

1 **Rockford Town Council Public Hearings and Regular Meeting**
2 **December 17, 2025, 7pm**

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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE
5 AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN
6 ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

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8 Roll call took place. Those present were Mayor Carrie Roecks, and Councilmembers Clint Stevenson, Tim
9 Fricke, Micki Harnois, Walt Whitman and Kevin Willms. Public Works' Dave Thompson and Clerk/Treasurer
10 Heidi Johnson were also in attendance.

11
12 **Mr. Fricke made a motion to approve the amended agenda. Mr. Stevenson seconded the motion.**
13 **Motion carried.**

14
15 **Mr. Stevenson made a motion to approve the minutes of the 12/03/2025 regular meeting. Ms. Harnois**
16 **seconded the motion. Motion carried.**

17
18 ANNOUNCEMENTS

- 19 - Town Hall will be closed December 25th-26th and January 1st.
20 - There will be a free Christmas present opportunity for families to get gifts for each other.
21 12/20/25 from 10am-2pm at the Latah Schoolhouse.

22
23 COUNCIL REPORTS

- 24 - Ms. Harnois was announced that she was appointed president on the Risk Management Service
25 Agency Board.

26
27 PLANNING COMMISSION - None

28 COMMITTEE REPORTS - None

29 PUBLIC COMMENT - None

30 ORDINANCES/RESOLUTIONS

31 **Mr. Stevenson made a motion to approve Ordinance 25-09, amending the 2025 budget. Mr. Fricke**
32 **seconded the motion. Motion carried.**

33
34 OLD BUSINESS – None

35 NEW BUSINESS

36 **Mr. Willms made a motion to give the staff a 4% raise and a 3% match in a retirement plan. Mr.**
37 **Whitman seconded the motion. There was discussion about Ms. Hagen and Mr. Stevenson not**
38 **wanting to be part of a retirement program. Motion denied.**

39 **Mr. Whitman made a motion to give Mr. Thompson, Mrs. Johnson and Mr. Marcalus a 4% raise and**
40 **match 3% in a retirement plan. Mr. Fricke seconded the motion. Motion carried.**

41 **Mr. Whitman made a motion to increase Mr. Hill, Mr. Seehorn, Mr. Stevenson and Ms. Hagen's wages**
42 **by 4%. Mr. Stevenson abstained. Motion carried.**

43
44 Highway 27

45 Ms. Harnois discussed trying to get the speed on Highway 27 lowered at the entrance to Rockford. Council
46 discussed their opinions and agreed that it should be lowered to 45mph from the top of the hill by the
47 lagoons to Valley Chapel Road. Ms. Harnois will discuss with the Spokane Regional Transportation Council
48 the next steps.

49
50 Oaths of Office

51 Mrs. Johnson administered Oaths of Office for Mayor Carrie Roecks and Councilmembers Walt Whitman
52 and Tim Fricke for their terms beginning in 2026.

Mayor pro-tem

Ms. Harnois made a motion to nominate Tim Fricke as Mayor pro-tem for the next six months. Mr. Stevenson seconded the motion. Motion carried.

Mileage Reimbursement

Mrs. Johnson suggested reimbursing Council and the Planning Commission for mileage when they attend town-related meetings/courses. Council agreed to update the financial policy with this.

Planning Commission

Ms. Roecks re-appointed Brandon Marchand to Vice Chair and Julie Hoffmeyer to Commissioner 3, both positions are four-year terms beginning 01/01/2026. Ms. Roecks said that she would like to take the Planning Commission to lunch next week, as a thank you. Council agreed.

SCJ Alliance

Mr. Thompson and Mrs. Roecks met with SCJ Alliance about a potential issue with the County Assessors Office. The Assessors Office segregated 11+ acres of RO land into 64 smaller parcels without approval from the town. The new parcels are labeled "for tax purposes only" at this point. SCJ Alliance prepared a memo for Council to review and recommended that staff contact the town's attorney. Council agreed.

STAFF REPORTS

Public Works

- Mr. Thompson said that the grader had its tires replaced.
- Mr. Thompson gave Council a printout of the street ratings conducted by TIB.
- Council asked Mr. Thompson to please let Mr. Marcalus know how nice the park looks.
- Mr. Willms said that the railroad crossing sign on North Weaver fell in the windstorm.

Clerk/Treasurer

- Mrs. Johnson said that Sam Mineer with JUB will be attending the 01/21 meeting and Public Hearing for the wastewater facility plan update.

PUBLIC COMMENT - None

APPROVE CHECKS

Mr. Stevenson made a motion to approve checks 19277-19301 and no EFTs for a total of \$140,267.40. Mr. Whitman seconded the motion. Motion carried.

Mr. Willms made a motion to adjourn the meeting. Mr. Stevenson seconded the motion. Motion carried.

Meeting was adjourned at 8:15pm.

Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor