

# **Tualatin Elementary PTA**

Meeting Minutes

February 10, 2026 | 7:00 PM | in-person meeting

## **Attending Board Members:**

Stephanie Milstien, Co-President  
Nicole Roth, Co-President  
Charles Gravis, Treasurer  
Nikki Coleman, Secretary  
Lindsay Kinzer, VP of Communications  
Kasia Moukalled, Assistant to VP of Communications  
Alexandra Jones, VP of Member Recruitment & Volunteers

## **Not in Attendance:**

Melissa Hinkle, Teacher Liaison  
Jen Mann, Teacher Liaison  
Anna Booth, Outgoing President (Board Member at Large)  
Karrie Spencer, Outgoing Treasurer (Board Member at Large)

## **Agenda**

**Call to Order**, *Nicole Roth & Stephanie Milstein*

**Board introductions**, *PTA Board Members*

**President's Report**, *Nicole Roth & Stephanie Milstein*

- Motion by Pam Soderquist, Kasia Moukallad seconded, to approve January Meeting Minutes. Motion approved unanimously. Past minutes:  
<https://docs.google.com/document/d/1rC2exPC2yIT-q9FLCzgnmFsy1feF0rel/e/dit?usp=sharing&oid=114379335050950932321&rtpof=true&sd=true>

**Treasurer's Report**, *Charlie Gravis*

- Budget was shared with expenses and updated balance:
  - January 2026 handout was distributed.
  - Current remaining balance \$71,907.63

**Principal's Report,** *(Dr. Bobbie Brown not in attendance)*

- Bond update - in the process of starting things
  - This summer will be roof and other building maintenance.
  - Playground updates coming summer of 2027.
  - If you would like to have input, more info in the bits about meetings at TTSD on Weds nights.
- Immigration resources - how can PSO officers help local families
  - Financial assistance from PTA is prohibited.
  - District resources will be posted in the Rotunda.
  - Members can provide individual assistance at their own discretion.

**Executive Board Report,** *Executive Board*

VP of Communications: Marketing/website updates

*Lindsay Kinzer*

- Panera January Restaurant Night Results: \$72.98 (\$127.66 LY)
- Upcoming Fundraisers:
  - Burgerville Restaurant Night: Wed 2/11 in Wilsonville from 4-8pm. Use promo code: **TUALATINES**, they will give 20% back to the school
  - Coins for Kids Fundraiser: 2/17-2/20
    - Goal of \$1000 to slime Dr. Brown & Mrs. Eddison
    - We need volunteers for the morning hours to help with the coin machine.

Secretary: Current Status of PTA Membership

*Nikki Coleman*

- 59 current members - One of our largest groups in the past few years

**Standing Committees**

Read-a-thon

*Nicole Roth*

- Read-a-thon: 3/2-3/13
  - Last week of February for packets to go home.
- Spirit Week 3/3-3/9

Yearbook

*Nicole Roth*

- New Yearbook Photos Submission Link:  
<https://www.buytheyearbook.com/en/bty/findmyschool>
- We need a volunteer to help shadow Nichole George to help put the yearbook together starting next year.

### 2026 Auction

Kasia Moukalled/Alexandra Jones

- Saint Irene's in Tualatin, "Off to the Races" - May 16, 2026
- Early Bird priced tickets on sale now
- \$55 each for a ticket, \$110 per couple
- Golden tickets on sale for \$50 - only 100 being sold. The winner will choose 1 of 4 fabulous vacations.
- Paddle Raise Appeal update: Community Garden
  - Potentially the money could go towards hardscaping, a green house, or a watering system
- Visit [OurSchool.Auction/Tualatin2026](https://www.ourschool.auction/Tualatin2026) online for more information

### Other Reports (*Staff, students, councils, or others*)

#### Garden Report

Pamela Soderquist

- Trish has been pulling less classes due to the weather.
- Classroom 103 has been used as well.
- Letting soil amend and build, so the first garden work party is April 4.
- Looking at hardscaping activities and will ask for donations from local businesses.
- Winter sowing using milk jugs with seedlings as well as the snail method.
- Seed Swap in Sherwood on February 22nd.

### Unfinished business

#### PTA Board Vacancies

*Nicole Roth*

- Secretary position will be open
- VP of Member Recruitment & Volunteers will be open

### Announcements, Nicole Roth & Stephanie Milstein

- Reminder: Parent Volunteer Background Check & School Guidelines need to be updated for each parent. Background Checks are good for 3 years. Please be sure yours is up to date!

Upcoming Events:

- 2/11 Restaurant Night, Burgerville - Wilsonville from 4-8pm, promo code: **TUALATINES**
- 2/17-2/20 Coin Drive Fundraiser
- 2/26 3rd Grade Music Concert
- 3/2-3/13 Read-a-thon Fundraiser
- 3/2-3/6 Spirit Week for Read-a-thon
- 3/23-3/27 Spring Break
- 4/15 Restaurant Night, Choza Bridgeport 4-8pm
- Please see Year at a Glance Calendar for all school events: posted in Rotunda

**Adjournment**, Nicole Roth & Stephanie Milstein

**SPECIAL NOTES:**

Next Meeting- Virtual Meeting: March 10th, 2026 @ 7 PM

Google Meet joining info & video call link: <https://meet.google.com/uxf-jjge-zmd>

STAY CONNECTED!

WEBSITE - <http://www.tualatinelementarypta.org>

Facebook- [www.facebook.com/groups/TualatinElementaryPTA](http://www.facebook.com/groups/TualatinElementaryPTA)

Instagram- <https://www.instagram.com/tualatinelementarypta/>

Questions/concerns? Email: [tualatinpta@gmail.com](mailto:tualatinpta@gmail.com)