4,921.97	30.49%
6116 Benefits OPEB	0.00	0.00	6,000.00	6,000.00	100.00%
6118 CEPPT Trust	0.00	0.00	5,000.00	5,000.00	100.00%
6120 Training	0.00	502.77	200.00	(302.77)	(151.38)%
6200 Director Fees	0.00	1,782.20	3,712.98	1,930.78	52.00%
6205 Director Training Conference	0.00	0.00	50.00	50.00	100.00%
6210 Board Misc	14.07	49.65	100.00	50.35	50.35%
6300 Prof Svcs Legal	0.00	1,935.61	2,000.00	64.39	3.22%
6305 Prof Svcs Accounting	0.00	0.00	700.00	700.00	100.00%
6310 Prof Svcs Engineering	0.00	0.00	200.00	200.00	100.00%
6315 Prof Svcs Audit	7,125.33	10,251.29	11,880.00	1,628.71	13.71%
6320 Prof Svcs Dues Membership Fees	210.00	2,435.87	2,650.00	214.13	8.08%
6325 Prof Svcs Bank Fees Charges	738.50	5,437.74	4,680.00	(757.74)	(16.19)%
6330 Prof Svcs Regulatory Fees	0.00	1,044.95	3,000.00	1,955.05	65.17%
6340 Prof Svcs Computer Network	0.00	801.02	2,100.00	1,298.98	61.86%
6345 Prof Svcs Misc	38.85	706.45	720.00	13.55	1.88%
6400 Office Supplies	41.14	378.22	300.00	(78.22)	(26.07)%
6405 Office Printing	9.80	330.52	400.00	69.48	17.37%
6410 Office Postage	0.00	45.00	3,200.00	3,155.00	98.59%
6415 Office Software Computer	1.75	119.50	100.00	(19.50)	(19.50)%
6420 Office Equipment/Furniture	32.27	1,797.53	100.00	(1,697.53)	...697.53)%
6425 Office Misc	0.00	0.00	50.00	50.00	100.00%
6500 Insurance Workers Comp	0.00	14,558.19	15,137.59	579.40	3.83%
6505 Insurance Property Liability Vehicle	0.00	37.50	20,000.00	19,962.50	99.81%
6600 Vehicle Maintenance	153.50	1,088.26	2,200.00	1,111.74	50.53%
6605 Vehicle Fuel	1,001.55	3,493.05	4,400.00	906.95	20.61%
6700 Utility Phone Internet	169.91	1,127.50	1,750.00	622.50	35.57%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Sewer

From 1/1/2025 Through 1/31/2025

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining	
6705	Utility Gas	152.42	492.59	1,900.00	1,407.41	74.07%
6710	Utility Electric Facilities	57.30	363.08	450.00	86.92	19.32%
6715	Utility Electric Pumping	613.23	4,637.08	8,500.00	3,862.92	45.45%
6720	Utility Security	68.25	204.75	315.00	110.25	35.00%
6800	Operations Routine Maint	0.00	1,245.40	500.00	(745.40)	(149.08)%
6805	Operations Repairs	680.45	1,341.46	500.00	(841.46)	(168.29)%
6815	Operations Facilities	3.39	72.13	600.00	527.87	87.98%
6820	Operations Tools Equipment	413.75	643.74	1,400.00	756.26	54.02%
6825	Operations Uniforms	0.00	180.60	480.00	299.40	62.38%
6830	Operations Safety Equipment	293.48	382.75	600.00	217.25	36.21%
6835	Operations Treatment	21,284.00	84,168.00	266,976.00	182,808.00	68.47%
	Total Expense Categories	<u>52,753.48</u>	<u>275,006.76</u>	<u>618,952.23</u>	<u>343,945.47</u>	<u>55.57%</u>
	Net Surplus/(Deficit)	<u>(185.41)</u>	<u>134,086.30</u>	<u>27,447.77</u>	<u>106,638.53</u>	<u>388.51%</u>
	Master Plan Expenses					
0044	RS Treatment Plant	8,570.00	25,710.00	168,660.00	142,950.00	84.76%
0074	Sewer Equip. Lease	0.00	41,749.97	57,143.23	15,393.26	26.94%
	Total Master Plan Expenses	<u>8,570.00</u>	<u>67,459.97</u>	<u>225,803.23</u>	<u>158,343.26</u>	<u>70.12%</u>

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Fire

From 1/1/2025 Through 1/31/2025

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining	
Income Categories						
4020	Paid Call From Other Agencies	160,143.89	184,366.96	10,000.00	174,366.96	1,743.67%
5000	Property Taxes	7,193.45	228,564.35	382,962.00	(154,397.65)	(40.32)%
5010	Interest Income	1,828.23	4,198.21	3,000.00	1,198.21	39.94%
5020	Grant Income	0.00	120,809.24	22,000.00	98,809.24	449.13%
5035	Other Fees Charges	2,700.70	5,824.89	24,000.00	(18,175.11)	(75.73)%
	Total Income Categories	<u>171,866.27</u>	<u>543,763.65</u>	<u>441,962.00</u>	<u>101,801.65</u>	<u>23.03%</u>
Expense Categories						
6000	Salaries Wages Mgmt	4,330.73	27,792.54	58,964.13	31,171.59	52.87%
6005	Salaries Wages Office Reg	1,125.61	8,801.51	14,470.44	5,668.93	39.18%
6010	Salaries Wages Office Ot	0.00	0.00	125.17	125.17	100.00%
6025	Salaries Wages Coverage	4,660.00	43,128.74	97,240.00	54,111.26	55.65%
6030	Salaries Wages Paid Call	0.00	64,840.52	0.00	(64,840.52)	0.00%
6035	Payroll Taxes	414.94	4,029.53	5,797.75	1,768.22	30.50%
6100	Benefits Retirement	213.50	28,243.46	30,673.09	2,429.63	7.92%
6105	Benefits Dental Insurance	46.47	245.67	557.64	311.97	55.94%
6110	Benefits Health Ins Active	587.12	2,561.66	6,484.34	3,922.68	60.49%
6115	Benefits Health Ins Retired	931.40	5,610.46	9,685.74	4,075.28	42.08%
6118	CEPPT Trust	0.00	0.00	3,000.00	3,000.00	100.00%
6120	Training	0.00	1,588.05	3,000.00	1,411.95	47.06%
6200	Director Fees	0.00	891.15	2,227.79	1,336.64	60.00%
6205	Director Training Conference	0.00	0.00	30.00	30.00	100.00%
6210	Board Misc	7.83	29.17	60.00	30.83	51.38%
6300	Prof Svcs Legal	0.00	405.58	1,500.00	1,094.42	72.96%
6305	Prof Svcs Accounting	0.00	0.00	420.00	420.00	100.00%
6315	Prof Svcs Audit	7,125.34	10,177.05	11,880.00	1,702.95	14.33%
6320	Prof Svcs Dues Membership Fees	118.25	1,459.10	3,480.00	2,020.90	58.07%
6325	Prof Svcs Bank Fees Charges	47.64	378.90	650.00	271.10	41.71%
6340	Prof Svcs Computer Network	287.64	1,357.44	2,000.00	642.56	32.13%
6345	Prof Svcs Misc	346.57	3,602.22	10,900.00	7,297.78	66.95%
6400	Office Supplies	24.68	123.96	1,380.00	1,256.04	91.02%
6405	Office Printing	5.87	108.69	340.00	231.31	68.03%
6410	Office Postage	0.00	13.21	55.00	41.79	75.98%
6415	Office Software Computer	1.05	71.70	1,260.00	1,188.30	94.31%
6420	Office Equipment/Furniture	19.36	847.54	750.00	(97.54)	(13.01)%
6425	Office Misc	0.00	0.00	180.00	180.00	100.00%
6500	Insurance Workers Comp	0.00	21,227.78	17,948.04	(3,279.74)	(18.27)%
6505	Insurance Property Liability Vehicle	0.00	22.50	30,000.00	29,977.50	99.92%
6600	Vehicle Maintenance	0.00	10,547.46	10,000.00	(547.46)	(5.47)%
6605	Vehicle Fuel	985.27	3,708.18	7,500.00	3,791.82	50.56%
6700	Utility Phone Internet	177.16	1,240.12	2,750.00	1,509.88	54.90%
6705	Utility Gas	181.31	1,704.98	7,500.00	5,795.02	77.27%
6710	Utility Electric Facilities	391.91	2,931.53	4,970.00	2,038.47	41.02%
6715	Utility Electric Pumping	1.05	1.05	0.00	(1.05)	0.00%
6720	Utility Security	120.75	362.25	483.00	120.75	25.00%
6800	Operations Routine Maint	0.00	0.00	250.00	250.00	100.00%
6810	Operations Inspecting/Testing	0.00	5,441.38	7,000.00	1,558.62	22.27%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Fire

From 1/1/2025 Through 1/31/2025

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6815 Operations Facilities	5,574.93	6,201.01	2,500.00	(3,701.01)	(148.04)%
6820 Operations Tools Equipment	1,613.47	1,613.47	2,000.00	386.53	19.33%
6825 Operations Uniforms	266.45	2,775.02	3,000.00	224.98	7.50%
6830 Operations Safety Equipment	0.00	1,776.86	10,000.00	8,223.14	82.23%
6840 Operations Medical Supplies	0.00	1,094.14	1,000.00	(94.14)	(9.41)%
6845 Operations Dispatching	0.00	0.00	10,000.00	10,000.00	100.00%
6850 Operations Fire Prevention Weed Abatement	0.00	0.00	4,300.00	4,300.00	100.00%
Total Expense Categories	<u>29,606.30</u>	<u>266,955.58</u>	<u>388,312.13</u>	<u>121,356.55</u>	<u>31.25%</u>
Net Surplus/(Deficit)	<u>142,259.97</u>	<u>276,808.07</u>	<u>53,649.87</u>	<u>223,158.20</u>	<u>415.95%</u>
Master Plan Expenses					
0003 2016 Engine Lease Payments	0.00	48,528.01	48,528.01	0.00	0.00%
0013 Radios	0.00	0.00	10,000.00	10,000.00	100.00%
0078 2023 Jeep Grand Cherokee	45,538.37	45,538.37	0.00	(45,538.37)	0.00%
Total Master Plan Expenses	<u>45,538.37</u>	<u>94,066.38</u>	<u>58,528.01</u>	<u>(35,538.37)</u>	<u>(60.72)%</u>

Arrowbear Park County Water District

2/11/2025

Status Report of Employee's Accumulated Days of Sick Leave & Vacation
 Month of January 2025

	SICK TIME (HRS)						VACATION TIME (HRS)						COMP TIME (HRS)					
	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued
Chris	4.99	3.69	3.69	0.00		12.37	10.01	1.54	1.54	0.00		13.09						
Jason	486.86	3.69	3.69	8.00	8.00	478.24	234.30	5.7	5.85	0.00	24.00	221.85	39.920	0.000				39.920
Caroline	251.28	3.69	3.69	0.00	2.75	255.91	155.58	5.54	5.54	16.00		150.66	30.625	0.000	3.375			34.000
Logan	57.55	3.69	3.69	8.00		56.93	52.05	3.08	3.08	0.00		58.21	28.250	4.500	6.000			38.750
Tim	80.81	3.69	3.69	8.00	9.50	70.69	58.86	3.08	3.08	0.00		65.02	30.500	1.500		0.750	0.250	31.000

Notes:

SICK ACCRUAL CAP IS 500 HOURS

VACATION ACCRUAL CAP IS 240 HOURS

COMP TIME ACCRUAL CAP IS 40 HOURS

MONTHLY MAINTENANCE AND REPAIR REPORT

January 2025

#	DATE	METER #	ADDRESS	SVC	NOTES
1	01/17/24	0578	Arrowbear	1	
2	01/24/24	0469	Music Camp	1	
3	01/03/25	0658	Oak	1	
4	01/03/25	0040	Arrowbear	1	
5	01/09/25	0978	Sewer Pump #1	8	Pump failure, intall rebuilt pump
6	01/10/25	0562	Blue Jay	1	
7	01/16/25	0938	Highway 18	1	
8	01/17/25	0823	Cresent	3	Install new meter gaskets to repair leak
9	01/20/25	0979	Fir	6	Clamp onm poly service line
10	01/22/25	0061	Ridge	1	
11	01/27/25	0090	Bue Jay	4	
12	01/28/25	0978	Scola	5	Clamp on 2" steel main
13	01/29/25	0222	Squirrel	1	

SVC	DESCRIPTION	CALLS	ADDITIONAL INFORMATION
1	Customer requested turn off/on	8	New Owners. 1
2	District initiated shut off (leak, etc.)	0	Liens filed 2
3	District equipment repair	1	Liens Released 1
4	Meter reads/re-reads	1	Total Liens 10
5	Main Repairs	1	Shut off notices 55
6	Service Line Repairs	1	Non-payment shut offs 6
7	Customer Inquiry Requiring Investigation	0	Turn on after shut off 4
8	Sewer Issues/Repairs	1	Meters replaced 0
	Total Calls	13	

SUMMARY OF CALLS - JANUARY 2025

Date	Incident Type	Area	District	Mutual Aid	Out	Avail	Time	Personnel	Total
01/02/25	MED TRAFFIC	RSP	OUT	NO	7:59	8:15	0:16	216	1
01/02/25	MED TRAFFIC	ABL	IN	NO	21:35	22:13	0:38	216	2
01/07/25	FIRE RESIDENTIAL	ABL	IN	YES	11:27	11:49	0:22	147	2
01/08/25	MEDICAL	ABL	IN	NO	22:11	22:48	0:37	147	1
01/09/25	HAZ ELECTRICAL	ABL	IN	NO	7:39	7:59	0:20	206	2
01/09/25	MED TRAFFIC	ABL	IN	NO	14:33	15:24	0:51	206	2
01/10/25	FIRE RESIDENTIAL	RSP	OUT	NO	8:19	8:24	0:05	220	2
01/13/25	FIRE WILDLAND	RSP	OUT	NO	0:19	1:26	1:07	209	1
01/13/25	MEDICAL	ABL	IN	NO	7:04	7:33	0:29	220	1
01/17/25	MEDICAL	ABL	IN	NO	20:34	20:57	0:23	222	2
01/20/25	MED TRAFFIC	ABL	IN	NO	18:59	19:44	0:45	140	2
01/23/25	MEDICAL	ABL	IN	NO	3:19	3:19	0:00	199	0
01/28/25	PA PERSON	ABL	IN	NO	13:31	13:45	0:14	147	3
01/29/25	MEDICAL	ABL	IN	NO	4:39	4:58	0:19	147	3
01/30/25	MEDICAL	ABL	IN	NO	11:25	12:15	0:50	206	3
							0:00	216	0
							0:00		0
							0:00		0
							0:00		0
							0:00		0
							0:00		0
							0:00		0
							0:00		0
							0:00		0
							0:00		0

Total Calls:	15				
Total in District:	12	140 Rick Mesa	1	193 Joyce Vu	0
Total Out of District:	3	147 Nick Novelich	4	199 Freddie Rodriguez	1
		148 Keith Ortiz	0	207 Joseph Carpenter	3
		169 Paul Lindley	0	206 Jonathan Hovhanessian	4
		177 Tim Richard	0	209 Adrian Gonzalez	2
		192 Ryan Brewart	0	216 James Pacelli	5
				220 Jacob Sanchez	2
				222 Jaret Trunnell	2
				223 Travis Call	1
				224 David Gonzalez	0
				225 Johnathon Lopez	2

January

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Novelich	2 Pacelli	3 Cali Hovhannessian Trunnell Sanchez	4 Vu Trunnell
5 Gonzalez	6 Rodriguez	7 Carpenter Novelich	8 Novelich	9 Pacelli Sanchez	10 Cali Sanchez	11 Sanchez
12 Gonzalez Sanchez	13 Carpenter Novelich	14 Carpenter Novelich	15 Novelich	16 Pacelli Trunnell	17 Cali Trunnell	18 Mesa Sanchez
19 Gonzalez	20 Mesa Rodriguez	21 Carpenter Novelich	22 Novelich	23 Pacelli Cali	24 Cali Sanchez	25
26 Gonzalez	27 Mesa Rodriguez	28 Carpenter Novelich Lopez	29 Novelich Lopez	30 Hovhannessian Pacelli Trunnell	31 Cali Lopez Novelich Sanchez Trunnell	

24 Hours - Station
24 Hours - Availability

12 Hours
12 Hours

Sewer System Management Plan Annual Audit Report

Name of Agency	Arrowbear Park County Water District	
Date of Audit	02/13/2025	
Name of Auditor(s)	Christopher Dumas	
System Overview		
Miles of Gravity Sewer Mains		12.7
Miles of Force Mains		.44
Total Miles of all Sewer Lines		13.14
Number of Pump Stations		1
Number of Private Sewer Mains, Excluding Laterals		0
Population Served		1396
Current Average Monthly Single-Family Residential Sewer Rate		\$47.27

I. GOALS

1. Are the goals stated in the SSMP still appropriate and accurate? **YES** / NO
2. If you answered NO to question 1, describe the content and schedule for updates.

Notes/Comments:

II. ORGANIZATION

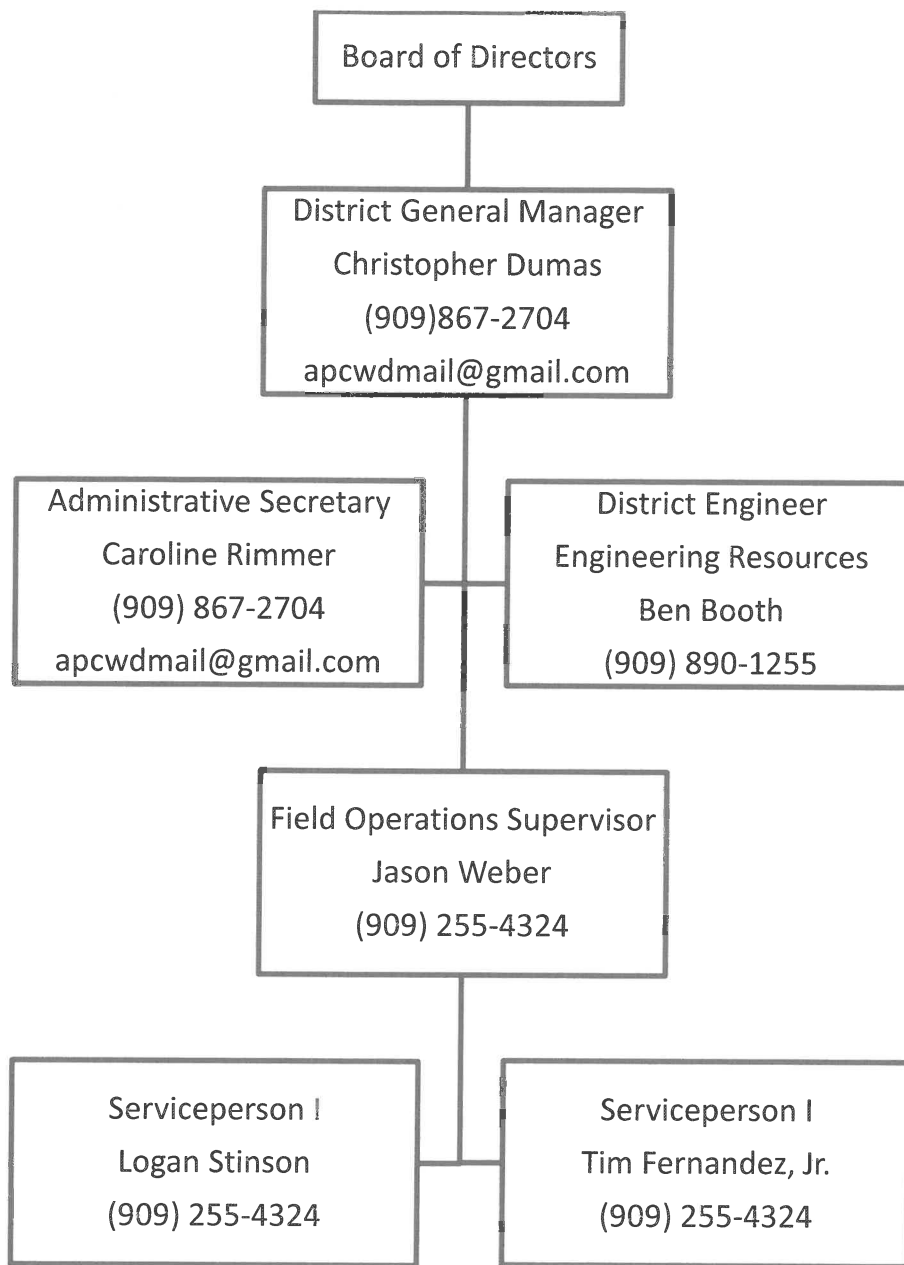
Reference Material

- Organization Chart
- Phone List

1. Is the SSMP up-to-date with agency organization and staffing contact information? **YES** / NO
2. If you answered NO to question 1, describe content and schedule for updates.

Notes/Comments:

- 10/16/2023, Updated org chart and phone list with current personnel.



III. LEGAL AUTHORITY

Reference Material

- Ordinances
 - Enforcement Actions
1. Does the SSMP contain up-to-date information about your agency's legal authority? **YES / NO**
 2. Does your agency have sufficient legal authority to control sewer use and maintenance? **YES / NO**
 3. If you answered NO to questions 1 or 2, describe content and schedule for changes.

Notes/Comments:

IV. OPERATION AND MAINTENANCE

A. Collection System Maps

Reference Material

- Sanitary Sewer System Maps

1. Does the SSMP contain up-to-date information about your agency's maps?
YES / NO
2. Are your agency's collection system maps complete, up-to-date, and sufficiently detailed?
YES / NO
3. If you answered NO to questions 1 or 2, describe content and schedule for changes.

Notes/Comments:

B. Resources and Budget

Reference Material

- Current Capital Improvement Plan (CIP)
- Current Operating Budget

1. Does the SSMP contain up-to-date information about your agency's resources and budget?
YES / NO
2. Are your agency's resources and budget sufficient to support effective sewer system management?
YES / NO
3. Do your agency's planning efforts support long-term goals?
YES / NO
4. If you answered NO to questions 1, 2 or 3, describe content and schedule for necessary changes.

Notes/Comments:

C. Preventative Maintenance

Reference Material

- Cleaning Schedule
- List or Map of Hot Spots
- Work Orders
- Service Call Data
- Customer Feedback

1. Does the SSMP contain up-to-date information about your agency's preventative maintenance program?
YES / NO
2. Are you agency's preventative maintenance activities sufficient and effective in reducing and preventing SSOs and blockages?
YES / NO
3. If you answered NO to questions 1 or 2, describe content and schedule for necessary changes.

Notes/Comments:

D. REHABILITATION AND REPLACEMENT PLAN

1. Does the SSMP contain up-to-date information about your agency's rehabilitation and replacement plan?
YES / NO
2. Is your agency's rehabilitation and replacement plan effective in locating, identifying, and addressing deficiencies?
YES / NO

3. If you answered NO to questions 1 or 2, describe content and schedule for necessary changes.

Notes/Comments:

E. EQUIPMENT AND REPLACEMENT PARTS INVENTORIES

1. Does the SSMP contain up-to-date information about equipment and replacement parts inventories? **YES** / NO
2. Are contingency equipment and replacement parts sufficient to respond to emergencies and properly conduct regular maintenance? **YES** / NO
3. If you answered NO to questions 1 or 2, describe content and schedule for necessary changes.

Notes/Comments:

F. TRAINING

1. Does the SSMP contain up-to-date information about your agency's training expectations and programs? **YES** / NO
2. Do supervisors believe that their staff is sufficiently trained? **YES** / NO
3. Are staff satisfied with the training opportunities and support offered to them? **YES** / NO
4. If you answered NO to questions 1, 2 or 3, describe content and schedule for necessary changes.

Notes/Comments:

V. DESIGN AND PERFORMANCE PROVISIONS

Reference Material

- Design and Construction Standards
- Ordinances

1. Does the SSMP contain up-to-date information about your agency's design and construction standards? **YES** / NO
2. Are design and construction standards, as well as standards for inspection and testing of new and rehabilitated facilities sufficiently comprehensive and up-to-date? **YES** / NO
3. If you answered NO to questions 1 or 2, describe content and schedule for necessary changes.

Notes/Comments:

VI. OVERFLOW EMERGENCY RESPONSE PLAN

Reference Material

- Data Submitted to CIWQS
- Service Call Data

1. Does the SSMP contain an up-to-date version of your agency's Overflow Emergency Response Plan? **YES** / NO
2. Considering the information in Table 1, is the Overflow Emergency Response Plan effective in handling SSOs? **YES/NO**
3. If you answered NO to questions 1 or 2, describe content and schedule for necessary changes.

Notes/Comments:

Table 1. Annual SSO Statistics

Indicator	YR 2021	YR 2022	YR 2023	YR 2024
Number of SSOs (total)				
Wet season SSOs*	0	0	0	0
Dry season SSOs*	1	0	0	0
Number of SSOs (by volume range)				
< 10 gal	0	0	0	0
10 – 99 gal	1	0	0	0
100 – 999 gal	0	0	0	0
1000 – 9,999 gal	0	0	0	0
≥ 10,000 gal	0	0	0	0
Total SSO volume				
Volume reaching waters of the State	0	N/A	N/A	N/A
Volume not contained but not reaching waters of the State	0	N/A	N/A	N/A
Volume recovered	0	N/A	N/A	N/A
Net volume (total minus recovered)	0	N/A	N/A	N/A
Number of SSOs per 100 miles of sewer per Year	1	N/A	N/A	N/A
Volume of SSOs per 100 miles of sewer per Year	25	N/A	N/A	N/A
Total volume conveyed to treatment facilities (million gallons)	22.45	20.94	23.64	21.14
Total volume SSO / total volume conveyed, gallons / million gallons	< .00001	N/A	N/A	N/A
Number of SSOs (by cause)				
Blockages	0	0	0	0
Roots	0	0	0	0
Grease	0	0	0	0
Debris	0	0	0	0
Debris from laterals	0	0	0	0
Animal carcass	0	0	0	0
Construction debris	0	0	0	0
Multiple causes	0	0	0	0
Infrastructure failure	0	0	0	0
Inflow & Infiltration	0	0	0	0
Natural disaster	0	0	0	0
Flow capacity deficiency	0	0	0	0
Bypass	0	0	0	0
Cause unknown	1	0	0	0
Average emergency response time (minutes)	4	N/A	N/A	N/A
Business hours	1	N/A	N/A	N/A
Non-business hours	0	N/A	N/A	N/A
Number of locations with multiple SSOs	0	0	0	0

*Wet season is defined as November-April, dry season May-October. Seasonal categorization does not necessarily reflect weather conditions at time of SSO.

VII. FOG CONTROL PROGRAM

Reference Material

- List or Map of FOG Sources in Service Area
- List or Map of Hotspots
- Data Submitted to CIWQS
- Service Call Data

Table 2. FOG Control Statistics

	YR 2021	YR 2022	YR 2023	YR 2024
Number of SSOs caused by FOG	0	0	0	0
Planned cleaning (LF)	14,200	14,800	11,167	3,568
Unplanned cleaning (LF)	1,280	1,240	1,200	1,810
Ratio of planned to unplanned cleaning	9.0%	8.4%	10.7%	50.7%
Number of FOG inspections completed	92	92	92	10

1. Does the SSMP contain up-to-date information about your agency’s FOG control program? **YES / NO**
2. Considering the information in Table 2, is the current FOG program effective in documenting and controlling FOG sources? **YES / NO**
3. If you answered NO to questions 1 or 2, describe content and schedule for necessary changes.

Notes/Comments:

VIII. SYSTEM EVALUATION AND CAPACITY ASSURANCE PLANS

Reference Material

- CIP
- SSO Data

Table 3. Capacity Assurance Statistics

	YR 2021	YR 2022	YR 2023	YR 2024
Number of SSOs caused by capacity limitations	0	0	0	0

1. Does the SSMP contain up-to-date information about your agency’s capacity assessment? **YES / NO**
2. Has your agency completed a capacity assessment and identified and addressed any hydraulic deficiencies in the system? **YES / NO**
3. If you answered NO to questions 1 or 2, describe content and schedule for necessary changes.

Notes/Comments:

IX. MONITORING, MEASUREMENT, AND PROGRAM MODIFICATIONS

1. Does the SSMP contain up-to-date information about your agency’s data collection and organization? **YES / NO**

2. Is your agency's data collection and organization sufficient to evaluate the effectiveness of your SSMP? **YES** / NO
3. If you answered NO to questions 1 or 2, describe content and schedule for necessary changes.

Notes/Comments:

X. SSMP PROGRAM AUDITS

Will this SSMP audit be submitted with the annual report to the Regional Water Board by March 15? **YES** / NO

XI. COMMUNICATION PROGRAM

Reference Material

- Website
- Other communication such as mailings, newspaper ads, or other outreach
- Customer Feedback

1. Does the SSMP contain up-to-date information about your agency's public outreach activities? **YES** / NO
2. Does the SSMP contain up-to-date information about your agency's communications with satellite and tributary agencies? **YES** / NO
3. Has your agency effectively communicated with the public and other agencies about the SSMP, and addressed feedback? **YES** / NO
4. If you answered NO to questions 1, 2 or 3, describe content and schedule for necessary changes.

Notes/Comments:

XII. MANAGEMENT NARRATIVE

2020 - Upon review of this audit, it is the management's opinion that due to lift station control replacement completed in Jan. 2020, vigilant regular inspections, and ongoing annual cleaning and video inspection of a significant amount of the collections system the result was a year without any SSO's. In addition, completion of the District's manhole locating and raising project in 2020, prior to the paving of the community's streets, will provide an enhanced ability to clean, inspect, and quickly access the collections system in the event of a blockage.

2021 - Upon review of this audit, it is the management's opinion that the lift station control replacement done in Jan. 2020, continuing regular inspections, and ongoing annual cleaning and video inspection of a significant amount of the collections system resulted in a year with only one minor SSO. That SSO was contained through quick response and the partial blockage contributed to only about 25 gallons of wastewater spilling and being absorbed into the ground. The entire upstream section of sewer main was thoroughly cleaned, resulting in no further blockages or spills. Operators will continue to monitor this section of the collection system.

2022 - Upon review of this audit, it is the management's opinion that the lift station control replacement done in Jan. 2020, continuing regular inspections, and ongoing

annual cleaning and video inspection of a significant amount of the collections system resulted in a year with no SSO's.

2023 - Upon review of this audit, it is the management's opinion that the lift station control replacement done in Jan. 2020, continuing regular inspections, and ongoing annual cleaning and video inspection of a significant amount of the collections system resulted in a year with no SSO's. Going forward, acquisition of District owned cleaning (new jetter) and inspection (video system) equipment will allow the District to perform their own annual cleaning and inspection as well as real-time cleaning and inspection (especially during wet season periods) to identify potential I & I issues. As of late 2023 and early 2024, The District has already begun inspecting the sanitary sewer system and is in possession of video inspection equipment and a new jetter trailer for cleaning equipment.

2024 Audit Review:

Upon review of this audit, it is the management's opinion that the lift station SCADA operating system installed in January 2020, the continuing regular inspections of manholes, two District siphons, lift station wet well and the operation of two submersible pumps, ongoing annual cleaning of known FOG and flat mains, and video inspection of the collection system resulted in a year with no SSOs. The district's purchase of a CCTV system (the cube) has increased our ability to access knowledge in need-to-know situations. Also, we will be able to inspect our system more frequently and as needed, compared to the past. The district did not clean and inspect as many of our sewer mains as in previous years. However, the district focused on the well-known FOG and flat areas, to ensure a properly flowing system. The district also excavated and repaired a few known sewer lateral (saddle) connections at the sewer main to remove roots and, after reassembly of the saddle connection, coated all connection points with a silicone sealer to prevent infiltration and deter roots from entering.

ARROWBEAR PARK COUNTY WATER DISTRICT

Regular Board Meetings: Third Thursday @ 6:00 PM

Current Officers 2025

President Terisa Bonito
Vice President Craig Carpenter

Committee Assignments 2024

Personnel	Head - _____	Co - _____
Finance	Head - _____	Co - _____
Master Plan	Head - _____	Co - _____
Public Relations	Head - _____	Co - _____
Fire & Safety	Head - _____	Co - _____

Special Board Meetings

<u>Workshop</u>	<u>Frequency</u>	<u>Attendees</u>
Master Plan	Annual / April	Full Board Mandatory
Budget Workshop	Annual / May	Full Board Mandatory

Committee Meetings

<u>Committee</u>	<u>Frequency</u>	<u>Participant(s)</u>
Personnel	As Needed	Committee Members / 2 max.
Finance	As Needed	Committee Members / 2 max.
Master Plan	As Needed	Committee Members / 2 max.
Public Relations	As Needed	Committee Members / 2 max.
Fire & Safety	As Needed	Committee Members / 2 max.



The deadline for receiving nominations in the Northern Network is April 21, 2025. The deadline for receiving nominations in all other Networks is April 11, 2025.

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2026 - 2028 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.

(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, professional development, and other resources for members. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.

(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).

- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.

*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event).*

- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.

*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Please review the [CSDA Board Policy 2.16 Board Commitments & Responsibilities](#).

Nomination Procedures: Any Regular Member district in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations in the Northern Network is April 21, 2025. The deadline for receiving nominations in all other Networks is April 11, 2025. Nominations and supporting documentation may be mailed or emailed.**

- [Candidate Information Sheet](#)
- [Nomination Form](#)
- [CSDA District Networks Map](#)
- Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
- Fax: 916.442.7889
- E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 10, 2025. All votes must be received through the system no later than 5:00 p.m. July 25, 2025. The successful candidates will be notified no later than July 29, 2025. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2025.

Expiring Terms

- **Northern Network** Seat B – Kim Seney, Director, Gold Mountain Community Services District

- Sierra Network** Seat B – Jerry Gilmore, Director, Truckee Sanitary District*
- Bay Area Network** Seat B – Ryan Clausnitzer, General Manager, Alameda County Mosquito Abatement District*
- Central Network** Seat B – Lorenzo Rios, CEO, Clovis Veterans Memorial District*
- Coastal Network** Seat B – Scott Duffield, General Manager, Heritage Ranch Community Services District*
- Southern Network** Seat B – Don Bartz, General Manager, Phelan Pinon Hills Community Services District*

(* = Incumbent is running for re-election)

CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely.

Electronic Ballots will be emailed to the main contact in your district June 10, 2025. All votes must be received through the system no later than 5:00 p.m. July 25, 2025.

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail amberp@csda.net **by April 25, 2025** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 10, 2025 per district request only.

0 comments

42 views

Permalink

<https://www.csda.net/blogs/brent-farrar/2025/02/05/csda-board-of-directors-call-for-nominations-seat>



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CALIFORNIA SPECIAL DISTRICTS ALLIANCE



SPECIAL DISTRICT LEADERSHIP FOUNDATION



**California Special
Districts Association**
Districts Stronger Together

2026-2028 TERM BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

**Return this form, a Board resolution/minute action supporting the candidate, and
Candidate Information Sheet by mail or email to:**

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS:

Northern Network - Extended due to vacancy: April 21, 2025 at 5:00 p.m.

All other networks: April 11, 2025 at 5:00 p.m.



2026-2028 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

Dated: February 20, 2025,

ARROWBEAR PARK COUNTY WATER DISTRICT

By _____
Terisa Bonito, President, Board of Directors

Certification of Resolution

Attest: I, Caroline Rimmer, Secretary of the Board of the Arrowbear Park County Water District, County of San Bernardino, California do hereby certify that this is a true and correct copy of the original resolution #2025-02-20A.

WITNESS MY HAND OR THE SEAL OF THE Arrowbear Park County Water District,
on this 20th day of February 2025.

Caroline Rimmer, Secretary of the Board

RESOLUTION NO. 2025-02-20B

**A RESOLUTION OF THE
ARROWBEAR PARK COUNTY WATER DISTRICT
AFFIRMING THE INVESTMENT POLICY FOR PUBLIC FUNDS
(Gov. Code Sec. 53646)**

WHEREAS, the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern; and

WHEREAS, a local agency may invest surplus monies not required for the immediate necessities of the local agency in accordance with the provisions of Government Code Section 53600 et seq.; and

WHEREAS, it is the purpose of this Resolution to reaffirm the established Investment Policy and to state the terms and conditions thereof, thereby assuring that all financial assets of the Arrowbear Park County Water District are accounted for.

NOW, THEREFORE, the Board of Directors of the Arrowbear Park County Water District hereby resolves as follows:

1. General Statement of Policy. It shall be the policy of this District to invest funds in a manner which provides maximum return consistent with optimum security while meeting the daily cash flow demands of the District and conforming to all statutes governing the investment of the District's funds. Investments shall be made with prudent judgment and care, not for speculation but for investment, considering the probable safety of the District's capital as well as the probable income to be derived therefrom.

2. Scope. This investment policy applies to all financial assets of the Arrowbear Park County Water District and which shall be accounted for in the District's annual audit.

3. Quarterly Report.

a. The Treasurer of the District shall render a quarterly report to the Board of Directors of this District, and to the General Manager and to the District's independent auditor, which report shall include the type of investment, issuer, date of maturity par and dollar amount invested on all securities, investments and monies held by the District, and shall additionally include a description of any of the District's funds, investments, or programs, that are under the management of contracted parties, including lending programs. With respect to all securities held by the District, and under the management of any outside party that is not also a public agency or the State of California Local Agency Investment Fund, the report shall also include a current market value as of the date of the report, and shall include the source of this same valuation.

b. The quarterly report shall state compliance of the portfolio to this Statement of Investment Policy, or manner in which the portfolio is not in compliance.

c. The quarterly report shall include a statement denoting the ability of the District to meet its pool's expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

d. In the quarterly report, a subsidiary ledger of investments may be used in accordance with accepted accounting practices.

e. If the District has placed all of its investments in the Local Agency Investment Fund, created by Section 16429.1 of the Government Code, or in National Credit Union Share Insurance Fund-insured accounts in a credit union, in accounts insured or guaranteed pursuant to Section 14858 of the Financial Code, or in Federal Deposit Insurance Corporation-insured accounts in a bank or savings and loan association, in a county investment pool, or any combination of these, the Treasurer may supply to the Board of Directors, to the General Manager and to the District's auditor the most recent statement or statements received by the District from these institutions in lieu of the information required by Subparagraph (a) above.

4. Annual Review of Statement of Investment Policy. This Resolution and the Statement of Investment Policy herein shall be reviewed periodically by the Board of Directors, but not less than once per fiscal year.

5. Investment Objectives. The primary objectives of the investment of District funds shall be in the following order:

a. Safety: investment shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio;

b. Liquidity: the portfolio shall remain sufficiently liquid to enable the District to meet all operating requirements which may be reasonably anticipated;

c. Return on Investment: investments shall be undertaken to produce an acceptable rate of return after first considering safety of principal and liquidity.

6. Authorized Investments. The investment activities of the District are governed by Section 53600 et seq. of the Government Code and as follows:

a. Negotiable Certificates of Deposit: issued by a commercial bank, savings bank, savings and loan association or credit union, provided that the purchases of certificates of deposit do not, in total, exceed 30% of the District's funds, and otherwise comply with the requirements of Section 53601.8 of the Government Code.

b. State of California Local Agency Investment Fund ("LAIF"): pursuant to Government Code Section 16429.1, the District may invest in the LAIF up to the maximum permitted by the LAIF.

c. U.S. Treasury Notes, Bonds, Bills or Certificates of Indebtedness: Government Code Section 53601(b) authorizes the District to purchase U.S. Treasuries with no limitations on the amount.

d. Passbook Savings Account: Government Code Section 53635.2 authorizes the District to maintain a passbook savings account at a federally-insured institution.

Investments in instruments other than those identified in Subparagraphs 6a through 6d, inclusive, may be made only with the express authorization of the Board of Directors of this District.

7. Prohibited Investments and Restrictions. In accordance with Government Code Section 53061.5, the District shall not invest its funds in the following manner:

a. In inverse floaters, range notes, or mortgage-derived, interest-only strips;
and

b. In any security that could result in zero interest accrual if held to maturity;
and

c. The proceeds of sales and/or funds set aside for the repayment of debt shall not be invested for a term that exceeds the term of the debt, in accordance with Government Code Sections 53821.5, 53841.5 and 53852.5.

8. Authorized Financial Institutions and Dealers. The District shall transact business only with banks and registered investment securities dealers as selected and approved by the Board of Directors on the basis of credit worthiness, financial strength, experience, and possessed with adequate capitalization.

No public deposit shall be made except in a qualified public depository as established by state law. Brokers/dealers must be licensed, in good standing with the California Department of Securities, the Securities and Exchange Commission, and/or the National Association of Securities Dealers.

All institutions which do business with the District shall be investigated in order to determine if they are adequately capitalized, make markets in securities appropriate to the District's needs, and agree to abide by the conditions set forth in this Investment Policy. A certification signed by the institution, shall attest that the individual responsible for the District's account with that firm has reviewed, and understands this Investment Policy.

9. Keeping of Securities. All security transactions entered into by the District shall be conducted on a "delivery-versus-payment" basis. All securities purchased or acquired shall be

delivered to the District by book entry, physical delivery, or by third-party custodial agreement, as required by Government Code Section 53601.

10. Investment Controls. The District shall maintain, and periodically review, a system of internal investment controls and a segregation of responsibilities of investment functions in order to assure an adequate system of internal control over the investment function.

AFFIRMED this 20th day of February 2025.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Arrowbear Park County Water District, at a regular meeting thereof, held on the 20th day of February 2025, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Dated: February 20, 2025,

ARROWBEAR PARK COUNTY WATER DISTRICT

By _____
Terisa Bonito, President, Board of Directors

Certification of Resolution

Attest: I, Caroline Rimmer, Secretary of the Board of the Arrowbear Park County Water District, County of San Bernardino, California do hereby certify that this is a true and correct copy of the original resolution #2025-02-20B.

WITNESS MY HAND OR THE SEAL OF THE Arrowbear Park County Water District, on this 20th day of February 2025.

Caroline Rimmer, Secretary of the Board

ALLSTAR FIRE EQUIPMENT, INC

12328 Lower Azusa Road
 Arcadia, California 91006
 Phone (626) 652-0900
 Fax: (626) 652-0919

SALES QUOTE

johns@allstarfire.com

Date: February 13, 2025
To: Arrowbear Fire Dept
Attn: Chief Lindley

Per your request, we are pleased to quote on the following:

QTY	UNIT	DESCRIPTION	PRICE	EXTENSION
1	ea	Circul-Air Model CACSM-22-PRO Express Soft Mount Extractor - 22lb Capacity Including: CAC-FP-PROG Pre Programmed Wash Cycles CAC-SEKO-2FIRE-PKG Circul Air Chemical Dosing Pump 1 Gallon of Citrosqueeze Detergent Terms: Net 30 FOB: Crating and Freight Charge Included Delivery: 4-6 Weeks	\$5,564.90	\$5,564.90
			Subtotal	\$5,564.90
			7.75%	\$431.28
Quoted By: _____ John Sprengelmeyer - Inside Sales			TOTAL	\$5,996.18