



Mackenzie Eason & Associates has been retained by the City of Fort Worth to help recruit the next Director of Neighborhood Services. Reporting to the Assistant City Manager, the Neighborhood Services Director will provide leadership over the Neighborhood Services Department to promote and protect the health, safety and welfare of the citizens of Fort Worth. The Department is led by the Director, in conjunction with two Assistant Directors; one over Compliance and Planning and one over Senior Administrative Services.

The Neighborhood Services Department's mission is to enhance the quality of life for residents by strengthening neighborhoods through services and partnerships in Fort Worth and surrounding areas. The Neighborhood Services Department promotes economic independence, sustainable housing, and healthy successful neighborhoods by partnering with residents, businesses, non-profit and government agencies, through community development, life enriching programs, and social services.

The Opportunity

The next Director of Neighborhood Services will serve as the front-facing representative of the department, interacting with the executive leadership of the City, elected officials and various community and non-profit leaders. This person will be a principal adviser to the Assistant City Manager on strategic policy and budget matters and also be the lead role in long-term operational planning for the department. The Director will oversee the day-to-day operations and management and provide leadership to a multi-disciplinary team to maximize the livability and enhancements to the City. To do so, the Neighborhood Services Department, in conjunction with the Housing Finance Corporation, Community Development Council and Community Action Partners Council, administers a number of programs aimed at improving neighborhoods: Grant-Based Community Development Programs, Human Services Programs, and Neighborhood Improvement, Outreach & Ancillaries. The Director is a critical role in shaping the Neighborhood Services Department into a national model for community development and neighborhood revitalization within the next 3-5 years.

The Ideal Candidate

The next Director should have solid familiarity with federal housing and community development programs in an urban setting with significant experience in Neighborhood Improvement and Community Revitalization programs, affordable housing finance options, tax credits and grants programs and strategic leadership that fosters encouragement and collaboration among team members. Project management experience involving the use of the aforementioned programs as well as other financial tools is highly preferred.

The next Director must be a collaborative, innovative, astute professional who is adept in operating in a fast-paced environment. The successful candidate should exhibit strong personal leadership skills that can mentor a young and talented team and increase department performance. They should have a passion for working in challenged communities that is balanced with objectivity and

pragmatism. Lastly, they must be able to build consensus among multiple and very diverse constituencies both internally and externally.

The ideal candidate will possess experience, knowledge and skills in the following areas:

- Successful and strong leadership and supervisory experience that can boost and maintain positive employee morale and to inspire them to maximize their performance and consistently provide the highest level of internal/ external customer service
- Successful annual budget preparation and reporting, as well as policies and procedures development and implementation that reinforce the goals and mission of the City
- Significant experience in administration of state and federally funded programs, including eligibility requirements and reporting requirements - especially as it relates to HUD programs such as Community Development Block Grants (CDBG) and the HOME Investment Partnership (HOME) Programs
- Strong capabilities in real estate development, specifically affordable/ workforce housing and mixed-use development
- Extensive knowledge of both conventional and public financing tools such as Low Income Housing Tax Credits, New Market Tax Credits and other financing structures
- Proficient in financial analysis in real estate transactions
- Robust track record of collaboration and building strong partnerships with non-profits, community organizations, neighborhood groups, City departments, and other governmental agencies
- Solid negotiation skills in a broad range of project-related and administrative functions
- Appreciable affinity for working in a multi-discipline community development environment/ organization serving specific populations
- Considerable understanding of neighborhood revitalization principles and investment in economically and socially underserved/ challenged communities

HOW TO APPLY:

Please follow the link below to submit your resume:

<https://mackenzieeasonassociatesllc.applytojob.com/apply/AKqaxEUkgk/Director-Of-Neighborhood-Services>