

GARNETT PUBLIC LIBRARY BOARD

Meeting Minutes

Tuesday, June 6, 2017

Present: Steve Markham, Betts Abraham, Sandra Moffett, Jennifer Sibley, Carrie Rulon, Linda Huettenmueller. Also present: Andrea Sobba, head librarian. Absent: Mike Hermann.

I. Secretary's Report – Minutes for May 1, 2017 meeting were reviewed. Motion by Abraham, seconded by Moffett to accept the report. Minutes were approved.

II. Treasurer's Report – The Gifts & Memorials account balance is \$15,128.16 including \$1.16 in interest earned. The SEK/State Aid account balance is \$3158.13 with no interest yet earned. Insurance rates for GPL and its contents will increase by \$1000. The City's general fund will cover the Walker Art Gallery and art collection. The remaining coverage of the library and its contents will fall within the \$6500 originally budgeted before the increase.

III. Among the bills is \$97.16 needing to be paid to Librarian Sobba for supplies for the bathroom grab bar. There were also balances for two book companies to be paid with SEK/State Aid funds. Payment of bills was accepted (motion by Moffett, second by Huettenmueller).

IV. Librarian Sobba presented her report. The Summer Reading Program began on Monday, 6/5/17 with a theme of *Build a Better World*. A storytime session was held at the Garnett Airport. A second SEK allocation was received in the amount of \$2738.

V. March and April minutes from the Walker Art Committee were reviewed.

VI. A. Ice cream social will be on June 15th at the Depot, 7 p.m. Free will donations for FOL will be accepted. The Community Band will perform.

B. The FOL are creating a custom book bag to be available for purchase by library patrons.

VII. A. Policies – Tabled due to scheduled use of Archer Room by another group at 6:30 PM.

B. The festival will include a storytime for kids, 5 visiting authors, concessions, a knowledgeable book dealer, quilting program, story walk, and a professionally designed informational insert for the local paper. The kids' characters will be Chase and Marshall from Paw Patrol. Andrea is still searching for a non-fiction author who can attend.

C. The handles for the bathrooms have been ordered. When they come in, we will find someone to install them.

D. GPL staff enjoyed the SEKLS library all-day bus tour. Community libraries included Iola, Council Grove, Marion, Peabody, Eureka, & Madison.

VIII. A. SEK allocation requirements now include implementation of continuing education program content in library services as well as a minimum bandwidth for the total number of library computers. Andrea is unsure that GPL will meet the new criteria for a 95% SEK funding increase after the basic allocation due to limited internet options from CenturyLink and federal e-rate forms having been already submitted. She assured the Board that the new criteria would not prevent the library from continuing the 80% SEK funding increase over basic allocation received during 2017 into the next year.

B. The 2018 budget proposal is underway. The air-conditioning system will need attention and funding.

C. The garden tour has been cancelled for now.

D. Marvin Grimes has bid \$910 for cleaning of the library carpets (\$1092 if Scotchguarded). There is no policy on yearly cleaning of carpets and the Board expressed an interest in obtaining other bids, so the matter was tabled.

E. Tabled: out of time for meeting room.

F. Our next meeting will be Monday, July 10th at 5:30 PM instead of Monday the 3rd due to the July 4th holiday.

G. An additional item was added. In accordance with library policy, two patrons living at the same address were sent a letter regarding personal hygiene.

H. An additional item was added: Librarian Sobba would like to install a children's story walk on the local rail trail. This would require a permanent series of waterproof displays to be installed. These displays of children's literature could be changed periodically. She will contact the Friends of the Prairie Spirit Rail Trail to see if they would like to share the cost of the project before proceeding further.

The meeting was adjourned.

Submitted by Jennifer Sibley, Board Secretary