

PUBLIC WORKS LABORER/BACKUP METER READER

Department: Public Works – Distribution

Reports To: Director of Public Works



Small, Serene, Simply Garnett.

Position Summary

Under the direction of the Director of Public Works, the public works laborer performs work installing or constructing, maintaining, and upgrading, gas lines, water lines, wastewater lines, streets, alleys, sidewalks, and stormwater lines/basins. This position will also perform work maintaining City facilities, landscaping, utilizing equipment such as an excavator, skidsteer, dump truck, snow plow, and street sweeper among others. The initial assignment for this position will be with the streets division, with future assignments within other divisions in public works.

Examples of Work

- Installs and repairs gas, water, and wastewater mains;
- Installs metering on gas and water lines;
- Repairs streets, alleys, sidewalks, and curbing by asphalt and concrete finishing means;
- Operates heavy equipment, such as backhoe, trencher, tractor, and dump truck;
- Paints crosswalks and traffic lines;
- Removes snow and ice from roadway;
- Sweeps streets, lays concrete and performs general construction work;
- Spreads gravel on gravel roads;
- Cleans ditches and trims trees on roadway;
- Assists in the preparation of reports for gas regulation requirements;
- Maintains gas regulations regulators, pressure relief systems and corrosion control;
- Prepares survey work and maps;
- Prepares over the line surveys;
- Reads utility meters;
- Other duties as deemed necessary or as required, including helping other city departments with projects and tasks.

Experience

One to three years of experience in plumbing, street maintenance, or construction is preferred. Employee is expected to have acquired the necessary knowledge and skills to perform the job reasonably well after six months in the position.

Education

High school diploma or GED preferred. Must be certified in either socket and butt fusion of P.E. pipe or have a CDL with an air brake endorsement; or be able to attain one or the other within six months.

Skills

Knowledge and understanding of all federal, state and local laws and regulations governing the gas and water utilities and their line installation and maintenance. General knowledge of construction techniques. Knowledge of all safety requirements. Mathematical aptitude. The ability to operate a tractor, dump truck, trencher, backhoe, odorometer, CGI gas tester, CG leak tracer, pipe locator, flame ionization gas leak detector and other related equipment preferred, or the ability to acquire such knowledge in a reasonable period of time as determined by the Director of Public Works.

Revised 10/2020

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Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to utilize objects, tools, equipment or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.

The employee must occasionally lift and/or move up to fifty (50) pounds. Specific vision abilities required by this job include close vision, and the ability to adjust focus. Must maintain a physical condition appropriate to the performance of assigned duties and responsibilities, which may include working closely with others, high levels of public contact, and irregular working hours.

Problem Solving & Decision-Making

Problem solving is a factor in this position. Problems include repairing and building streets and sidewalks, gas and water lines, and detecting leaks. Decision making is a factor in this position. Decisions include determining the proper material and equipment to use for conditions.

Accountability

Employee is not responsible for budgetary control of department and does not participate in the annual departmental budgetary process.

Supervision

Limited supervision is required and job-related decisions are reviewed by the Director of Public Works or a departmental Foreman. Employee does not have supervisory responsibility over subordinate personnel.

Personal Relations

Continual contact with other city departments and the general public.

Residency

The employee working in this position is required to reside in Anderson County.

Working Conditions

Extreme weather conditions, manual labor, and working with fuels, chemicals, wastewater, and natural gas are factors in this position.

Salary and Hours

The entry level payscale for this position is \$15.00-16.00 per hour with excellent benefits, pay is based off qualifications. This position is an 8-hour day shift, forty-hour workweek with occasional emergency call-outs as needed.

Equal Employment Opportunity The City of Garnett is an Equal Opportunity Employer. We value diversity, equity, and inclusion as essential elements that create and foster a welcoming workplace. All qualified persons will be considered for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, political affiliation, disability or any other factor unrelated to the essential functions of the job. If you wish to identify yourself as a qualified person with a disability under the Americans with Disabilities Act and would like to request an accommodation, please address the request to the agency recruiter. Verification of identity and employment eligibility to work in the United States is required by federal law. For a list of acceptable documents that establish these criteria, please refer to the federal Form I-9.

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