

**Summit Lake Paiute Tribe
Special Council Meeting
Wednesday, July 28, 2021
Primary Administrative Office, Sparks, Nevada**

CALL TO ORDER: Chairwoman Randi Lone Eagle called the Special Council Meeting of Wednesday, July 28 2021 to order at 6:28 pm.

ROLL CALL: Secretary/Treasurer Eugene Mace, Sr. called the roll: Chairwoman Randi Lone Eagle, present; Vice-Chairwoman Nedra Crane, present; Secretary/Treasurer Eugene Mace, Sr., present; Council Member Philip Frank and Council Member Steven Crane, present.

STAFF: Linda Quinn, Finance Director

Ms. Lone Eagle called for a break to tour the office next door at 6:29 pm.

American Relief Update: The American Rescue Plan Act 2021, The Small Business Jobs Act which is going through the State. The Council requested staff to file a notice of intent to receive the funds. Ms. Quinn prepared and presented a resolution.

MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-44-2021 Approval of American Rescue Plan Act of 2021, Application for State Small Business Credit Initiative for Tribal Government Funding with a waiving of the reading. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-44-2021 enacted at 6:59 pm.

Health and Human Services is reaching out and wondering if Tribes are willing to assist with funding to try and ask people if they want vaccines and to give them out vaccines. Ms. Lone Eagle stated that SLPT does not have a clinic, they would not be eligible to receive the funding. She explained how it all works since SLPT does not have a clinic. It would be a nice, but SLPT is not equipped for it.

It has been noticed that the younger adults don't feel that they need the vaccine because it is just like getting the flue. The Council discussed the situation.

Ms. Quinn received something on Libraries. If they think ahead and purchase the building next door it would not hurt to have a wall of books. They could do a free give and take library as well. It could provide computers and WIFI. The Government has money to give. Ms. Lone Eagle says this is something the members are asking for. Ms. Quinn will look into the requirements for an application.

The Emergency Native Language Funding: Ms. Quinn has not heard back from them. It is good, however, having a Resolution ready. The Elders who know the Native languages are dying off. It is time to teach the younger ones so the language does not die out. They should make the request official.

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MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-45-2021 Approval of American Rescue Plan Act of 2021, Application with Health and Human Services for Emergency Native Language Funding with a waiving of the reading. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-45-2021 enacted at 7:19 pm.

Update: DTS Connor suggested that regarding Ms. Lone Eagle and Ms. New Moon's computers, since they are coming out of warranty, that extended warranties be purchased for \$91.80 each. This way he can put in a service tag for the Dell people to come and look at Ms. New Moon's computer. There is something wrong intermittently giving a blue screen. He also suggested that Ms. Lone Eagle purchase an external camera for her computer that could be used by either the laptop or desk top. Dell will look at Ms. Lone Eagle's computer as well. They will make sure the scanners are working with the computers.

A company credit card is being set-up for Mr. Simmons when he starts in August. He is also being set-up with an email account. The paperwork is ready for him for onboarding and his name has been added to the drivers list for insurance.

When the survey for the American Rescue Plan Act was sent out, flyers also went out for Ms. New Moon's HUD programs and a for the Scanning Assistant position. There were two Native people who are interested in the Scanning Assistant position. One has graduated and the other will be returning to school. There are two positions available. The minimum qualifications are computer literate, proficient in Microsoft, typing, basic grammar. Ms. Quinn suggests pushing the position out to ITCN. This will give Ms. Quinn time to set up the computer files and a grid to organize the scanning process.

The Council discussed whether or not to go forward with the purchase of the new office space. Ms. Lone Eagle asked how will this work long term. There is a lot of details to consider including if it will be beneficial to the Tribe and can the expenses be funded long term. The consensus of the Council is to move forward.

Employee or Personnel Handbook:

MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for 30 minutes. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 8:09 pm.

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Council returned from Executive Session at 8:18 pm.

The Council discussed going with a Bonus across the board at \$2 plus the eligible employee's current rate of pay. Ms. Quinn suggests not to do a bonus but do pay raises instead. It is straightforward and already part of the financial process.

Ms. Lone Eagle said to give \$2 an hour raises to everyone across the board effective Pay period 17, July 31, 2021. She will send a letter to the employees notifying them of the raise and the rescinding of the Health Benefit.

It was thought that Mr. Simmons should be consulted.

There was a discussion on annual leave and annual sick leave.

MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-46-2021, to Rescind Resolution SL-11-2015, "Amending the Tribe's Personnel Manual to allow for Employment Health Insurance Reimbursement with a waiving of the reading. Secretary/Treasurer Eugene Mace Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-46-2021 enacted at 8:32 pm.

Ms. Quinn stated that the Council should look at the rest of the Personnel Manual with the mind-set of: is it legal and is it fair.

Ms. Quinn asked for a meeting with Ms. Lone Eagle and Mr. Simmons to look through the Personnel Manual.

Then there should be another meeting on the Personnel Manual to finish it up after Ms. Quinn makes the necessary revisions.

Ms. Crane asked about the revision of the COVID-19 policy. They discussed the current State COVID mandate which is for everyone to wear their masks indoors.

Ms. Lone Eagle will be attending the meeting of August 21, 2021 via Zoom. Her desk top computer should be fixed on Monday, August 2, 2021.

There will be a Special Council meeting on Saturday, August 14, 2021 at 9:00 am to go over the Personnel Manual.

There will be interviews for the Scanner Assistants at a time to be determined.

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MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 9:15 pm.

Council came out of Executive Session at 9:25 pm.

Next meeting:

Special Meeting on Saturday, August 14, 2021 at 9:00 am for Personnel Manual
Regular Council Meeting August 21, 2021 at Administrative Office in Sparks, Nevada at 8:00 am. With ZOOM

People who got the survey, please send it in. Tell your family. Tell your friends.

The Summit Lake Paiute Tribe sign is now on the building.

MOTION: Vice-Chairwoman Nedra Crane moved to adjourn. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Meeting adjourned 9:32 pm.

CERTIFICATION

I, Eugene Mace, Sr., Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the July 28, 2021 Special Council Meeting were approved by the Council during a duly held meeting August 21, 2021 at which there was a quorum present, and the Council voted: **4 – FOR, 0 – AGAINST, 0 - ABSTAINING**, Chairwoman Randi Lone Eagle did not vote because there was not a tie vote.

9/2/2021
Date

Eugene Mace, Sr.
Eugene Mace, Sr.
Secretary/Treasurer
Summit Lake Tribal Council