



13th January 2022

Dear Parents,

I am very pleased to share we will be welcoming our Preparatory School pupils from Nursery to Year 6 on Sunday, 23rd January 2022. We are excited that all our lessons will be delivered face-to-face to our pupils and not online via the VLE.

Our priorities:

- Encouraging the safety of all pupils and adults
- Pupil well-being
- Continue with our provision of high-quality teaching and learning

Essential requirements from parents:

Week beginning 16th January

Next Tuesday 18th and Wednesday 19th January, we will have the following year groups in school.

<u>Day</u>	<u>Year Group</u>
Tuesday, 18 th	Reception, Year 2, Year 4, Year 6
Wednesday, 19 th	Nursery, Year 1, Year 3, Year 5

- All adults entering the school site will have to share their Tawakkalna app to show their immunity status.
- All pupils will need to bring in a printed copy of their immunity status to show at the gate or main entrance. It must have clearly your child's full name and the date the image was taken (only those from the day or taken the previous night will be accepted).
- These printouts will be collected by the class teacher. **If a child does not have this, you will either take your child home immediately or be called to collect your child immediately.**

Week beginning 23rd January

- All pupils will be in school from Sunday, 23rd January.
- If your child was not in the previous week, they will need to bring a printout of their Tawakkalna immunity status to show at the gate or main entrance. They will not be allowed into the classroom without this.
- **You must let the school know immediately if your child tests positive for COVID-19 and keep them at home following MoH regulations.**

At BISAK we will continue to put measures in place to balance and minimise risks.

Essential measures:

- Wearing of a mask to enter and walk around the premises, including adults and children.
- A requirement that all people who have COVID-19 symptoms or who have a positive PCR must stay at home.
- Robust hygiene.
- Enhanced cleaning arrangements.



- Arranging classrooms to ensure pupils are safely distanced.
- Staff maintaining distance from pupils and other staff as much as possible.
- Minimise the number of visitors on the premises.

Entry and exit to school:

- The wearing of masks by all visitors is essential. No mask, no entry.
- The taking of individual temperatures and sanitising of hands on arrival will increase the waiting times. Please be patient as we are doing this to reduce the risks for your children and the staff.
- In the morning, only one parent, driver, bus monitor or nanny of pupils in Nursery, Reception, Year 1 and Year 2 will be allowed on the school site after the temperature check. It is a case of 'drop and go', adhering to safe distancing at all times.
- Staff will guide pupils in Years 3-6 to their designated class garden or area.
- Parents, drivers, nannies or bus monitors are required to keep themselves and the children they are responsible for at a safe distance from others when queuing.
- Parents, drivers, nannies or bus monitors are not permitted entry to the building.
- Registration is at 7.20am for all pupils.
- If a pupil is collected after 1.10pm regularly, you may be charged for child care provision.
- Pupils, parents, drivers and nannies are not permitted to wait after 1pm for older siblings in the Senior School.

Entry and exit to school:

Drop off in the morning

Year Group	Time	Notes
Nursery + Reception	7.00-7.20am	With a nominated adult or older Prep child, the drop off is as follows: Nursery – Class Garden Reception – Astroturf beside the Rainbow Gate
Years 1 + 2	7.00-7.20am	With a nominated adult or older Prep child, the child will be dropped off at the KS1 play area. (beside the swimming pool)
Years 3-6	7.00-7.20am	Independently of an adult, the child will walk into school.

- ❖ For your child's reassurance, we ask that all children arriving in Nursery and Reception are accompanied by a nominated adult or older Prep School child.
- ❖ Children living on Ronda Compound may enter via the Ronda/school entrance beside the school swimming pool. Those in Nursery-Year 2 must be accompanied by an adult or older Prep School child.

Collection in the afternoon

Year Group	Time	Notes
Nursery + Reception	1.00pm	The adult will collect the child from their class garden. (Reception Abu Dhabi from the Astroturf beside the Rainbow Gate).
Year 1	1.00pm	The adult will collect the child from the class garden (1 Abuja and 1 Nairobi) or the Astroturf beside the Rainbow Gate (1 Cairo and 1 Johannesburg).
Year 2	1.00pm	The adult will collect the child from the breezeway.
Years 3-6	1.00pm	The adult will collect the child from their class garden.

- ❖ All pupils will need to be collected by a nominated adult. Please ensure your child's class teacher knows the adult.



Social distancing:

- We will aim to keep our pupils 1m apart and minimise contact between them rather than social distancing. This will be difficult to enforce in our Pre-Prep classes, especially Nursery and Reception.
- There will be no whole school assemblies, social gatherings and after school activities (except Year 2 – 6 Arabic) until further notice.
- Pre-Prep parents must drop off their child and leave the premises immediately. Parents, drivers or nannies of pupils in Years 3-6 will not be allowed onto the premises at drop off time.

Hygiene:

- Good hand hygiene is critical. Therefore, all school areas, class areas and bathrooms have handwashing provisions. Pupils will be taught how to wash their hands properly. Hand sanitizers will also be available in the different areas.
- **Catch it, kill it, bin it** – will be the motto we follow when coughing or sneezing. Pupils across all year groups, will be taught this.
- In addition to personal hygiene, the cleaning of the school is important. All supplies for this will be provided for use during the day by staff and the cleaning team. Cleaning teams have increased schedules to ensure different spaces such as the bathrooms are cleaned regularly. Resources, such as toys and play equipment will be cleaned daily. Pupils will not be allowed to bring in toys from home.
- Pupils may wear masks. However, if they are seen handling it or playing with it, they will be asked to remove it and dispose of it or put it in their bag. Masks will not be worn when eating or drinking, by pupils or adults.
- The only time when PPE will be worn by staff is when a pupil requires direct personal care.
- Enhanced cleaning will take place which includes, but not limited to, regular cleaning of door handles and shared surfaces/areas including toilets and hand wash basins. Rubbish bins will also be emptied regularly throughout the day.

Snack times:

- Pupils will have their snacks in their classroom or outdoors, depending on the weather. They will need to bring their own **NUT FREE** snacks and a water bottle that has been filled with water from home. Please ensure sufficient food for two snack times and enough water to last the time in school and for travelling to and from school.
- The canteen will not be available due to MoE rules until further notice.

Clothing:

- Our pupils do not need to wear their school uniform, but sensible, safe and appropriate clothing and closed shoes or trainers need to be worn. Boots and heeled shoes will not be allowed.
- Pupils in Nursery to Year 2 should wear shoes with Velcro straps, not laces.
- Pupils in Nursery and Reception should wear clothes that are quick and easy to remove independently in order to not have toilet accidents. Staff will be available to support the child but will not be able to physically help them.
- On PE days, pupils must come to school in their PE kit. They will stay in it as the changing rooms are locked for hygiene reasons.



- Sun hat – your child will have play times outside.
- Sun cream – please apply this before school. Staff cannot help pupils to apply this for hygiene reasons.
- In EYFS, children should have a spare set of clothes in a named bag. This will be kept in school.
- Hair styles should be appropriate for school. Hair below shoulder length will need to be tied up.

What the pupils will need

- We ask pupils to limit the amount of equipment they bring to school.
- Pupils in Years 1–6 will need all equipment – sharp pencils, eraser, pencil sharpener, 30cm ruler in a clearly named pencil case. Years 5 + 6 also need a blue pen.
- Snacks (sufficient for two snack times). The canteen will not be available for orders.
- Sufficient drinking water for the whole day.

Pupil and staff illness

- Pupils who show signs of COVID-19 symptoms or have a positive PCR must **NOT** attend school.
- Ensure that the school nurses have all the relevant up to date medical information that is needed to keep your child safe.
- If any member of the household has symptoms of COVID-19, do **NOT** send your child to school.
- The most common symptoms of COVID-19 are a recent onset of a new continuous cough, a high temperature (37.3 °C or higher), a loss, or a change in normal sense of taste or smell (anosmia), headache, sore throat and runny nose.
- Pupils who show signs of illness or have temperature of 37.3 °C or higher will be isolated and sent home from school. You will need to arrange the immediate collection of your child once you received the call from the nurse or a member of school staff.
- BISAK has an identified isolation room. Here, the nurse supporting your child will wear PPE, whilst waiting for you to collect your child. The school nurses will advise you on the current guidance on what to do next regarding isolation and testing. You will need to inform the school of a positive/negative COVID-19 test result.
- We will take the temperature of all pupils and adults on arrival. To enter, a temperature of 37.3 °C or less must be recorded.
- A deep clean of the Medical Room and the child's classroom will take place.
- Staff and pupils in the same area of a child who has tested positive for COVID-19 may attend school unless they are showing symptoms.
- Parents will not be informed if a child has tested positive for COVID-19 in a year group or class.
- If a teacher tests positive for COVID-19, then he/she will stay at home for 7 days and cover will be provided for the class.
- Ensure the school has your up-to-date mobile phone number so that we can speak with you immediately, if necessary.
- If a person in your household tests positive for COVID-19, all unvaccinated children must isolate in the home for 10 days.

In Summary:

- Good hygiene will be the key to keeping everyone safe.
- If a pupil or anyone else in the household is unwell, Ministry guidance must be followed, and testing encouraged. (Refer to 'The role of the family in the fight against COVID-19' sent on 11th January 2022.)



BISAK

المدرسة البريطانية العالمية بالخبر
British International School Al Khobar

I, and all of the BISAK team are really looking forward to having all our pupils back in again. Thank you for continuing to support our safety protocols. We will continue to review our procedures and provision abiding by MoH and MoE guidelines.

I look forward to seeing our BISAK pupils soon.

Kind regards,

Tammy Naidoo
Headteacher
Preparatory School