

GARNETT PUBLIC LIBRARY BOARD
ZOOM Meeting Minutes
Monday, December 14th, 2020
6:00 PM

Present: Jordan Hall, Jennifer Sibley, Linda Huettenmueller, Sharon Yost, Denise Scheibmeir, Sandra Moffatt and Mike Hermann as well as Library Director Andrea Sobba.

I. Secretary's Report – The minutes were approved as submitted (Huettenmueller/Scheibmeir).

II. Treasurer's Report –The Gifts and Memorials account interest earnings were \$1.44 in October and \$1.41 in November; the account showed a balance of \$18,867.42. Funds in the SEK State Aid account were spent down as required. A review of the 2020 budget showed total expenditures to be in the black. Andrea reported that Philadelphia Insurance Co. will insure the Walker Art and City Art collections at the pro-rated amount of \$393.00 until March of 2021 when the yearly premium of \$1200 is due.

III. Payment of bills was approved (Yost/Sibley).

IV. No citizens were present for comment.

V. Librarian Sobba presented her report. Circulation was down as compared with November, 2019 while e-books and e-audio continue to trend upward. There were 5 online sessions of story time. Sixteen people used the Storywalk. The Kansas Reads to Preschoolers program was adapted to conform with Covid restrictions but the actual number of participants is hard to gauge. In-library patron usage is down 50%. The Storywalk kiosks continue to be the target of vandalism. Damaged plexiglas panels will now be replaced with Lexan which is shatter-resistant though twice the price. Andrea has informed local law enforcement of the ongoing problem.

VI. The September, October, and November minutes were received from the Walker Art Committee.

VII. The FOL annual meeting was cancelled. Chances on the Christmas raffle basket are still available. City Mission in Wichita is willing to pick up books leftover from the annual book sale.

- VIII. A. The Board reviewed the pandemic policy. Library staff reports that patrons seem to approve of the current temporary hours. With active cases likely to increase after the winter holidays, trustees decided to leave current hours in place to be revisited at the January, 2021 meeting (Scheibmeir/Huettenmueller)
- B. The library is fully staffed at this time. Tegan Modica is the new Adult Services Coordinator. She will move up to 30 hours/week as Charlotte Lutz was interested in reducing her hours. Former part-time employee Bethany Powls will help with cleaning tasks until mid-January while on college break.
- C. The new copier has been a very welcome change.
- D. The new computers have been received but will not be installed until SEKLS can come from Iola to provide assistance.

IX. A. Trustees adjourned to executive session for 20 minutes to complete the yearly evaluation for Library Director Andrea Sobba (Sibley/Huettenmueller). Trustees reconvened and adjourned to executive session for an additional 15 minutes to complete the evaluation (Scheibmeir/ Moffatt). Trustees reconvened and reviewed the evaluation ratings and comments with Director Sobba.

B. Taste of the Holidays is an annual event where patrons are invited for a light lunch in thanks for their support of the library. Due to Covid restrictions, goodie bags with mini-calendars will be handed out instead on Tuesday, 12/15/20.

C. The next regular meeting will be held Monday, 1/11/21 at 6:00 PM with social distancing at the library unless restrictions dictate otherwise.

The meeting was adjourned (Sibley/Scheibmeir).

Submitted by Jennifer Sibley, Secretary

